



**CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**  
**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**  
**August 18, 2015**  
**7:00 PM**

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**A G E N D A**

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE (F.S.286.0105)

**ORDER OF**  
**BUSINESS**

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of Minutes of the July 28, 2015 City Council Work Session and the August 4, 2015 Regular Meeting Page 3
5. Retirement, District Chief Ron Nemetz
6. Oath of Office, New Police Officers: Christopher Andrews, Casey Engel, Jamil Halabi, Nicholas Rickus
7. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda
8. Consent Agenda
  - a. Approval of Minutes, Environmental Committee Page 12
  - b. Purchase/ Payments Page 15
9. Public Reading of Ordinances
  - a. First Reading, Ordinance #2015-2052: Downtown Core Future Land Use Category Page 17

b.	First Reading, Ordinance #2015-2054: Downtown Zoning District	Page 28
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10. Business Items

a.	Presentation of Audit Report	Page 34
b.	Advanced Metering Infrastructure (AMI) Project Close-Out Phase 1	Page 35
c.	Group Health Insurance Renewal	Page 52
d.	Roster and Application Approval, Cultural Affairs Committee	Page 55
e.	Three-Minute Report, Police	
f.	Three-Minute Report, Parks and Recreation	

11. Communications

12. Adjournment

Agendas may be viewed on the City's website: [www.citynpr.org](http://www.citynpr.org). This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1024, not later than four days prior to said proceeding.



**CITY COUNCIL WORK SESSION MEETING**  
**CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**July 28, 2015**

**5:00 PM**

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**MINUTES**

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

**ORDER OF**  
**BUSINESS**

**1**      **Call to Order - Roll Call**

The meeting was called to order by Mayor Rob Marlowe at 5:00 pm. Those in attendance were Deputy Mayor Bill Phillips, Councilman Chopper Davis, Councilman Jeff Starkey, and Councilwoman Judy DeBella Thomas.

Also in attendance were City Manager Debbie Manns, City Clerk Doreen Summers, Finance Director Peter Altman, Chief of Police Kim Bogart, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed, and Human Resources Manager Bernie Wharran.

The roll call was followed by the Pledge of Allegiance, and a moment of silence was held to honor American servicemen and -women serving at home and abroad.

None coming forward upon opening the floor for Vox Pop, Mayor Marlowe returned the floor to Council.

**DISCUSSION**  
**ITEMS**

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**2**      **FY15/16 Budget Department Q&A: Police**

Budget highlights, Supervision

- 11-12: addition of Deputy Chief position
- 13-11: maintenance worker moving to Public Works budget
- 34-99: communications and training increases, plus enforcement and global software
- 46-11: majority of line item moving to Public Works

- 63-99: parking lot lighting upgrade
- 64-13: vehicle laptops

#### Budget highlights, Support Services

- 12-99: dispatchers moved to full-time positions
- 22-12: Police Pension Fund
- 52-62: remove line item from budget
- 62-99: Penny for Pasco funds, supported by grants
- 64-14: additional crime scene van

#### Budget highlights, Community Services

- essentially unchanged from previous fiscal year's budget
- line item 64-31 may be removed from the final budget

#### Budget highlights, Patrol

- addition of Deputy Chief position
- addition of 3 pursuit vehicles and one K-9 pursuit vehicle
- will use Ford Interceptor SUVs instead of Dodge Chargers

#### Budget highlights, Traffic Enforcement

- also includes Impound Lot items
- Deputy Mayor Phillips suggested that the 2016-2017 budget replace red-light cameras with officers

### 3 FY15/16 Budget Department Q&A: Parks & Recreation

#### Budget highlights, Recreation

- goal: increased facility use with focus on health and fitness applications
- a Recreation Center Supervisor is requested
- 34-99: create a Parks 10-year Master Plan, which will enable grant applications
- Deputy Mayor Phillips requests that a local firm be selected to provide the Plan
- 52-41: obtaining licenses to show movies
- 52-99: purchase of tables and chairs
- 62-99: pickleball window shades; Community Development Block Grant (CDBG) funds for Frances Avenue Park bathroom replacement, kitchenette, and picnic shelter
- 63-99: ADA-accessible kayak launches at Frances Avenue Park, Sims Park, and the James E. Grey Preserve. Councilman Davis noted that the locations would total \$150,000 to achieve, and asked for research into alternate funding sources.
- 63-99: replacement of 8-year-old fitness center equipment. Councilman Davis requests researching purchase cost versus lease cost by equipment type.

#### Budget highlights, Aquatics

- lifeguard additional hours
- 34-99: chemical maintenance program
- 46-11: painting
- 52-99: replacing pool lane ropes and pool covers
- 63-99: refurbish water slide. Deputy Mayor Phillips suggested adding this item to the Recreation and Aquatic Center Expansion Project during the pool deck refurbishment phase.

### 4 FY15/16 Budget Department Q&A: Development

#### Budget highlights, Development

- 12-99: addition of residential rental inspector
- ideally, the rental inspection program data would be initiated through Tyler software
- 31-81: sign code consultant
- 34-99: slum/blight removal program; County to refund expenditure
- 49-51: matching grant program for residential exterior improvements
- 62-99: City Hall bathroom, façade, paver, and signage refurbishment

### 5 FY15/16 Budget Department Q&A: Technology Solutions

#### Budget highlights, Technology Solutions

- Intergov deployed to Development on August 10, together with GIS data cleaning
- Tyler Finance accounting planned to go live on October 1
- Human Resources and Payroll will follow Finance
- 34-99: project installation support
- 41-34: Internet speed increase
- 44-29: SunGard rate increase
- 64-18: software implementation, including Tyler Technologies

6 FY15/16 Budget Department Q&A: Economic Development

Budget highlights, Economic Development

- current assistant moved to part-time status
- additional assistant to be provided through the Community Redevelopment Agency (CRA) budget

7 FY15/16 Budget Department Q&A: Human Resources

Budget highlights, Human Resources

- 15-31: reduced to \$6,000 due to lack of use
- 31-12: reduced due to City Attorney hire
- 31-99: reduced due to City Attorney hire
- 45-11: insurance rate increase
- 45-90: accident deductible rate increase
- 49-15: newspaper rate increase

8 Continuation of Discussion on the Recreation & Aquatic Center Expansion Project

City Manager Manns noted that City staff favored project funding via the second Penny for Pasco, but also considered funding through a bond, to be applied for at the same time as City refinancing was taking place.

Councilman Davis also preferred Penny for Pasco funding, and expressed concern regarding expansion of the originally-planned project and the additional monies required. Especially noted was the pool deck refurbishment and the front parking/drop-off addition.

Councilwoman DeBella Thomas asked to revisit the additional pool lanes, noting that state swim meets would be a revenue opportunity for the entire City. Councilman Starkey suggested that the City plan for the future and invest in the City, to improve City demographics by providing attractions that would entice quality residents.

Deputy Mayor Phillips opined that the refurbished Recreation and Aquatic Center would drive other City projects, including its economic development. He approved of the bond acquisition to complete the Center plus other current projects such as the Hacienda, the Marine District, and the Swanson parking garage. Mayor Marlowe agreed, suggesting Penny for Pasco funds to assist with completion. Councilwoman DeBella Thomas thought the completed projects would provide a sense of community; she reiterated possibly relocating the library computers to the Center.

Councilman Davis stated that the Swanson lot was too valuable real estate (next to the Hacienda and the park) for a parking garage, and suggested placing it behind the bank building. Mayor Marlowe and Deputy Mayor Phillips agreed that the garage could be located away from those elements.

The Council's consensus was to consider all current projects as a whole-town approach; Councilman Davis also approved the projects' scope and the bond acquisition.

Direction was given that, since the return on the investment made good sense, to proceed with the Recreation Center project as planned. This would be preferable to cutting back or removing certain portions, and regretting such actions later.

9 Adjournment

Councilman Starkey was pleased with the number of positive changes in the City, and Councilwoman DeBella Thomas was happy about the Council's interaction with each other.

Councilman Davis asked if the millage could be reduced. Deputy Mayor Phillips asked if New Port Richey's #8 ranking could be placed on Facebook, the Recreation and Aquatic Center site, and other social media. He asked for a listing of first Penny for Pasco allocations from Finance Director Altman, and asked if the roadside memorials should be removed.

A discussion was opened concerning the roadside memorials. Councilman Starkey thought that a standard sign could be used for the various locations and he, together with Councilwoman DeBella Thomas and Mayor Marlowe, were in favor of setting a time limit for the displays. Councilman Davis suggested researching the matter with Dobies Funeral Home, Morton Plant North Bay, and other grief professionals to determine how to proceed.

Mayor Marlowe expressed his pleasure in working with the Council members on City issues, and the quality of the work accomplished so far.

There being no further business to consider, upon proper motion, the meeting adjourned at 8:15 pm.

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**MINUTES OF THE CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**August 4, 2015**  
**7:00 PM**

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**ORDER OF**  
**BUSINESS**

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:00 pm. Those in attendance were Deputy Mayor Bill Phillips, Councilman Chopper Davis, Councilman Jeff Starkey, and Councilwoman Judy DeBella Thomas.

Also in attendance were City Manager Debbie Manns, City Attorney Joseph Poblick, City Clerk Doreen Summers, Finance Director Peter Altman, Chief of Police Kim Bogart, Library Director Susan Dillinger, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed, and Human Resources Manager Bernie Wharran.

2. Pledge of Allegiance

3. Moment of Silence

A moment of silence was held to honor American servicemen and -women serving at home and abroad.

4. Approval of the Minutes of the July 21, 2015 City Council Work Session and Regular Meeting

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

5. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Upon opening the floor for Vox Pop, Indian Rocks resident Don House came forward to thank Public Works for their flood control. He objected to his code enforcement violations, noting that certain council members' houses looked worse. He stated that the Code Enforcement officer was untruthful, and asked that landlords be treated with respect.

City resident Paul Black stated that, during his late-evening walk near the Hacienda, he noted that the leafblower followed the streetsweeper, destroying all its cleanup efforts. Terry Kline, speaking on behalf of the West Pasco Historical Society, thanked the City Manager, Mayor Marlowe, and the Parks and Recreation Department for saving the Sims Park hickory trees. He wished that the park's oak trees had also been able to be saved.

City resident Deborah McMartin asked that the City purchase longer street barricades for closed streets, to inhibit drivers moving them or running over them.

City resident William Browning complained regarding the lack of police presence in deterring late-night speeding on Nebraska Avenue. He suggested speed bumps or a police patrol. Mayor Marlowe asked Chief of Police Bogart to place a radar speed sign at the location.

City resident Catherine Fata asked for a radar speed sign and police presence to combat "racetrack" conditions on Van Buren Street and Central Avenue, which have resulted in several crashes. She cited minibike racing on Van Buren Street, and expressed concern for the safety of the many children who walked on the edges of the street because it had no sidewalks. Additionally, she asked for money in the budget to provide for longer library hours and more assistants. Deputy Mayor Phillips asked Director Rivera to review Van Buren Street traffic data, and consider sidewalks.

City resident Bette Sasse stated she would never have moved to New Port Richey two years ago if she had been aware of the local conditions. She cited rampant prostitution on Old Main Street, a constant prostitute pickup presence at the Winn-Dixie, and drug dealing at Old Main and Polk Streets, specifying a problem residence at 6430 Polk Street. Mayor Marlowe asked Chief Bogart to contact Ms. Sasse for further information.

City resident Mike Hogan complained regarding prostitution at the Dollar General Plaza, specifically at the liquor store location. He noted drug dealing at Montana Avenue and Lincoln Street, commenting that since the nuisance motel closing, the resident elements moved

their operations to downtown. He also made note of the shirtless, barefoot, revealing clothing being worn downtown, stating it was inappropriate to the City's image-revival efforts, and asked if a dress code could be considered.

None else coming forward, Mayor Marlowe closed Vox Pop and returned the floor to Council.

6 Consent Agenda

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

a Parks and Recreation Advisory Board Minutes - June 2015

b Purchase Payments

7 Public Reading of Ordinances

a Second Reading, Ordinance 2015-2056: Residential Rental Housing Exterior Inspection Program

City Attorney Poblack read the proposed ordinance by title only. City Manager Manns stated that the ordinance's purpose was to prevent the growth of slum and blight conditions by enforcing a rental property's inspection every three years. The rental inspector position was provided for in the next fiscal year's budget, and the program would commence in January 2016.

Upon opening the floor to public comment, City resident Tom Maas stated that as owner of 30 rental properties throughout Pasco County, he wanted homeowners added to the inspections, since many of those properties were in worse condition than rental properties. Following that, he suggested adding businesses also, since many of them were in poor condition. He thanked Code Enforcement Officer Nichols and the Police and Public Works departments for their assistance.

Indian Rocks Beach resident Don House agreed regarding additional inspections. He stated that he owned 17 houses in Jasmine Heights, the four worst properties in that neighborhood were owned, and two additional properties were empty for years and should be condemned. He asked that the ordinance also address bank-owned (foreclosed) property upkeep, and opined that the ordinance as proposed was discriminatory and unfair.

City resident Ron Holliday agreed that owned properties were the least maintained, and that crime and prostitution had moved into New Port Richey from U.S. 19. He asked that the City hire additional code enforcement officers. Per Councilman Davis's request, Mr. Holliday stated he would provide Officer Nichols with a nuisance property list, and would contact Chief Bogart.

None else coming forward for public comment, Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips asked to expedite the inspection process, commenting that three years was too long to complete the review of all City rentals. Mayor Marlowe and Councilman Davis agreed. Councilman Starkey also agreed, and stated that the City was not just targeting rental property owners, but that the ordinance was one tool out of many to be used to correct all deteriorating City conditions. Councilwoman DeBella Thomas suggested engaging the community and its various service groups to assist with neighborhood improvement.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

8 Business Items

a Alcoholic Beverage Special Event (ABSEP) - Night in the Tropics

None coming forward for public comment, Mayor Marlowe returned the floor to Council. Councilwoman DeBella Thomas recused herself from the vote; her Form 8B is appended to these minutes.

Deputy Mayor Phillips commented that the application contained outdated information, and asked that staff ensure that attached information is current. Councilman Starkey voiced interest in bringing new events to the City and Sims Park. Councilman Davis commented that Nebraska Avenue businesses were suffering from frontage blockage during events, and asked that open space be provided for entryway access. Mayor Marlowe suggested placing tents in the middle of the street; Councilwoman DeBella Thomas responded that the electric power outlets were located at the side of the road.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes: Marlowe, Phillips, Davis, Starkey. Abstain: DeBella Thomas.

b Request to Purchase CAD, RMS and MDIS Software

None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

c Approval of RFP 15-019: Recommendation for Banking Services

None coming forward for public comment, Mayor Marlowe returned the floor to Council. SunTrust representatives stated they would provide benefits to City employees via their "SunTrust at Work" program.

Motion made by Jeff Starkey and seconded by Judy DeBella Thomas. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.



d 2014/2015 City Hall and Library Re-Roofing Project Close-Out

None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Chopper Davis and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

e 2013/2014 City Hall Parking Lot Project Close-Out

None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

f WWTP Reject Storage Site Reclaimed Water Irrigation Project Close-Out

None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

g Roster Acceptance, Land Development Review Board

None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Judy DeBella Thomas and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

h Three-Minute Report, Fire and Emergency

No action was required.

i Three-Minute Report, Human Resources

No action was required.

9 Communications

Councilman Starkey thanked staff for their rainstorm containment and repair efforts. He expressed his desire to correct the perceived tension between the City and Greater New Port Richey Main Street (GNPRMS), and unite their event-holding efforts for the betterment of the community. He asked for a discussion regarding projection screens at the Sims Park amphitheater.

Councilwoman DeBella Thomas asked for a storm repair summary from Public Works Director Rivera. She stated she had been honored to have worked with GNPRMS. In response to her query, Chief Bogart asked residents to call the police department and give the location of witnessed criminal activity, including neighborhood panhandlers and grifters.

Mayor Marlowe thanked Director Rivera and the Public Works Department for their flood control and street repair efforts. He agreed that the Sims Park amphitheater projection screens were a good addition.

Deputy Mayor Phillips was also in favor of the screens, and asked the City to determine whether the screens could be affordable. He was grateful for the state-of-emergency declaration, commenting that the declaration would assist with repair funding. He was also appreciative for the delayed second reading to yard parking ordinance 2015-2038, since the delay allowed time for the public meetings. He asked for careful assessment of the CRA refinancing plans, and reminded those assembled of the Gulf High School alumni celebration on October 16 in Railroad Square.

Councilman Davis asked Director Rivera to provide rainstorm details.

- Over 11 days, 22 inches of rainfall were registered at the Wastewater Treatment Plant
- 6.03 inches of rain were registered on Monday, August 3
- 12,000 sandbags were distributed in one week
- The treatment plant, designed to process 7 million gallons per day, treated a 12 million gallon average during the period, with 14 million gallons treated on Monday, August 3
- 17 roadway segments were damaged

10 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 8:55 pm.

(signed) \_\_\_\_\_  
Doreen M. Summers, CAP-OM, CMC, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>Thomas - Judy - DeBella</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>New Port Richey City Council</b>
MAILING ADDRESS <b>New Port Richey Pasco</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY <b>August 4, 2015</b>	NAME OF POLITICAL SUBDIVISION: <b>City of New Port Richey</b>
DATE ON WHICH VOTE OCCURRED	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

**PRIOR TO THE VOTE BEING TAKEN** by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

**WITHIN 15 DAYS AFTER THE VOTE OCCURS** by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

### APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

### DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Judy DeBella Thomas, hereby disclose that on August 4, 20 15:

(a) A measure came or will come before my agency which (check one)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, \_\_\_\_\_;
- ☐ inured to the special gain or loss of my relative, \_\_\_\_\_;
- ☒ inured to the special gain or loss of New Port Richey Main Street, by whom I am retained; or
- ☐ inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Special Event: "Night in the Tropics"  
currently employed at GNPMS

August 4, 2015  
Date Filed

Judy DeBella Thomas  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



# NEW PORT RICHEY

5 9 1 9 M . N A E P W D R S T T F R B . E 7 4 H 2 6 E 7 5 Y . 2 , 8 5 3

**TO:** City of New Port Richey City Council  
**FROM:** Doreen Summers, City Clerk  
**DATE:** 8/18/2015  
**RE:** Approval of Minutes, Environmental Committee

**REQUEST:**

The request before City Council is to review the attached minutes from the June 22, 2015 Environmental Committee meeting.

**DISCUSSION:**

The Environmental Committee meets monthly and the minutes from the June 22, 2015 meeting are attached.

**RECOMMENDATION:**

The recommendation is to review and accept the attached minutes.

**BUDGET/FISCAL IMPACT:**

None.

**ATTACHMENTS:**

Description	Type
□ June 22, 2015 Environmental Committee Minutes	Exhibit

**City of New Port Richey Environmental Committee  
Minutes for June 22, 2015**

Meeting called to order at 6:12 pm.

1. **Vox Pop** - None.
2. **In attendance:** Present were Committee Chair Dell deChant, Barbara Sullo, Audrey Voss, alternate Cindy Cadle, Secretary Jon Tietz. Kira Atkinson, alternate Amber Blais, Vice Chair Rose Mohr, and City Liaison Doreen Summers were absent. No guests were present.
3. **Vox Pop.** None.
4. **Approval of the minutes from June 8th.** Jon Tietz made a motion to approve the minutes. Cindy Cadle seconded, and it passed unanimously.
5. **Additional Agenda Items.** Discussion of the removal of Peace Garden.

**Business of the Committee - Ongoing**

6. **Vox Pop.** None.
7. **Approval of Community Garden Permit, 6143 Montana Ave** - Audrey Voss made a motion to approve the new community garden application. Dell deChant and Jon Tietz recused themselves as involved in the project. Barbara Sullo seconded the motion. The permit was approved unanimously.
8. **Vox Pop.**
9. **City Liaison Report** - There was no liaison report.
10. **Discussion of Removal of Peace Garden.** Dell asked that inquiries be made into those who would be interested in visiting Peace Garden and assessing its resources and assisting with the removal. Barbara Sullo said that she would attend and would invite one other individual who has been involved with the garden.
11. **Vox Pop.**
12. **Urban Farming.** A new application was received and approved as indicated earlier in the minutes.
13. **Vox Pop.**
14. **Proposals to Council** - Dell asked the Committee to review the proposals which were made in September 2014. Committee members discussed reiterating support for the Milkweed proposal as well as a request for a review of the City's fertilizer policy and a recommendation of a stronger restriction. The Committee would also like to review the agricultural zoning proposals. The Committee would like to ask the Atkinsons to report on the proposal for a requirement of recycling. Dell asked for an action item for Jon to look for a copy of the Pinellas restrictions on fertilizers.

**Additional Items Discussed.**

15. **Food Policy Council** - Dell said that County Commissioners appointed the members of the Food Policy Council today. There were two seats which had more than one applicant. Dell said that Fanchone Gude (a farmer operating with Pasco County), Deana Krautner with the Florida Department of Health, Susan Zanatta (Pasco Schools FRNMS

Manager), Dell deChant (Professional/Educator), Travis Moorehead, Susie Hoeller, Lester Cypher, Dr. Whitney Elmore, and Jeffrey Wright were appointed to the Council.

**16. Environmental Committee Quarterly Programs** - Cindy Cadle said that she would continue looking into films to be shown during a "Mini Okra" festival at the library. The Committee determined that it should be explored whether the event can be held inside at the library as an event with food. The Committee discussed dishes that could be served. Among the suggested items were Dell's wife's Brunswick stew featuring okra, Barbara's okra muffins, Cindy's air fried okra, and possibly librarian Ann Scott's dehydrated okra. The committee discussed that a date needed to be decided upon and then confirmation that food could be served at the library. These decisions would be made by the July 27th meeting.

**17. Adjournment.** Without objection the committee stands adjourned at 7:14 PM.



# NEW PORT RICHEY

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**TO:** City of New Port Richey City Council  
**FROM:** Peter Altman, Finance Director  
**DATE:** 8/18/2015  
**RE:** Purchase/ Payments

**REQUEST:**

Review the attached listing of purchases and other payments which have been processed for payment by the accounting department.

**DISCUSSION:**

Finance is available to respond to any questions related to the purchases and payments schedule.

**RECOMMENDATION:**

Approval of the consent agenda.

**BUDGET/FISCAL IMPACT:**

The expenditure of funds will be posted against each Department's budget allocation.

**ATTACHMENTS:**

Description	Type
8-8-15 Purchase Payments	Backup Material

PURCHASE/PAYMENTS FOR COUNCIL INFORMATION 08/18/2015

<u>HD Supply Waterworks Ltd</u>	333,582.50
Flex Net System AMI - Phase 1	
Final Payment and Deductive Change Order	
<u>Raynor Shine Services LLC</u>	16,800.00
Yard Debris Grinding Services	
Per RFP 15-011	
<u>United Rentals (North America)</u>	13,911.90
Trash Pump for Sewer By Pass	
Presented to Council 08/04/2015	

RECURRING EXPENDITURES OVER \$10,000.00

Allied Universal Corp (Chemicals – BID 14-005)	16,877.44
Bank of America (Credit Card Purchases)	65,327.18
Duke Energy (June Services)	114,147.59
Fiduciary Trust Intl of the South (Police Pension 07/30/2015)	32,527.77
J H Williams (Fuel Delivery)	18,425.74
New Port Richey Firefighters (Fire Pension 07/30/2015)	13,682.18
Public Risk Management of FL (Property & Casualty Ins)	113,888.00
Stroud Engineering Consultants Inc (Various Task Orders)	32,765.50
RFQ 13-014 and Council Approved	
Tampa Bay Water	128,796.86





**TO:** City of New Port Richey City Council  
**FROM:** Lisa L. Fierce  
**DATE:** 8/18/2015  
**RE:** First Reading, Ordinance #2015-2052: Downtown Core Future Land Use Category

**REQUEST:**

Council is to conduct a (first) public hearing of the ordinance.

**DISCUSSION:**

This item was tabled at the June 16, 2015 City Council meeting for an analysis of expanding the proposed boundary area. The results show the potential for traffic impacts and incompatible uses that would be difficult to mitigate. An amendment to include additional land may be considered in the future.

As the City continues its efforts to redevelop catalytic properties in the downtown, Staff proposes a new future land use category to further encourage and incentivize development in the heart of New Port Richey. The intent of the Downtown Core (DC) future land use category is to promote higher density to create a stronger residential base from which other developments will be established. A companion ordinance (#2015-2054) amending the Downtown zoning district is also scheduled for review to implement the changes contained herein.

Much like the existing Downtown Category, the proposed Downtown Core Category's primary uses are proposed to be residential, transient accommodation, retail, service and office. The secondary uses are proposed to be public/semi-public, recreation/open space and residential equivalent. Ground-floor retail uses are encouraged in this category and sites greater than one acre are required to incorporate a residential component. Additionally, the maximum non-residential intensity is proposed to be a 2.0 floor area ratio, the same as that of the Downtown Category. The primary difference between the Downtown and new Downtown Core Categories is the maximum residential density: Downtown entitles up to 15 dwelling units per acre; Downtown Core will permit 30 dwelling units per acre.

To create the new Downtown Core Category, approximately 18 acres from the existing Downtown Category will be assigned to the new designation on the Future Land Use Map. The map amendment area is the heart of downtown, located south of Central Avenue, north of Missouri Avenue, east of River Road and west of Adams Street.

Approximately five acres of the new Downtown Core Category is located within the Coastal High Hazard Area (CHHA). The State regulates density within the CHHA and prohibits additional density from current allowances. The proposed amendment would allow properties located outside the CHHA, and designated with the DC Category, the proposed 30 dwelling units per acre by right. However, properties located within the CHHA would only be able to increase density by means of the City's Coastal Transfer of Development Rights (TDR) program. The TDR program allows a transfer of density on City-owned property in the CHHA to other properties in the CHHA. The City administers a TDR entitlement bank to implement this process of which there are roughly 370 available dwelling

units.

Future Land Use Element Policy 1.6.1 is proposed to be amended to note that the City shall establish incentives which enhance opportunities for mixed-use development in the DC Category, as well as the Highway Commercial, General Commercial, Downtown, Residential/Office and Residential/Office/Retail Categories. The incentive provided in the DC Category is the opportunity for a higher residential density of 30 dwelling units per acre, either by right or by means of the TDR process, depending on location relative to the CHHA.

The Staff also proposes to amend the Downtown Category to allow transient accommodation as a use. The Staff believes it has been an oversight not to have identified this as an allowable use in this category heretofore. The Downtown zoning district presently allows hotel and bed and breakfast uses, which are forms of transient accommodation. The proposed Comprehensive Plan amendment would provide support for these uses in the Downtown District.

The proposed new language is shown with underlining and deleted language is shown with ~~striketrough~~.

#### **Compatibility with Comprehensive Plan:**

The proposal is consistent with the following Comprehensive Plan objectives and policies:

- CME Policy 2.2.1 - The City shall maintain or reduce allowable density in the Coastal High Hazard Area consistent with the Future Land Use Map of the Comprehensive Plan.
- FLU Policy 1.2.2 – The City shall encourage a balanced land use mix providing for a variety of housing styles, densities and open space.
- FLU Policy 1.6.1 - In order to encourage the best use of the Highway Commercial, General Commercial, Downtown, Residential/Office and Residential/Office/Retail land use categories, the City shall establish incentives which enhance the opportunities for mixed use development in these categories.
- FLU Objective 3.2 - By 2007, the City of New Port Richey shall adopt a Coastal Transfer of Development Rights (TDR) program as part of the City Land Development Code. This Coastal TDR program shall:
  - Assist in the redevelopment of the Coastal High Hazard Area (CHHA) of the City;
  - Protect environmentally-sensitive lands within the CHHA;
  - Redistribute residential development rights allocated by the FLUM to achieve the requirements of Rule 9J-5012, FAC;
  - Redistribute residential development rights allocated by the FLUM to achieve growth management goals of the City; and
  - Implement hazard mitigation strategies.

- FLU Policy 3.2.2 - The City of New Port Richey shall create an “entitlement bank” where residential development rights from City-owned land that have been severed may be deposited for the purpose of implementing the Coastal TDR program.
  - FLU Policy 3.2.3 - As part of the Coastal TDR program, the City shall sever all or part of the residential development rights allocated by the FLUM on City-owned property and deposit those development rights into a City-owned residential entitlement bank to be used to further the growth management goals of the City.
  - FLU Policy 3.2.4 - Development rights authorized by the Future Land Use Map on lands owned by the City of New Port Richey within the CHHA may be transferable to designated receiving lands within the CHHA.
  - FLU Policy 3.2.5 - The residential development rights allocated by the Future Land Use Map in the CHHA shall not be exceeded.
- 
- LIV Policy 2.5.8 – Maintain and periodically review height and density maximums to discourage single uses that represent the inefficient use of land and public facilities and are not consistent with the size and scale of the surrounding neighborhood.
  - TRA Policy 3.1.3 - The Downtown TCEA will become more pedestrian-oriented through mixed-use development utilizing urban design principles including, but are not limited to:
    - a. clustered densities to preserve open space and enhance multi-modal opportunities,
    - b. transit-oriented densities and/or intensities,
    - c. building placement/build-to lines,
    - d. first floor retail in mixed-use buildings on street frontage,
    - e. parking integration with alternative modes,
    - f. pedestrian/bicycle circulation and facilities, and
    - g. roadway/right-of-way aesthetics.

**RECOMMENDATION:**

Staff recommends approval of the ordinance. The Land Development Review Board reviewed it at its May 21, 2015 meeting and recommended approval.

**BUDGET/FISCAL IMPACT:**

None

**ATTACHMENTS:**

Description	Type
▣ Ordinance #2015-2052: Downtown Core Land Use Category	Cover Memo
▣ LDRB Minutes - May 21, 2015	Backup Material

**ORDINANCE # 2015-2052**

**AN ORDINANCE AMENDING THE CITY OF NEW PORT RICHEY COMPREHENSIVE PLAN; AMENDING TABLE FLU 1.1.3 TO ALLOW TRANSIENT ACCOMMODATION USE IN THE DOWNTOWN (D) FUTURE LAND USE CATEGORY AND TO ESTABLISH THE DOWNTOWN CORE (DC) FUTURE LAND USE CATEGORY; AMENDING FUTURE LAND USE ELEMENT POLICY 1.6.1 TO INCLUDE THE DOWNTOWN CORE (DC) FUTURE LAND USE CATEGORY; AND AMENDING APPROXIMATELY 18.1 ACRES OF MAP FLU-6 FUTURE LAND USE MAP, AS DESCRIBED IN EXHIBIT A, FROM DOWNTOWN (D) TO DOWNTOWN CORE (DC); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 163.3161 et. Seq., Florida Statutes (1987) established the Local Government Comprehensive Planning and Land Development Regulation Act; and

**WHEREAS**, Section 163.3167, Florida Statutes, requires each municipality in the State of Florida to prepare and adopt a Comprehensive Plan as scheduled by the state land planning agency; and

**WHEREAS**, the City of New Port Richey has adopted a Comprehensive Plan pursuant to the Growth Management Act of 1985; and

**WHEREAS**, the City recognizes a need for downtown resiliency and sustainability; and

**WHEREAS**, the City seeks downtown development that is compatible with surrounding areas; and

**WHEREAS**, the subject area is fully and adequately served by public facilities and services including significant downtown recreational, cultural, and civic assets; and

**WHEREAS**, the request would not increase the population in the Coastal High Hazard Area as anticipated by the adopted Future Land Use Map; and

**WHEREAS**, pursuant to Section 163.3177(6)(c), Florida Statutes, these amendments to the City's Comprehensive Plan do not count toward the limitation on the frequency of adoption of amendments to the Comprehensive Plan; and

**WHEREAS**, the Local Planning Agency of the City of New Port Richey held a duly noticed public hearing on May 21, 2015, in accordance with the procedures in Chapter 163, Part II, Florida Statutes, on the proposed Comprehensive Plan amendment and considered the findings and advise of staff, citizens and all interested parties submitting written and oral comments and has recommended adoption to the City Council; and

**WHEREAS**, the Local Planning Agency recommended the City Council transmit the subject Expedited State Review Comprehensive Plan amendment to the Florida Department of Economic Opportunity for its review and comment; and

**WHEREAS**, the City Council of the City of New Port Richey finds and declares that this amendment is consistent with the adopted Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED by the City of New Port Richey, Florida, as follows:

**SECTION I.** That Future Land Use Element Table FLU 1.1.3 is hereby amended as set forth below:

Table FLU 1.1.3 Future Land Use Map Categories New Port Richey 2020 Comprehensive Plan				
FLUM Category	Purpose	Uses		Gross Density/Intensity and Locational Criteria
		Primary	Secondary	
MIXED USE CATEGORIES				
Downtown (D)	<ul style="list-style-type: none"><li>• To encourage and maintain the redevelopment of Downtown as the financial, commercial, governmental, cultural and recreational center of West Pasco through continued enhancement to its multi-modal accessibility, appearance, historic resources, utilization and facilities.</li><li>• Provide a mix of housing that responds to the City’s changing household demographics (e.g., age, household formation/size, income, etc.)</li></ul>	<ul style="list-style-type: none"><li>• Residential</li><li>• <u>Transient Accommodation</u></li><li>• Office</li><li>• Retail</li><li>• Public/ Semi-Public</li><li>• Recreation/ Open Space</li></ul>	<ul style="list-style-type: none"><li>• Residential Equivalent<sup>1</sup></li></ul>	<ul style="list-style-type: none"><li>• Residential: A range from 5.0-15.0 dwelling units per acre</li><li>• Intensity: A range from 0.0-2.0 FAR.</li><li>• Residential Equivalent: Maximum of 2.0 beds per residential density per acre.</li><li>• Sites greater than 1.0 acre shall be required to incorporate a residential component.</li><li>• Residential developments shall include ground floor retail uses.</li></ul>
Downtown Core (DC)	<p><u>In addition to those purposes identified for the Downtown future land use category, the purpose of the Downtown Core category is to:</u></p> <ul style="list-style-type: none"><li>• <u>Encourage the best use of the premium location and to strengthen the city’s core.</u></li><li>• <u>Provide for a critical mass of residential and non-residential uses that support a resilient and sustainable urban center.</u></li><li>• <u>Provide for a functional mix of downtown-appropriate development that offers a high-quality public realm with</u></li></ul>	<ul style="list-style-type: none"><li>• Residential</li><li>• <u>Transient Accommodation</u></li><li>• <u>Retail</u></li><li>• <u>Service</u></li><li>• <u>Office</u></li></ul>	<ul style="list-style-type: none"><li>• <u>Public/ Semi-Public</u></li><li>• <u>Recreation/ Open Space</u></li><li>• <u>Residential Equivalent<sup>1</sup></u></li></ul>	<ul style="list-style-type: none"><li>• <u>Residential: 10 - 30.0 dwelling units per acre.</u></li><li>• <u>Intensity: 0.0 - 2.0 FAR.</u></li><li>• <u>Residential Equivalent: Maximum of 2.0 beds per residential density per acre.</u></li><li>• <u>Sites greater than 1.0 acre are required to incorporate a residential component.</u></li><li>• <u>Ground floor retail uses are encouraged.</u></li><li>• <u>Sites located within the Coastal High Hazard Area may not include a residential component that is greater in density than allowed by the site’s former land use designation unless development rights for the additional increment of</u></li></ul>

	<u>interesting places to live, work, and socialize.</u>			<u>density have been approved through the City's Coastal Transfer of Development Rights program.</u> <ul style="list-style-type: none"> <li>• <u>Any increase in density exceeding that permitted by a site's existing zoning must be based, in part, upon a finding that the proposed change is compatible with the existing uses, density, intensity, and scale of development in the surrounding area.</u></li> </ul>
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**NOTES:** *(excerpt)*

Residential Equivalent: A residential-like accommodation other than a dwelling unit, including group home, congregate care, nursing home, and comparable assisted living facilities.

**SECTION II.** That Future Land Use Element Policy 1.6.1 is hereby amended as follows:

FLU 1.6.1 In order to encourage the best use of the Highway Commercial, General Commercial, Downtown, Downtown Core, Residential/Office and Residential/Office/Retail land use categories, the City shall establish incentives which enhance the opportunities for mixed use development in these categories.

**SECTION III.** That pursuant to Chapter 163, Part II, Florida Statutes, approximately 18.1 acres of land, as described in Exhibit A, are hereby re-designated on the City of New Port Richey Comprehensive Plan Map FLU-6 Future Land Use Map from Downtown (D) to Downtown Core (DC).

**SECTION IV. Severability.** If any phrase or portion of this Ordinance, or the particular application thereof, shall be held invalid or unconstitutional by any court, administrative agency or other body with appropriate jurisdiction, the remaining section, subsection, clauses or phrases and their application shall not be affected thereby.

**SECTION V. Incorporation Into Comprehensive Plan.** Upon the effective date of the Comprehensive Plan Amendment adopted by this Ordinance, said Amendment shall be incorporated into the City of New Port Richey Comprehensive Plan and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing.

**SECTION VI. Effective Date and Legal Status of the Plan Amendment.** This Ordinance shall become effective as provided by law.

The above and foregoing ordinance was read and approved on first reading at the duly convened meeting of the City Council of the City of New Port Richey, Florida, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

The above and foregoing ordinance was read and approved on second reading at the duly convened meeting of the City Council of the City of New Port Richey, Florida, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

CITY OF NEW PORT RICHEY,  
FLORIDA

(SEAL)

\_\_\_\_\_  
Doreen Summers, City Clerk

\_\_\_\_\_  
Rob Marlowe, Mayor-Council Member

APPROVED AS TO LEGAL FORM AND CONTENT

\_\_\_\_\_  
Joseph A. Poblick, City Attorney

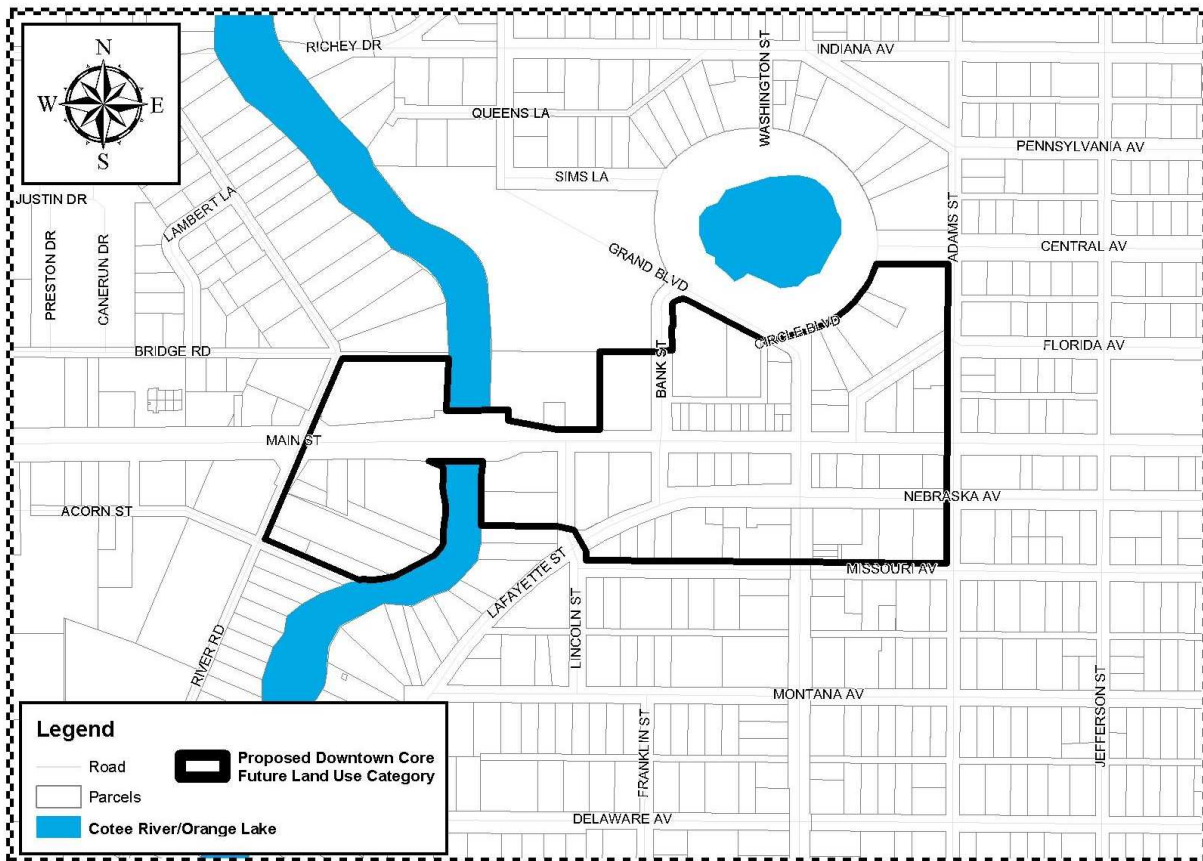


EXHIBIT A: DOWNTOWN CORE CATEGORY BOUNDARY





# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • (727) 853.1016

## Land Development Review Board (LDRB) - Minutes

**Date:** May 21, 2015  
**Time:** 2:00 pm  
**Location:** City Council Chambers  
First Floor, City Hall, 5919 Main Street, New Port Richey, FL 34652

Any person desiring to appeal any decision made by the LDRB, with respect to any matter considered at any meeting or hearing, will need a record of the proceedings and may need to insure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based. The law does not require that the Secretary transcribe verbatim minutes, therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense (FS 286.0105).

### **I. Roll Call & Pledge of Allegiance:**

#### Members Present:

Dan Maysilles, Chairperson  
Don Cadle, Jr.  
George Romagnoli  
Judy Michel  
Louis Parrillo

#### Members Absent:

John Grey, Vice Chairperson  
Elizabeth Misemer  
Mary Moran

#### Others Present:

Lisa L. Fierce, Development Director  
Chris Mettler, Senior Planner  
Gus Karpas, Senior Planner  
Melanie Tyler, Development Technician  
Bryan Weed, Technology Solutions Director  
Joseph Poblick, City Attorney

### **II. Approval of Minutes:**

Chairperson Dan Maysilles chaired the meeting. Board Member Cadle made the motion to approve the April 23, 2015 minutes which was seconded by Board Member Parrillo. The motion carried and the Board approved the minutes (5-0).

### **III. Comprehensive Plan Amendment CMP2015-01:**

**Case:** Comprehensive Plan Amendment CMP2015-01 – Downtown Core Land Use Category  
**Applicant:** City of New Port Richey, Debbie Manns City Manager, 5919 Main Street, New Port Richey, FL 34652.  
**Request:** Review and recommendation on an amendment to the Comprehensive Plan to establish the Downtown Core Future Land Use Category (Ordinance #2015-2052).

#### **IV. Code Amendment COD2015-01:**

Case: Code Amendment COD2015-01 – Downtown Zoning District  
Applicant: City of New Port Richey, Debbie Manns City Manager, 5919 Main Street, New Port Richey, FL 34652.  
Request: Review and recommendation on an amendment to the Land Development Code to amend the Downtown Zoning District (Ordinance #2015-2054).

Chris Mettler presented a consolidated Power Point presentation for the two companion ordinances. He explained that the two ordinances are intended to encourage redevelopment in the City's downtown. Ordinance #2015-2052 amends the Comprehensive Plan to establish a Downtown Core Future Land Use Category with a residential density of 30 dwelling units per acre, subject to restrictions in the Coastal High Hazard Area and possible participation in the City's Coastal Transfer of Development Rights program.

Chairperson Maysilles suggested the Downtown Core Category boundary be expanded to the west and north of Orange Lake. Ms. Fierce said Sims Park is west of the lake and is controlled by the City's first ordinance which restricts the uses. She indicated the goal of the ordinances is to increase residential density in the central downtown area. Mr. Mettler noted that those blocks are designated with residential categories, not the Downtown Future Land Use Category. He said that if this effort is successful, an expansion of the boundary area may be considered in the future.

Mr. Mettler said the proposal also amends the Future Land Use Map to re-designate 18.1 acres from the Downtown Category to the Downtown Core Category, amends the Downtown Category to allow hotel uses and amends a Future Land Use Element policy addressing mixed-use categories to include the new Downtown Core Category. He stated that the second ordinance, Ordinance #2015-2054, amends the Downtown zoning district to accommodate the Downtown Core Category's 30 dwelling units per acre maximum residential density and to raise the maximum building height from 35 feet to 50 feet in locations where the densities are over 15 dwelling units per acre. The ordinance also clarifies that the Downtown zoning district correlates with the Downtown Core Category as well as the Downtown Category.

Chairperson Maysilles asked about the impacts on the fire department. Ms. Fierce noted that the building and fire codes include requirements for sprinkler systems depending upon building height. Board Member Romagnoli noted that there are already buildings over five stories located in the City.

Board Member Cadle indicated he was philosophically opposed to the ordinances, as he was concerned the higher residential density would result in high-density rental properties of poor quality. He expressed the desire that the City address management of rental properties before increasing residential densities.

Board Member Romagnoli indicated he was in favor of the ordinances and agreed the City needs higher residential densities to encourage businesses downtown. He thinks the residential density is too low downtown. He noted that the City had tried in years past to increase downtown residential densities, but had been met with resistance by the State. Ms. Fierce noted that the Comprehensive Plan amendment will be forwarded to the Department of Economic Opportunity. Board Member Romagnoli noted that higher densities to the east and west of downtown will be important to sustain downtown businesses.

Chairperson Maysilles indicated that the City has historically had concerns about rental properties and safeguards should be put in place if we intend to increase the residential density. He indicated the City needed to get tougher on this issue in order not to create a monster. He reiterated that he does not believe that the proposed Downtown Core boundary is big enough to create what we need.

Board Member Cadle noted that just because you build it, they will not necessarily come. The City needs to have an attractor. Otherwise, development constructed as high-end becomes low-end. Ms. Fierce noted that the City is engaging in multiple efforts to improve downtown: improvements to the Hacienda Hotel, Sims Park, way-finding improvements and grant programs to improve properties. In response Board Member Cadle's question, Mr. Mettler said the Downtown Transportation Concurrency Exception Area makes exceptions to concurrency for traffic due to the City's grid street network.

Board Member Parrillo asked about the definition of “transient housing.” Mr. Mettler indicated the term “transient accommodation” is used in the Comprehensive Plan to refer to hotel uses. Ms. Fierce described some of the uses that would be characterized as transient accommodation.

Board Member Michel indicated she was in favor of the ordinances, comparing the redevelopment opportunity for the City to that of Gulfport in previous years.

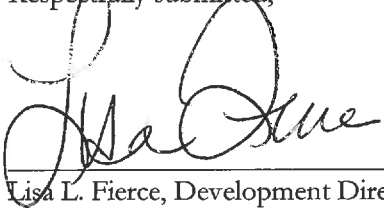
Board Member Romagnoli made the motion to recommend approval of Ordinance #2015-2052 which was seconded by Board Member Parrillo. Roll call vote: Mr. Romagnoli, yes; Mr. Parrillo, yes; Dr. Cadle, no; Mr. Maysilles, yes; Ms. Michel, yes. The motion carried (4-1).

Board Member Romagnoli made the motion to recommend approval of Ordinance #2015-2054 which was seconded by Board Member Parrillo. Roll call vote: Dr. Cadle, no; Mr. Parrillo, yes; Mr. Romagnoli, yes; Mr. Maysilles, yes; Ms. Michel, yes. The motion carried (4-1).

#### **IV. Adjourn:**

Ms. Fierce thanked Board Members for attending the meeting. The next meeting is June 25, 2015. The meeting adjourned at 2:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa L. Fierce", written over a horizontal line.

Lisa L. Fierce, Development Director



# NEW PORT RICHEY

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**TO:** City of New Port Richey City Council  
**FROM:** Lisa L. Fierce  
**DATE:** 8/18/2015  
**RE:** First Reading, Ordinance #2015-2054: Downtown Zoning District

**REQUEST:**

Council is to conduct a (first) public hearing of the ordinance.

**DISCUSSION:**

In order to implement the proposed Downtown Core (DC) Future Land Use Category (pending companion Ordinance #2015-2052), the Downtown Zoning District also needs to be amended to reflect the DC Category's maximum residential density of 30 dwelling units per acre. Currently, the Land Development Code indicates that the Downtown District is consistent with the Downtown (D) Future Land Use Category only. The Code also limits residential use in the Downtown District to the second floor and above in conjunction with a ground floor commercial use and stipulates that residential use must follow the requirements of the MF-14 zoning district.

The proposed amendments to the Downtown District are to be consistent with both the D and DC Categories. Residential use will no longer be prohibited on the ground floor. Development will continue to be subject to the requirements of the MF-14 Zoning District, however, the maximum residential density will be more explicitly associated with the applicable future land use category, which would be either the D Category (15 dwelling units per acre) or the newly proposed DC Category (30 dwelling units per acre).

The proposed increase in the density in the DC Category necessitates an accommodation for increased building height. The amendment to the standards in the Downtown District includes a building height increase of 50 feet for properties designated with the DC Category. The Main Street Landing project at the southeast corner of Main Street and River Road established a 50-foot maximum building height for that project, which was a basis for this provision. Other properties in the D Category would maintain the existing 35-foot maximum height.

Approximately five acres of property designated with the Downtown District are located in the Coastal High Hazard Area (CHHA) and will be designated with the DC Category per the proposed amendment to the City's Future Land Use Map. Properties located outside the CHHA, designated with the Downtown District and the DC Category, would be allowed the 30 dwelling units per acre maximum residential density as of right. However, properties located within the CHHA, designated with the Downtown District and the DC Category, would be allowed to increase their maximum residential density from the 15 dwelling units per acre allowed per the D Category to the 30 dwelling units per acre allowed per the DC Category only by means of the City's Coastal Transfer of Development Rights (TDR) process. The Coastal TDR process allows this increase in density only by transferring residential density from City-owned properties located within the CHHA; an increase in residential density within the CHHA is otherwise prohibited.

The proposed amendments to the Downtown District regulations are intended to encourage and support higher-density residential development and a mix of land uses in the City's downtown. Higher-density residential development located downtown will make the neighborhood more vibrant and is intended to encourage demand for other uses, such as retail, service and office uses.

Allowing a greater number of residential units in the physical and economic center of downtown would make the best use of the premium location and strengthen downtown and the city as a whole. Increasing the residential population in the core area of downtown would generate more demand for goods and services in downtown and potentially generate more diversity to the retail and service mix currently offered. Downtown suffers from lingering vacancies and empty storefronts. Providing more residential options downtown and generating demand for commercial spaces is key to making downtown a complete urban center where people live, work, shop and socialize.

From a public infrastructure perspective, having goods and services located close to residents provides opportunities to reduce vehicle miles traveled and to reduce traffic congestion. The City has made significant investments in the public realm in downtown, including streets, sidewalks, parks, and civic spaces, which make walking and biking safer and more comfortable and provide pedestrians and cyclists with multiple destinations in close proximity.

The proposed new language is shown with underlining and deleted language is shown with ~~strike through~~.

#### **Compatibility with Comprehensive Plan:**

The proposal is consistent with the following Comprehensive Plan objectives and policies:

- CME Policy 2.2.1 - The City shall maintain or reduce allowable density in the Coastal High Hazard Area consistent with the Future Land Use Map of the Comprehensive Plan.
- FLU Policy 1.2.2 – The City shall encourage a balanced land use mix providing for a variety of housing styles, densities and open space.
- FLU Policy 1.6.1 - In order to encourage the best use of the Highway Commercial, General Commercial, Downtown, Residential/Office and Residential/Office/Retail land use categories, the City shall establish incentives which enhance the opportunities for mixed use development in these categories.
- FLU Objective 3.2 - By 2007, the City of New Port Richey shall adopt a Coastal Transfer of Development Rights (TDR) program as part of the City Land Development Code. This Coastal TDR program shall:
  - Assist in the redevelopment of the Coastal High Hazard Area (CHHA) of the City;
  - Protect environmentally-sensitive lands within the CHHA;
  - Redistribute residential development rights allocated by the FLUM to achieve the requirements of Rule 9J-5012, FAC;
  - Redistribute residential development rights allocated by the FLUM to achieve growth management goals of the City; and
  - Implement hazard mitigation strategies.

- FLU Policy 3.2.2 - The City of New Port Richey shall create an “entitlement bank” where residential development rights from City-owned land that have been severed may be deposited for the purpose of implementing the Coastal TDR program.
- FLU Policy 3.2.3 - As part of the Coastal TDR program, the City shall sever all or part of the residential development rights allocated by the FLUM on City-owned property and deposit those development rights into a City-owned residential entitlement bank to be used to further the growth management goals of the City.
- FLU Policy 3.2.4 - Development rights authorized by the Future Land Use Map on lands owned by the City of New Port Richey within the CHHA may be transferable to designated receiving lands within the CHHA.
- FLU Policy 3.2.5 - The residential development rights allocated by the Future Land Use Map in the CHHA shall not be exceeded.
- LIV Policy 2.5.8 – Maintain and periodically review height and density maximums to discourage single uses that represent the inefficient use of land and public facilities and are not consistent with the size and scale of the surrounding neighborhood.
- TRA Policy 3.1.3 - The Downtown TCEA will become more pedestrian-oriented through mixed-use development utilizing urban design principles including, but are not limited to:
  - a. clustered densities to preserve open space and enhance multi-modal opportunities,
  - b. transit-oriented densities and/or intensities,
  - c. building placement/build-to lines,
  - d. first floor retail in mixed-use buildings on street frontage,
  - e. parking integration with alternative modes,
  - f. pedestrian/bicycle circulation and facilities, and
  - g. roadway/right-of-way aesthetics.

**RECOMMENDATION:**

Staff recommends approval of the ordinance. The Land Development Review Board reviewed it at its May 21, 2015 meeting and recommended approval.

**BUDGET/FISCAL IMPACT:**

None

**ATTACHMENTS:**

Description	Type
☐ Ordinance #2015-2054: Downtown Zoning District	Ordinance

ORDINANCE # 2015-2054

**AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA AMENDING THE LAND DEVELOPMENT CODE; AMENDING SECTION 7.11.01, PERMITTED USES IN THE DOWNTOWN ZONING CATEGORY, TO ALLOW RESIDENTIAL USES ON THE GROUND FLOOR AND TO SPECIFY THAT MAXIMUM RESIDENTIAL DENSITY SHALL BE CONSISTENT WITH THE APPLICABLE FUTURE LAND USE CATEGORY; AMENDING SECTION 7.11.05, DOWNTOWN ZONING DISTRICT HEIGHT REGULATIONS; AMENDING SECTION 7.21.00, LAND USE AND ZONING CONSISTENCY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the New Port Richey Code of Ordinances limits residential uses to the second floor and above in conjunction with a ground floor commercial use in the Downtown zoning district; and

WHEREAS, the New Port Richey Code of Ordinances requires residential uses to follow the requirements of the MF-14 zoning district; and

WHEREAS, the City Council desires to establish a Downtown Core future land use map category with a maximum residential density standard of 30 dwelling units per acre; and

WHEREAS, the City Council anticipates utilizing the Downtown zoning district in conjunction with the proposed Downtown Core future land use map category.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA:

SECTION I. That Section 7.11.01, Downtown Zoning District, Permitted Uses, of the New Port Richey Land Development Code is hereby amended to read as follows:

**7.11.01. Permitted uses**

- (48) Residential uses ~~(second floor and above) in conjunction with a ground floor commercial use.~~ Such residential use must follow the requirements of the MF-14 zoning district. The maximum residential density permitted in this district shall be consistent with the applicable future land use category;

SECTION II. That Section 7.11.05, Downtown Zoning District, Height Regulations, of the New Port Richey Land Development Code is hereby amended to read as follows:

**7.11.05. Height regulations**

The maximum height shall be no greater than thirty-five (35) feet. The maximum building height shall be fifty (50) feet in cases where the property is designated with the Downtown Core (DC) future land use category on the Future Land Use Map and is allowed a maximum density of over fifteen units per acre either by right or per the City's approval of Coastal Transfer of Development Rights.

SECTION III. That Section 7.21.00, Land Use and Zoning Consistency, of the New Port Richey Land Development Code is hereby amended to read as follows:

**7.21.00. Land Use and Zoning Consistency**

Land Use Categories	R-1	R-2	R-3	MF-10	MF-14	MF-30	G*	C-1	C-2	Office	Hwy Comm.	Down-Town	Indust.	Rec/Open Space	Conservation	P/SP
Low-Medium Density Residential (0—5 units/acre)	X	X	X				X									
Low-Medium Density Residential (0—10 units/acre)	X	X	X	X			X									
Medium Density Residential (0—14 units/acre)	X	X	X	X	X		X			X						
High Density Residential (0—30 units/acre)	X	X	X	X	X	X	X			X						
General Commercial							X	X	X	X					2	
Highway Commercial							X	X	X	X	X					
Office							X			X						
Downtown	X	X	X	X	X		X			X		X				
<u>Downtown Core</u>												X				
Industrial							X	X	X	X			X			
Recreation/Open Space							X							X	X	
Public/Semi-Public							X			X						X

SECTION IV. If any phrase or portion of this Ordinance, or the particular application thereof, shall be held invalid or unconstitutional by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases and their application shall not be affected thereby.

SECTION V. It is the intention of the City Council and it is hereby ordained that the provisions of this Ordinance shall be codified and made a part of the New Port Richey City Code, and that the sections of this Ordinance may be renumbered to accomplish such codification, and that the word Ordinance may be changed to “section” to accomplish such codification.

SECTION VI. This Ordinance shall become effective immediately upon its adoption.



The above and foregoing Ordinance was read and approved on first reading at duly convened meeting of the City Council of the City of New Port Richey, Florida this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

The above and foregoing Ordinance was read and approved on second reading at duly convened meeting of the City Council of the City of New Port Richey, Florida this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
Doreen Summers, City Clerk

\_\_\_\_\_  
Rob Marlowe, Mayor-Council Member

APPROVED AS TO FORM

By: \_\_\_\_\_  
Joseph A. Poblick, City Attorney



# NEW PORT RICHEY

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**TO:** City of New Port Richey City Council  
**FROM:** Peter Altman, Finance Director  
**DATE:** 8/18/2015  
**RE:** Presentation of Audit Report

## REQUEST:

Provide the City's Auditor with the opportunity to present a summary of the Audited Financial Statements. As the Audit report is the product of an independent attestation as to the fairness of the Financial Statements produced by the City, no approval is required.

## DISCUSSION:

The CPA firm of Mayer Hoffman and McCann P.C. has completed the required annual audit and a representative of the firm will be present to make a presentation to the City Council on the Comprehensive Annual Financial Report generally referred to as the CAFR. The CAFR has been distributed to you and an electronic version can be viewed on the City's Website.

As outlined in the CAFR, there are several sections of the report. The "Opinion Letter" is the formal determination of the Auditor as to whether the Financial Statements "fairly" represent the financial activities and position of the City. The City has received a "clean" opinion and the Auditor will be prepared to answer any questions the City Council may have. This was the first year of a three year engagement and as such, the "fresh eyes" of the auditor identified a number of improvements in processing and internal policy and procedures which they have recommended be instituted by the City moving forward.

Unfortunately, we received word as we came to the conclusion of the audit that Mayer Hoffman and McCann would no longer be auditing governmental entities and as a consequence, we will be requesting proposals once again so that we can select a new audit firm for the FYE 9/30/2015 financial statements.

## RECOMMENDATION:

After hearing the Auditors presentation and asking any questions of the auditors, a motion to receive and file the audit report would be in order.

## BUDGET/FISCAL IMPACT:

The audit is a necessary process and is required by the State of Florida.

## ATTACHMENTS:

Description	Type
No Attachments Available	



# NEW PORT RICHEY

5 9 1 9

M . N A E P W D

R S T T F R B

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5 3

**TO:** City of New Port Richey City Council  
**FROM:** Robert M Rivera, Public Works Director  
**DATE:** 8/18/2015  
**RE:** Advanced Metering Infrastructure (AMI) Project Close-Out Phase 1

## REQUEST:

The request of staff for City Council is to review and consider for approval the Final Deductive Change Order in the amount of (\$12,928.27) and the Final Pay Request in the amount of \$333,582.50 from HD Supply Waterworks, Ltd. for the completion of the AMI Project Phase 1.

## DISCUSSION:

As Council may recall, the AMI project phase I was reviewed and approved by Council during its May 6, 2014 regular meeting. This project included meter register retrofits, meter transmitters installations, meter box and lid replacements where needed, one base station, one antenna tower, and finally, programming/diagnostic equipment compatible with the TylerTechnologies/Munis utility billing software.

Currently, phase 2 of the project is in progress and is expected to be completed by the end of October 2015. Once the project phases are completed, the City's meter reading services agreement will be terminated saving the City \$77,000.00 annually. The new system will eliminate human error as all meters will have live read capabilities for utility staff and customers in real time via the web based system. Other amenities include customized billing cycles and/or one billing date instead of billing cycles, notification of theft of service, water conservation notifications to staff, real time leak detection capabilities, and water usage verification between utility staff and the customer.

## RECOMMENDATION:

Approval of the final deductive change order and final pay request are recommended.

## BUDGET/FISCAL IMPACT:

Funds for this project are identified in the City's current Capital Improvement Program and are available in the Water and Sewer Revenue Fund. The approved not to exceed contract amount for this project is \$1,560,969.77; final cost for the project is \$1,548,041.50.

## ATTACHMENTS:

Description	Type
□ Final Deductive Change Order	Backup Material
□ Final Pay Request	Backup Material

**CONTRACT MODIFICATION**  
**(FINAL CHANGE ORDER-DEDUCTIVE)**

**Contract Modification No.: 1**

Date: 07/24/2015

**Project Name:** Flex Net System AMI Phase I

Project No:

**Owner:** City of New Port Richey, City Council

**Contractor:** HD Supply Waterworks, LTD

**Engineer:**

**This is a final Deductive Change Order to the Contract Amount and the Following Modifications to the Contract are hereby ordered:**

**Contract Amount**

**Contract Time (Cal. Days)**

Original Contract Amount	\$ <u>1,560,969.77</u>	Original Duration	<u>0</u>	Days
Previous Change Orders (Add/Deduct)	\$ <u>0.00</u>	Previous Change Orders (Add)	<u>0</u>	Days
This Change Order (Deduct)	\$ <u>(12,928.27)</u>	This Change Orders (Add)	<u>0</u>	Days
Revised Contract Amount	\$ <u>1,548,041.50</u>	Revised Contract Time	<u>0</u>	Days

The Final Contract Completion Date is:

July 2, 2015

Contractor's Certification

By executing this Change Order, the contractor acknowledges and agrees that the stipulated price and/or time adjustment includes the costs and delays for all work contained in the Change order, including costs and delays associated with the interruption of schedules, extended overheads, delay, and cumulative impacts or ripple effect on all other non-effected work under this contract. Signing of the Change order constitutes full changes and constitutes full and mutual accord and satisfaction for the adjustment in contract price or time as a result of increases or decreases in costs and time or performance caused directly and indirectly from the change, subject to the current scope of the entire work as set forth in the contract documents.

Recommended By:

Engineer


N/A

Contractor

HD Supply Waterworks, Ltd.

By:

By:



Curtis J. Hinson

Title

Title

District Manager

Date

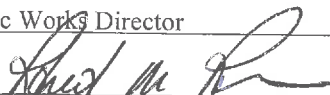
Date:

7/24/2015

Public Works Director

Project Manager/Inspector

By:



By:



Date:

8/3/15

Date:

7/31/15

**CITY OF NEW PORT RICHEY, FLORIDA  
CONTRACTOR'S APPLICATION FOR PAYMENT**

Bid No. \_\_\_\_\_ Date 7/1/2015 Payment Number 3-Final  
 Application Period From December 4, 2014 To July 2, 2015  
 Project Name City of New Port Richey Flex Net System - Phase 1  
 Account Number \_\_\_\_\_  
 Owner: City of New Port Richey Phone No. 727-841-4536  
 Engineer: \_\_\_\_\_ Phone No. \_\_\_\_\_  
 Contractor: HD Supply Waterworks, Ltd. Phone No. 813-623-3343

**Contract Data**

**Change Orders**

Bids Received	_____	No. _____	Date _____	Time _____	Amount _____
Contract Start Date	<u>5/6/2014</u>	No. _____	Date _____	Time _____	Amount _____
Notice to Proceed:	<u>5/6/2014</u>	No. _____	Date _____	Time _____	Amount _____
Calendar Days for Completion	_____	No. _____	Date _____	Time _____	Amount _____
Original Completion Date	_____	No. _____	Date _____	Time _____	Amount _____
Days Extension to Date	_____				

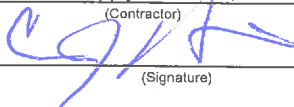
**Summary of Project Status**

Original Contract Amount	\$ <u>1,560,969.77</u>	Total Work Completed	\$ <u>1,548,041.50</u>
Adjustments to Date	\$ <u>-</u>	Material Stored on Site	\$ <u>-</u>
Revised Contract Amount	\$ <u>1,560,969.77</u>	Total Earned to Date	\$ <u>1,548,041.50</u>
Percentage Complete (\$)	<u>99.17%</u>	Less Retainage <u>0%</u>	\$ <u>-</u>
Percentage Complete (Time)	_____	Balance	\$ <u>1,548,041.50</u>
Percentage Complete (Work)	<u>99.17%</u>	Less Previous Payments	\$ <u>1,214,459.00</u>
		Amount Due this Period	\$ <u>333,582.50</u>

**CERTIFICATION OF CONTRACTOR**

According to the best of knowledge and belief, I certify that this is a true and correct statement of work performed and materials delivered for the applications period stated above. I further certify that the Contractor has good title for all materials delivered under this Application for Payment, and there are no vendor liens, or other liens or rights to liens against this project, and that all previous payment requests received under this Contract have been applied to discharge in full all of the Contractor's obligations reflected in prior Applications for Payment, and that hourly wages paid to all employees on this project for the period of this Application are in accordance with the requirements of the Contract Documents.

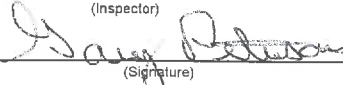
**Submitted for Payment:**

HD Supply Waterwor, Ltd.  
 (Contractor)  
 By:   
 (Signature)  
 Name: Curtis J. Hinson, District Manager  
 (Print or type)  
 Date: July 23, 2015

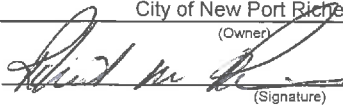
**Recommended for Payment:**

N/A  
 (Design Professional)  
 By: \_\_\_\_\_  
 (Signature)  
 Name: \_\_\_\_\_  
 (Print or type)  
 Date: \_\_\_\_\_

**Recommended for Payment:**

City of New Port Richey  
 (Inspector)  
 By:   
 (Signature)  
 Name: Gary Peterson  
 (Print or type)  
 Date: 7/31/15

**Approved for Payment:**

City of New Port Richey  
 (Owner)  
 By:   
 (Signature)  
 Name: Robert M. Rivera  
 (Print or type)  
 Date: 08/03/2015

CITY OF NEW PORT RICHEY, FLORIDA  
FLEX NET SYSTEM AMI PHASE I  
ESTIMATE FOR PROGRESS PAYMENT

ENG PROJ. NO. \_\_\_\_\_ OWNER PROJ. NO. \_\_\_\_\_

PAYMENT APPLICATION No. 3-Final  
December 4, 2014 TO July 2, 2015

ITEM NO.	DESCRIPTION LIST CONTRACT ITEMS, CHANGE ORDER ITEMS AND DEDUCTIONS, EACH WITH SUBTOTAL	CONTRACT				COMPLETED PREVIOUSLY		COMPLETED THIS PAY PERIOD		COMPLETED TO DATE	
		QUANT	UNIT OF MEAS.	UNIT COST OF ITEM	TOTAL COST OF ITEM	QUANT	TOTAL COST	QUANT	TOTAL COST	% Complete	TOTAL COST
General Requirements											
1	5/8"X3/4" THRU 2" TR/PL REGISTER RETROFITS LESS HSG	6235	EA	\$ 52.00	\$ 324,220.00	5617	\$ 292,084.00	200	\$ 10,400.00	93%	\$ 302,484.00
2	INSTALL REGISTER AND TRANSMITTER INCLUDES ELECTRONIC DATA FILE FOR TRANSFER TO BILLING	6235	EA	\$ 24.00	\$ 149,640.00	0	\$ -	6032	\$ 144,768.00	97%	\$ 144,768.00
3	DRILL HOLE IN PLASTIC LID TO MOUNT TRANSMITTER - SINGLE PORT MXU	1871	EA	\$ 3.00	\$ 5,613.00	0	\$ -	0	\$ -	0%	\$ -
4	DRILL HOLE IN METAL LID TO MOUNT TRANSMITTER - SINGLE PORT MXU	2182	EA	\$ 8.50	\$ 18,547.00	0	\$ -	5435	\$ 46,197.50	249%	\$ 46,197.50
5	CONCRETE METER BOX LID - REPLACEMENT	935	EA	\$ 9.00	\$ 8,415.00	0	\$ -	258	\$ 2,322.00	28%	\$ 2,322.00
6	ADDER PER UNIT FOR DUAL PORT MXU'S	1563	EA	\$ 5.00	\$ 7,815.00	0	\$ -	508	\$ 2,540.00	33%	\$ 2,540.00
7	520M MXU HOURLY INTERVAL SINGLE PORT, TOUCH COUPLED	4365	EA	\$ 125.00	\$ 545,625.00	4365	\$ 545,625.00	865	\$ 108,125.00	120%	\$ 653,750.00
8	520M DOUBLE MXU HOUR/ INTERVAL W/LEAK DETECTION	1871	EA	\$ 145.00	\$ 271,295.00	1870	\$ 271,150.00	0	\$ -	100%	\$ 271,150.00
9	TGB S50 WATER/GAS 2 WAY BASE STATION	1	EA	\$ 60,000.00	\$ 60,000.00	1	\$ 60,000.00	0	\$ -	100%	\$ 60,000.00
10	SENSUS M400 BASESTATION	1	EA	\$ 30,000.00	\$ 30,000.00	1	\$ 30,000.00	0	\$ -	100%	\$ 30,000.00
11	PROJECT & DATA MANAGEMENT FEE	1	EA	\$ 15,000.00	\$ 15,000.00	1	\$ 15,000.00	0	\$ -	100%	\$ 15,000.00
12	TRIMBLE NOMAD W/ COMMANDLINK	2	EA	\$ 3,200.00	\$ 6,400.00	0	\$ -	0	\$ -	0%	\$ -
13	SENSUS LOGIC MDM YEAR 1 HOSTING FEE (5 YEAR CONTRACT)	1	EA	\$ 22,500.00	\$ 22,500.00	0	\$ -	0	\$ -	0%	\$ -
14	PT# 539638370017 RNI SET UP	1	EA	\$ 15,000.00	\$ 15,000.00	0	\$ -	0	\$ -	0%	\$ -
15	ON SITE TRAINING	1	EA	\$ 6,700.00	\$ 6,700.00	0	\$ -	0	\$ -	0%	\$ -
16	CONTINGENCY - OWNER ALLOWANCE	1	LS	\$ 54,501.89	\$ 54,501.89						
17	FIELD ORDER NO. 1: LS300-VZ-AC LS-300 WIRELESS MODEM/GATEWAY-AC POWER SUPPLY W/ LAIRD/PHANTOM DUAL BAND ANTENNA & RF CABLE LMR195 3' SMA	1	LS	\$ 600.00	\$ 600.00	1	\$ 600.00	0	\$ -	100%	\$ 600.00
18	FIELD ORDER NO. 2: REPLACE /ADJUST METER BOX	1	LS	\$ 19,230.00	\$ 19,230.00	0		1	\$ 19,230.00	100%	\$ 19,230.00
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
TOTAL COST OF COLUMNS					\$ 1,561,101.89		\$ 1,214,459.00		\$ 333,582.50	99%	\$ 1,548,041.50

**FLEX NET SYSTEM AMI PHASE I**  
**CITY OF NEW PORT RICHEY**

ENG PROJ. NO. \_\_\_\_\_  
# 08-021 \_\_\_\_\_  
PAYMENT APPLICATION No. \_\_\_\_\_  
3-Final \_\_\_\_\_

OWNER PROJ. NO. \_\_\_\_\_

FOR PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_

December 4, 2014 July 2, 2015

[illegible]

**FLEX NET SYSTEM PHASE I  
CITY OF NEW PORT RICHEY  
MATERIALS STORED ON SITE**

[illegible]





Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

DUPLICATE  
**INVOICE**

Branch Address:

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

813/623-3343

INVOICE#	D875708
INVOICE DATE	5/26/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLOUD
BRANCH#	081

<b>Total Amount Due</b>	<b>10,400.00</b>
-------------------------	------------------

Remit To:

HD SUPPLY WATERWORKS, LTD.  
PO BOX 100467  
ATLANTA, GA

30384-0467



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:  
STOCK  
6420 PINEHILL ROAD  
PORT RICHEY, FL

D875708

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
5/04/15	5/21/15	ARRON				DIRECT	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
/45013574456	HD SUPPLY WATERWORKS PO#-7032522 5/8"X3/4" TR/PL REGISTER	200	200		52.000000	EA	10,400.00
42SN520MHRS	520M MXU HOURLY INTERVAL SINGLE PORT, TOUCH COUPLED W/LEAK DETECTION	394		394	125.000000	EA	.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.  
To review these terms and conditions, please point your web browser to  
<http://waterworks.hdsupply.com/TandC/>.

Terms

Subtotal

NET 30

10,400.00

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL	
						10,400.00	

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

**INVOICE:** D875708

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

# DUPLICATE INVOICE

**Branch Address:**

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

813/623-3343

INVOICE#	E150423
INVOICE DATE	7/02/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLOUD
BRANCH#	081
<b>Total Amount Due</b>	<b>66,269.00</b>

**Remit To:**

HD SUPPLY WATERWORKS, LTD.  
PO BOX 100467  
ATLANTA, GA

30384-0467



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:  
CITY OF NEWPORT RICHEY  
6420 PINEHILL ROAD  
PORT RICHEY, FL

CUSTOMER JOB- FLEXNET FLEX-NET

E150423

**Return Top Portion With Payment For Faster Credit**

*Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.*

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/01/15	7/01/15	SEE BELOW	FLEX-NET	FLEXNET		OUR TRUCK	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-FLEX-NET PHASE I						
/45013724568	MXU INSTALLS	2078	2078		24.00000	EA	49,872.00
/45013724573	LIDS REPLACED	83	83		9.00000	EA	747.00
/45013724575	BOX REPLACE	235	235		30.00000	EA	7,050.00
/45013724579	BOX ADJUST	202	202		30.00000	EA	6,060.00
/45013724584	DUAL PORT	508	508		5.00000	EA	2,540.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.  
To review these terms and conditions, please point your web browser to  
<http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal
NET 30	66,269.00

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL	
							66,269.00

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

**INVOICE:** E150423

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

# DUPLICATE INVOICE

Branch Address:

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000  
813/623-3343

INVOICE#	E122538
INVOICE DATE	6/26/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLOUD
BRANCH#	081
<b>Total Amount Due</b>	<b>4,578.25</b>

Remit To:

HD SUPPLY WATERWORKS, LTD.  
PO BOX 100467  
ATLANTA, GA

30384-0467



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:  
CITY OF NEWPORT RICHEY  
6420 PINEHILL ROAD  
PORT RICHEY, FL

CUSTOMER JOB- FLEXNET FLEX-NET

E122538

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
6/25/15	6/25/15	PHASE II	FLEX-NET	FLEXNET		OUR TRUCK	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
/45013711692	INSTALL MXU'S	88	88		24.00000	EA	2,112.00
/45013711700	BOX ADJUSTMENTS	3	3		30.00000	EA	90.00
/45013711701	LID REPLACEMENTS	3	3		9.00000	EA	27.00
/45013711704	BOX REPLACEMENTS	15	15		30.00000	EA	450.00
/45013711706	STORAGE CONTAINER DELIVER	1	1		294.25000	EA	294.25
/45013711707	STORAGE CONTAINER PICK-UP	1	1		294.25000	EA	294.25
/45013711714	MONTHLY RENTAL ON STORAGE 8/14-11/14	4	4		112.35000	EA	449.40
/45013711724	MONTHLY RENTAL ON STORAGE 12/14-6/15	7	7		123.05000	EA	861.35

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.  
To review these terms and conditions, please point your web browser to  
<http://waterworks.hdsupply.com/TandC/>.

Terms

Subtotal

NET 30

4,578.25

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL
						4,578.25

INVOICE:

E122538

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

# DUPLICATE INVOICE

**Branch Address:**

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

813/623-3343

INVOICE#	D728470
INVOICE DATE	4/01/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLOUD
BRANCH#	081
<b>Total Amount Due</b>	<b>64,493.00</b>

**Remit To:**

HD SUPPLY WATERWORKS, LTD.  
PO BOX 100467  
ATLANTA, GA

30384-0467



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:  
CITY OF NEWPORT RICHEY  
6420 PINEHILL ROAD  
PORT RICHEY, FL

CUSTOMER JOB- FLEXNET FLEX-NET D728470

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
3/31/15	3/31/15		FLEX-NET	FLEXNET		OUR TRUCK	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
/45013483505	MXO INSTALL BID SEQ# 10	2012	2012		24.00000	EA	48,288.00
/45013483507	BOX ADJUST BID SEQ# 20	83	83		30.00000	EA	2,490.00
/45013483508	BOX REPLACE BID SEQ# 30	103	103		30.00000	EA	3,090.00
/45013483509	LID CUTTING BID SEQ# 40	1250	1250		8.50000	EA	10,625.00

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To review these terms and conditions, please point your web browser to  
<http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal
NET 30	64,493.00
<b>Freight</b>	<b>Delivery</b>
<b>Handling</b>	<b>Restock</b>
<b>Misc</b>	<b>Tax</b>
<b>INVOICE TOTAL</b>	<b>64,493.00</b>

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

**INVOICE:** D728470

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

# DUPLICATE INVOICE

Branch Address:

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

813/623-3343

INVOICE#	D630969
INVOICE DATE	3/09/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLOUD
BRANCH#	081
<b>Total Amount Due</b>	<b>82,364.50</b>

Remit To:

HD SUPPLY WATERWORKS, LTD.  
PO BOX 100467  
ATLANTA, GA

30384-0467



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:  
CITY OF NEWPORT RICHEY  
6420 PINEHILL ROAD  
PORT RICHEY, FL

CUSTOMER JOB- FLEXNET FLEX-NET D630969

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
3/06/15	3/06/15		FLEX-NET	FLEXNET		OUR TRUCK	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
/45013414150	INSTALL REGISTER & TRANSMITTER	1854	1854		24.00000	EA	44,496.00
/45013414159	LIDS REPLACED	172	172		9.00000	EA	1,548.00
/45013414160	PLASMA CUT HOLE (METAL LIDS)	4273	4273		8.50000	EA	36,320.50

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.  
To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal
NET 30	82,364.50
<b>Freight</b>	<b>Delivery</b>
<b>Handling</b>	<b>Restock</b>
<b>Misc</b>	<b>Tax</b>
	<b>INVOICE TOTAL</b>
	82,364.50

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

**INVOICE:** D630969

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

# DUPLICATE INVOICE

CREDIT MEMO  
Branch Address:

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

813/623-3343

INVOICE#	E150629
INVOICE DATE	7/02/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLOUD
BRANCH#	081

<b>Total Amount Due</b>	<b>748.00 -</b>
-------------------------	-----------------

Remit To:

HD SUPPLY WATERWORKS, LTD.  
PO BOX 100467  
ATLANTA, GA

30384-0467



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:  
CITY OF NEWPORT RICHEY  
6420 PINEHILL ROAD  
PORT RICHEY, FL

CUSTOMER JOB- FLEXNET FLEX-NET E150629

Return Top Portion With Payment For Faster Credit

*Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.*

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/01/15	7/01/15		FLEX-NET	FLEXNET		DIRECT	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
/45013483509	Reference Invoice No.D728470 LID CUTTING	88	88		8.50000	EA	748.00 -

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.  
To review these terms and conditions, please point your web browser to  
<http://waterworks.hdsupply.com/TandC/>.

**Terms**

**Subtotal**

NET 30

748.00 -

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL	
							748.00 -

**INVOICE:**

E150629

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

# DUPLICATE INVOICE

Branch Address:

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

813/623-3343

Backordered from:  
5/26/15 D875708

INVOICE#	E008648
INVOICE DATE	6/03/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLOUD
BRANCH#	081

<b>Total Amount Due</b>	<b>49,250.00</b>
-------------------------	------------------

Remit To:

HD SUPPLY WATERWORKS, LTD.  
PO BOX 100467  
ATLANTA, GA

30384-0467



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:  
CITY OF NEWPORT RICHEY  
6420 PINEHILL ROAD  
PORT RICHEY, FL

CUSTOMER JOB- FLEXNET FLEX-NET E008648

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
5/04/15	6/01/15	ARRON	FLEX-NET	FLEXNET		DIRECT	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
42SN520MHRS	HD SUPPLY WATERWORKS PO#-7032522 520M MXU HOURLY INTERVAL SINGLE PORT, TOUCH COUPLED W/LEAK DETECTION	394	394		125.00000	EA	49,250.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.  
To review these terms and conditions, please point your web browser to  
<http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal
NET 30	49,250.00

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL
						49,250.00

TAMPA FL  
Branch - 081  
6525 US Hwy 301 N  
Tampa FL 33610 0000

**INVOICE:** E008648

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

DUPLICATE  
**INVOICE**

Branch Address:

WICHITA KS  
Branch - 489  
8405 Irving St  
Wichita KS 67209

316/721-1698

INVOICE#	D857979
INVOICE DATE	5/01/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLOUD
BRANCH#	489

Total Amount Due	18,000.00
------------------	-----------

Remit To:

HD SUPPLY WATERWORKS, LTD.  
PO BOX 28330  
ST. LOUIS, MO 63146



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:  
STOCK  
6420 PINEHILL ROAD  
PORT RICHEY, FL

D857979

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/29/15	4/30/15	AARON				FREIGHT ALLOWED	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
42SN520M2HRLD	520M PIT HOURLY READ/LEAK DET FLEXNET-NO EXT BAT/MIGRATEABLE SINGLE PORT - TOUCH COUPLED 53963-537-52201MI	144	144		125.00000	EA	18,000.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.

To review these terms and conditions, please point your web browser to  
<http://waterworks.hdsupply.com/TandC/>.

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL	
						18,000.00	

WICHITA KS  
Branch - 489  
8405 Irving St  
Wichita KS 67209

INVOICE: D857979

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

DUPLICATE  
**INVOICE**

Branch Address:

ASHLAND OH  
Branch - 320  
1446 Troy Rd  
Ashland OH 44805 0000

419/289-2506

INVOICE#	D858283
INVOICE DATE	5/01/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLOUD
BRANCH#	320

Total Amount Due	13,500.00
------------------	-----------

Remit To:

HD SUPPLY WATERWORKS, LTD.  
PO BOX 28330  
ST LOUIS, MO

63146



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:  
STOCK  
6420 PINEHILL ROAD  
PORT RICHEY, FL

D858283

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/29/15	4/30/15	AARON				FREIGHT ALLOWED	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
42SN520M2HRLD	520M PIT HOURLY READ/LEAK DET FLEXNET-NO EXT BAT/MIGRATEABLE SINGLE PORT - TOUCH COUPLED 53963-537-52201MI	108	108		125.00000	EA	13,500.00

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<http://waterworks.hdsupply.com/TandC/>.

Terms

Subtotal

NET 30

13,500.00

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL	
						13,500.00	

ASHLAND OH  
Branch - 320  
1446 Troy Rd  
Ashland OH 44805 0000

INVOICE: D858283

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

DUPLICATE  
**INVOICE**

Branch Address:

SAVANNAH GA  
Branch - 065  
101 Barrow Dr  
Pooler GA 31322 0000

912/748-3484

INVOICE#	D854449
INVOICE DATE	4/30/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLLOUD
BRANCH#	065

<b>Total Amount Due</b>	<b>13,500.00</b>
-------------------------	------------------

Remit To:

HD SUPPLY WATERWORKS, LTD.  
PO BOX 100467  
ATLANTA, GA

30384 0467



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:

STOCK  
6420 PINEHILL ROAD  
PORT RICHEY, FL

D854449

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/29/15	4/29/15	AARON				BEST WAY	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
42SN520MHR	520M MXU HOURLY INTERVAL SINGLE PORT, TOUCH COUPLED W/LEAK DETECTION	108	108		125.00000	EA	13,500.00

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<http://waterworks.hdsupply.com/TandC/>.

Terms

NET 30

Subtotal

13,500.00

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL
						13,500.00

SAVANNAH GA  
Branch - 065  
101 Barrow Dr  
Pooler GA 31322 0000

**INVOICE:** D854449

Page: 1

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Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

# DUPLICATE INVOICE

Branch Address:

JACKSON MS  
Branch - 584  
1260 Ellis Ave  
Jackson MS 39204

601/960-7012

INVOICE#	D858026
INVOICE DATE	4/30/15
ACCOUNT #	012144
SALESPERSON	GUS MCCLLOUD
BRANCH#	584

Total Amount Due

13,875.00

Remit To:

HD SUPPLY WATERWORKS, LTD.  
PO BOX 100467  
ATLANTA, GA

30384-0467



NEW PORT RICHEY, CITY OF  
5919 MAIN ST  
NEW PORT RICHEY FL 34652-2785

Shipped to:

STOCK  
6420 PINEHILL ROAD  
PORT RICHEY, FL

D858026

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/29/15	4/29/15	AARON				UPS GROUND	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
42SN520M2HRLD	520M PIT HOURLY READ/LEAK DET FLEXNET-NO EXT BAT/MIGRATEABLE SINGLE PORT - TOUCH COUPLED 53963-537-52201MI	111	111		125.00000	EA	13,875.00

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To review these terms and conditions, please point your web browser to  
<http://waterworks.hdsupply.com/TandC/>.

Terms

Subtotal

NET 30

13,875.00

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL
						13,875.00

INVOICE:

D858026

JACKSON MS  
Branch - 584  
1260 Ellis Ave  
Jackson MS 39204

Page: 1

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# NEW PORT RICHEY

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M . N A E P W D

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5 3

**TO:** City of New Port Richey City Council  
**FROM:** Debbie L. Manns, City Manager  
**DATE:** 8/18/2015  
**RE:** Group Health Insurance Renewal

## REQUEST:

The request is to enter into a contract with United Health Care relating to group health insurance benefits for the full-time employees of the city.

## DISCUSSION:

The City received a bid from Blue Cross/Blue Shield of Florida, its current group health care benefit provider, for the continuation of services for the upcoming program year. In that respect, the bid was quoted at an increase of 27.51% over the cost of last year's program.

As a result, the City obtained quotes from alternate carriers. Out of all the quotes that were received, United Health Care provided the most favorable program. United's program is superior to that of Blue Cross/Blue Shield both in terms of the cost to the City and the value of the program platform for the employees.

The cost associated with the United Health Care group health insurance benefits is \$1,289,177 dollars which is a decrease of 2.38% in comparison to the premiums paid for last year's program.

## RECOMMENDATION:

The recommendation is to authorize the City Manager to enter into a contract with United Health Care to provide group health insurance benefits to the full-time employees of the city.

## BUDGET/FISCAL IMPACT:

Based on the current enrollment of employees in the various tiers of coverage the cost to the City to provide group health insurance will be \$1,289,177 dollars. The funding to cover this expenditure is provided for in the FY 2015-2016 General Fund Budget.

## ATTACHMENTS:

Description	Type
2015-2016 United Health Care Rate Schedule and Plan Summary	Backup Material
2015-2016 Employer/Employee Cost Sharing Premium Matrix	Backup Material



City of New Port Richey/CNPR

Rates/Benefits Comparison Effective 10/01/2015

No out of state employees per census				Florida Blue												United Healthcare							
				Current						Renewal						Modified OKT w/121				Modified 5QH w/121			
				Blue Care Plan 050 (\$300/10/50/80 Rx)		Blue Care Plan 061 (\$300/10/50/80 Rx)		Blue Options 05782 (\$300/10/50/80 Rx)		Blue Care Plan 050 (\$300/10/50/80 Rx)		Blue Care Plan 061 (\$300/10/50/80 Rx)		Blue Options 05782 (\$300/10/50/80 Rx)									
Benefit Coverage				Low	Mid	High	Rate	Total	Rate	Total	Rate	Total	Rate	Total	Rate	Total	Rate	Total	Rate	Total			
Employee	84	67	3	\$522.46	\$43,886.64	\$552.15	\$36,994.05	\$589.31	\$1,767.93	\$666.20	\$55,960.80	\$704.06	\$47,172.02	\$751.44	\$2,254.32	\$503.06	\$42,257.04	\$547.69	\$36,695.23				
Employee + Spouse	4	8	0	\$1,050.14	\$4,200.56	\$1,109.81	\$8,878.48	\$1,184.53	\$0.00	\$1,339.06	\$5,356.24	\$1,415.14	\$11,321.12	\$1,510.42	\$0.00	\$1,011.15	\$4,044.60	\$1,100.86	\$8,806.88				
Employee + Child(ren)	6	3	0	\$992.68	\$5,956.08	\$1,049.07	\$3,147.21	\$1,119.70	\$0.00	\$1,265.79	\$7,594.74	\$1,337.69	\$4,013.07	\$1,427.75	\$0.00	\$955.81	\$5,734.86	\$1,040.61	\$3,121.83				
Employee + Family	1	2	0	\$1,677.10	\$1,677.10	\$1,772.38	\$3,544.76	\$1,891.70	\$0.00	\$2,138.51	\$2,138.51	\$2,260.00	\$4,520.00	\$2,412.15	\$0.00	\$1,614.82	\$1,614.82	\$1,758.08	\$3,516.16				
Monthly Premium	95	80	3	\$55,720.38		\$52,564.50		\$1,767.93		\$71,050.29		\$67,026.21		\$2,254.32		\$53,651.32		\$52,140.10					
Total Monthly Premium	178			\$110,052.81						\$140,330.82						\$107,431.37							
% Change from Current Total Monthly Premium				0.00%						27.51%						-2.38%							
% change from current Employee Rate				0.00%		0.00%		0.00%		27.51%		27.51%		27.51%		-3.71%		-0.81%					

Quoted rates are exclusive of enrollment changes and based on the review of the Medical Questionnaires, the final rates can change from the above stated rates.

Benefit Summary	Florida Blue						United Healthcare	
	Blue Care Plan 050 (\$300/10/50/80 Rx)	Blue Care Plan 061 (\$300/10/50/80 Rx)	Blue Options 05782 (\$300/10/50/80 Rx)	Blue Care Plan 050 (\$300/10/50/80 Rx)	Blue Care Plan 061 (\$300/10/50/80 Rx)	Blue Options 05782 (\$300/10/50/80 Rx)	Modified OKT w/121	Modified 5QH w/121
In Network								
<b>Financials</b>								
Deductible (single/family)	\$2,000 / \$6,000	\$1,250 / \$2,500	\$2,000 / \$6,000	\$2,000 / \$6,000	\$1,250 / \$2,500	\$2,000 / \$6,000	\$2,500 / \$5,000	\$1,250 / \$2,500
Coinsurance (Carrier/Member)	70%/30% *	80%/20% *	70%/30% *	70%/30% *	80%/20% *	70%/30% *	80%/20% *	80%/20% *
Max. Out of Pocket (single/family)	\$6,350 / \$12,700 includes deductible, coins, copays & Rx	\$5,000 / \$10,000 includes deductible, coins, copays & Rx	\$6,350 / \$12,700 includes deductible, coins, copays & Rx	\$6,350 / \$12,700 includes deductible, coins, copays & Rx	\$5,000 / \$10,000 includes deductible, coins, copays & Rx	\$6,350 / \$12,700 includes deductible, coins, copays & Rx	\$6,250 / \$12,500 includes deductible, coins, copays, & Rx	\$5,000 / \$10,000 includes deductible, coins, copays & Rx
Lifetime Maximum (Per Person)	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
<b>Physician Services</b>								
Primary Care	\$35 copay	\$25 copay	\$35 copay	\$35 copay	\$25 copay	\$35 copay	\$25 copay	\$25 copay
Specialist	\$65 copay	\$45 copay	\$65 copay	\$65 copay	\$45 copay	\$65 copay	\$50 copay	\$45 copay
<b>Hospitalization</b>								
Inpatient Hospitalization	\$100 per admission deductible + 70%/30% *	\$850 copay per day; \$4,250 max per admission	\$100 per admission deductible + 70%/30% *	\$100 per admission deductible + 70%/30% *	\$850 copay per day; \$4,250 max per admission	\$100 per admission deductible + 70%/30% *	80%/20% *	\$850 copay per day; \$4,250 max per admission
Outpatient Surgery	70%/30% *	\$600 copay	70%/30% *	70%/30% *	\$600 copay	70%/30% *	80%/20% *	\$600 copay
Physician Services at Hospital and ER	70%/30% *	No copay	70%/30% *	70%/30% *	No copay	70%/30% *	80%/20% *	80%/20% *
Urgent Care	\$70 copay	\$45 copay	\$70 copay	\$70 copay	\$45 copay	\$70 copay	\$75 copay	\$45 copay
Emergency Room	\$300 copay	\$100 copay	\$300 copay	\$300 copay	\$100 copay	\$300 copay	\$150 copay	\$100 copay
<b>Outpatient Diagnostics</b>								
Routine Diagnostics (Lab & X-ray)	Lab: No copay X-ray: \$50 copay	Lab: No copay X-ray: \$45 copay	Lab: No copay X-ray: \$50 copay	Lab: No copay X-ray: \$50 copay	Lab: No copay X-ray: \$45 copay	Lab: No copay X-ray: \$50 copay	No copay	No copay
Contracted Lab	Quest	Quest	Quest	Quest	Quest	Quest	Labcorp	Labcorp
Major Diagnostics (MRI, CAT, PET Scans, etc.)	\$300 copay	\$350 copay	\$300 copay	\$300 copay	\$350 copay	\$300 copay	\$300 copay	\$350 copay
<b>Prescriptions</b>								
Rx Deductible	\$300 Brand Deductible Retail & Mail Order	\$300 Brand Deductible Retail & Mail Order	\$300 Brand Deductible Retail & Mail Order	\$300 Brand Deductible Retail & Mail Order	\$300 Brand Deductible Retail & Mail Order	\$300 Brand Deductible Retail & Mail Order	None	None
Tier Level 1	\$10 copay	\$10 copay	\$10 copay	\$10 copay	\$10 copay	\$10 copay	\$10 copay	\$10 copay
Tier Level 2	\$50 copay after deductible	\$50 copay after deductible	\$50 copay after deductible	\$50 copay after deductible	\$50 copay after deductible	\$50 copay after deductible	\$35 copay	\$35 copay
Tier Level 3	\$80 copay after deductible	\$80 copay after deductible	\$80 copay after deductible	\$80 copay after deductible	\$80 copay after deductible	\$80 copay after deductible	\$60 copay	\$60 copay
Tier Level 4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Mail Order Pharmacy	2.5 x retail copay after deductible (90 day supply)	2.5 x retail copay after deductible (90 day supply)	2.5 x retail copay after deductible (90 day supply)	2.5 x retail copay after deductible (90 day supply)	2.5 x retail copay after deductible (90 day supply)	2.5 x retail copay after deductible (90 day supply)	2.5 x retail copay (90 day supply)	2.5 x retail copay (90 day supply)
Out of Network								
Deductible (single/family)	N/A	N/A	\$6,000 / \$18,000	N/A	N/A	\$6,000 / \$18,000	N/A	N/A
Co-Insurance	N/A	N/A	50%/50% *	N/A	N/A	50%/50% *	N/A	N/A
Max Out of Pocket (single/family)	N/A	N/A	\$13,000 / \$26,000 includes deductible, coins, copays & Rx	N/A	N/A	\$13,000 / \$26,000 includes deductible, coins, copays & Rx	N/A	N/A
Lifetime Maximum (Per Person)	N/A	N/A	Unlimited	N/A	N/A	Unlimited	N/A	N/A

\* Deductible must be met before coinsurance is applied.

The above benefit overview is intended only to highlight the benefits and should not be relied on to fully determine coverage. More complete descriptions of benefits and the terms under which they are provided are contained in the Certificate of Coverage. If this description conflicts in any way with the Certificate of Coverage, the Certificate of Coverage prevails.

Employer/Employee Contribution Comparison

CURRENT RATES/PLANS		Pay Periods per Year:		24	Twice a Month		Percent Smokers:		10.00%			
Employer Non-Smoker Cont:	Employee:	\$0.00	or	90.00%	of mid option (Blue Care 61)				Dependents:	\$0.00	or	50.00%
Employer Smoker Cont:	Employee:	\$0.00	or	75.00%	of mid option (Blue Care 61)				Dependents:	\$0.00	or	35.00%
Non-Smoker	Total	Employer	Employee	Employee per Pay	% Change	Current	Employer Cost	Employer Monthly	Total Monthly	Employer	% Change	
Blue Care Plan 050 (\$300/10/50,	Premium	Contribution	Contribution	Period Deduction	Employee	Enrollment	per Plan/Tier	HSA/HRA Cost	Employer Cost	Cost Savings	Employer	
Employee	\$522.46	\$496.94	\$25.53	\$12.76	0.00%	76	\$37,767.06	\$0.00	\$94,300.71	\$0.00	0.00%	
Employee+Spouse	\$1,050.14	\$775.77	\$274.38	\$137.19	0.00%	4	\$3,103.06	\$0.00				
Employee+Child(ren)	\$992.68	\$745.40	\$247.29	\$123.64	0.00%	5	\$3,726.98	\$0.00				
Employee+Family	\$1,677.10	\$1,107.05	\$570.05	\$285.03	0.00%	1	\$1,107.05	\$0.00				
Blue Care Plan 061 (\$300/10/50/80 Rx)												
Employee	\$552.15	\$496.94	\$55.22	\$27.61	0.00%	60	\$29,816.10	\$0.00				
Employee+Spouse	\$1,109.81	\$775.77	\$334.05	\$167.02	0.00%	7	\$5,430.36	\$0.00				
Employee+Child(ren)	\$1,049.07	\$745.40	\$303.68	\$151.84	0.00%	3	\$2,236.19	\$0.00				
Employee+Family	\$1,772.38	\$1,107.05	\$665.33	\$332.67	0.00%	2	\$2,214.10	\$0.00				
Blue Options 05782 (\$300/10/50/80 Rx)												
Employee	\$589.31	\$496.94	\$92.37	\$46.19	0.00%	3	\$1,490.81	\$0.00				
Employee+Spouse	\$1,184.53	\$775.77	\$408.77	\$204.38	0.00%	0	\$0.00	\$0.00				
Employee+Child(ren)	\$1,119.70	\$745.40	\$374.31	\$187.15	0.00%	0	\$0.00	\$0.00				
Employee+Family	\$1,891.70	\$1,107.05	\$784.65	\$392.33	0.00%	0	\$0.00	\$0.00				
Smoker	Total	Employer	Employee	Employee per Pay	% Change	Current	Employer Cost	Employer Monthly				
Blue Care Plan 050 (\$300/10/50,	Premium	Contribution	Contribution	Period Deduction	Employee	Enrollment	per Plan/Tier	HSA/HRA Cost				
Employee	\$522.46	\$414.11	\$108.35	\$54.17	0.00%	8	\$3,312.90	\$0.00				
Employee+Spouse	\$1,050.14	\$609.29	\$440.85	\$220.42	0.00%	0	\$0.00	\$0.00				
Employee+Child(ren)	\$992.68	\$588.03	\$404.65	\$202.32	0.00%	1	\$588.03	\$0.00				
Employee+Family	\$1,677.10	\$841.19	\$835.91	\$417.95	0.00%	0	\$0.00	\$0.00				
Blue Care Plan 061 (\$300/10/50/80 Rx)												
Employee	\$552.15	\$414.11	\$138.04	\$69.02	0.00%	7	\$2,898.79	\$0.00				
Employee+Spouse	\$1,109.81	\$609.29	\$500.52	\$250.26	0.00%	1	\$609.29	\$0.00				
Employee+Child(ren)	\$1,049.07	\$588.03	\$461.04	\$230.52	0.00%	0	\$0.00	\$0.00				
Employee+Family	\$1,772.38	\$841.19	\$931.19	\$465.59	0.00%	0	\$0.00	\$0.00				
Blue Options 05782 (\$300/10/50/80 Rx)												
Employee	\$589.31	\$414.11	\$175.20	\$87.60	0.00%	0	\$0.00	\$0.00				
Employee+Spouse	\$1,184.53	\$609.29	\$575.24	\$287.62	0.00%	0	\$0.00	\$0.00				
Employee+Child(ren)	\$1,119.70	\$588.03	\$531.67	\$265.83	0.00%	0	\$0.00	\$0.00				
Employee+Family	\$1,891.70	\$841.19	\$1,050.51	\$525.25	0.00%	0	\$0.00	\$0.00				

MOVE TO UHC; RAISE CONTRIBUTION							Percent Smokers:	10.00%				
Employer Non-Smoker Cont:	Employee:	\$0.00	or	91.00%	of mid option (Modified 5QH)			Dependents:	\$0.00	or	60.00%	
Employer Smoker Cont:	Employee:	\$0.00	or	76.00%	of mid option (Modified 5QH)			Dependents:	\$0.00	or	45.00%	
Employer HSA/HRA Annual Contribution:		\$0.00	HSA/HRA Plan?:		Low:	No	Mid:		No	High:	No	
Non-Smoker	Total	Employer	Employee	Employee per Pay	% Change	Current	Employer Cost	Employer Monthly	Total Monthly	Employer	% Change	
Modified OKT w/121	Premium	Contribution	Contribution	Period Deduction	Employee	Enrollment	per Plan/Tier	HSA/HRA Cost	Employer Cost	Cost Savings	Employer	
Employee	\$503.06	\$498.40	\$4.66	\$2.33	-81.74%	76	\$37,878.24	\$0.00	\$95,984.60	-\$1,683.89	1.79%	
Employee+Spouse	\$1,011.15	\$830.30	\$180.85	\$90.43	-34.09%	4	\$3,321.20	\$0.00				
Employee+Child(ren)	\$955.81	\$794.15	\$161.66	\$80.83	-34.63%	5	\$3,970.75	\$0.00				
Employee+Family	\$1,614.82	\$1,224.63	\$390.19	\$195.09	-31.55%	1	\$1,224.63	\$0.00				
Modified 5QH w/121												
Employee	\$547.69	\$498.40	\$49.29	\$24.65	-10.73%	63	\$31,399.07	\$0.00				
Employee+Spouse	\$1,100.86	\$830.30	\$270.56	\$135.28	-19.00%	7	\$5,812.10	\$0.00				
Employee+Child(ren)	\$1,040.61	\$794.15	\$246.46	\$123.23	-18.84%	3	\$2,382.45	\$0.00				
Employee+Family	\$1,758.08	\$1,224.63	\$533.45	\$266.72	-19.82%	2	\$2,449.26	\$0.00				
Smoker	Total	Employer	Employee	Employee per Pay	% Change	Current	Employer Cost	Employer Monthly				
Modified OKT w/121	Premium	Contribution	Contribution	Period Deduction	Employee	Enrollment	per Plan/Tier	HSA/HRA Cost				
Employee	\$503.06	\$416.24	\$86.82	\$43.41	-19.87%	8	\$3,329.96	\$0.00				
Employee+Spouse	\$1,011.15	\$665.17	\$345.98	\$172.99	-21.52%	0	\$0.00	\$0.00				
Employee+Child(ren)	\$955.81	\$638.06	\$317.75	\$158.88	-21.47%	1	\$638.06	\$0.00				
Employee+Family	\$1,614.82	\$960.92	\$653.90	\$326.95	-21.77%	0	\$0.00	\$0.00				
Modified 5QH w/121												
Employee	\$547.69	\$416.24	\$131.45	\$65.72	-4.78%	7	\$2,913.71	\$0.00				
Employee+Spouse	\$1,100.86	\$665.17	\$435.69	\$217.84	-12.95%	1	\$665.17	\$0.00				
Employee+Child(ren)	\$1,040.61	\$638.06	\$402.55	\$201.28	-12.69%	0	\$0.00	\$0.00				
Employee+Family	\$1,758.08	\$960.92	\$797.16	\$398.58	-14.39%	0	\$0.00	\$0.00				



# NEW PORT RICHEY

5 9 1 9 M . N A E P W D R S T T F R B . 3 7 4 2 6 E 7 5 Y . 2 , 8 5 3

**TO:** City of New Port Richey City Council  
**FROM:** Doreen Summers, City Clerk  
**DATE:** 8/18/2015  
**RE:** Roster and Application Approval, Cultural Affairs Committee

**REQUEST:**

City Council is asked to consider the appointment of Ms. Rachel Marie Hagenbaugh to the Cultural Affairs Committee.

**DISCUSSION:**

The New Port Richey City Clerk's Office has received an application from Ms. Rachel Marie Hagenbaugh for the open Cultural Affairs Committee first alternate position. Ms. Hagenbaugh resides within New Port Richey limits, as required by City Code. Her application has been approved by committee chair Brittany Howard, and if accepted by City Council, she will serve a two year term.

If Ms. Hagenbaugh is accepted by City Council, one remaining alternate position will be available.

**RECOMMENDATION:**

Acceptance of Ms. Hagenbaugh as first alternate member for the Cultural Affairs Committee is recommended.

**BUDGET/FISCAL IMPACT:**

None.

**ATTACHMENTS:**

Description	Type
□ Application, Hagenbaugh	Backup Material
□ Resume, Hagenbaugh	Backup Material
□ Roster and City Code Excerpt, Cultural Affairs Committee	Backup Material

BOARD OR COMMITTEE MEMBERSHIP APPLICATION CITY OF NEW  
PORT RICHEY (Please print or type information)

Name Hagenbaugh Rachel Marie  
Last First Middle

Mailing address 6026 Tennessee Ave  
New Port Richey FL 34653  
City State Zip

Home Phone Cell-(727)455-1659 Business Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail Address SafeSexySkin@gmail.com

Are you related to any employee of the City No

If yes, state name and position(s) \_\_\_\_\_

Are you currently employed? Yes If yes, where? Self / Younique Independant Presenter

Do you require any accommodations to perform the duties of a volunteer member? No

If yes, please explain \_\_\_\_\_

Have you been convicted of a felony in the last seven years? No

If yes, please explain \_\_\_\_\_

For which Board or Committee would you like to be considered? Parks & Recreation Advisory Board

If there is not an opening, would you be willing to serve on another Board ? Yes Yes \_\_\_\_\_ No \_\_\_\_\_

Which other Board or Committee would you consider? Cultural Affairs

Are you a registered voter in Pasco County? Yes Are you a resident of the City? Yes

If so, how long have you been a City resident? 3 years

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Why do you wish to serve on this City Board or Committee? to better my community for future generations.

What has prepared you for this volunteer role? actively attending parks with my toddler and having social events with different local groups.

What is your background-education, other boards you have served on, interests, hobbies, etc.

Mechanical Engineering from ITT Tech  
interested in makeup, politics, gardening, science, country music, yoga, spiritual enlightenment, community support, food policies, local businesses, nature, childhood education and pet rehoming.

Please list two references (persons other than relatives) who have known you at least one year. Name Address Telephone

Alicia Yorkey 4954 US HWY 19 NPR, FL 34652 (727) 450-9839  
Breanne Hill email address breedra1215@gmail (727) 859-3631

How did you learn about volunteering for the City? City Hall

Most Board and Committees meet during the day, although there are several that hold evening meetings.

Charter Ordinance Advisory Board Quarterly TBD To be determined Civil Service Board As needed TBD To be determined  
Cultural Affairs Committee Third Monday of each month 6:30 pm Recreation Center conference room Environmental  
Committee Fourth Monday of each month 6:00 pm Library Meeting Room Firefighters' Pension Board Quarterly 5:30 pm Fire  
Station 2, 6121 High St. Historic Preservation Board To be determined TBD To be determined Land Development Review Board  
Fourth Thursday of each month 2:00 pm City Hall Chambers Library Advisory Board Third Tuesday of each month 9:00 am  
Library Meeting Room Parks and Recreation Board Second Tuesday of each month 7:30 am Recreation Center Police Pension  
Board Fourth Tuesday of each month 5:00 pm Police Station

**The information provided in this application is complete and correct to the best of my knowledge. I understand that I am applying for a volunteer position on a board or committee, and I further understand that references may be contacted.**

Rachel Marie Hagenbaugh 7-29-15 **Signature Date**

Rachel M Hagenbaugh **Received Date**

Please return your completed application to Doreen Summers, City Clerk, 5919 Main Street, New Port Richey, FL 34652. It may be faxed to (727) 853-1023. It can also be sent via e-mail to summersd@cityofnewportrichey.org

Your application will be reviewed by the City Council, who will determine your placement on your preferred Board or Committee. (An application does not guarantee your acceptance.) Thank you for volunteering!

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## Rachel Marie Hagenbaugh

6026 Tennessee Ave NPR, FL 34653  
(727) 455-1659

[SafeSexySkin@gmail.com](mailto:SafeSexySkin@gmail.com)



### about me:

Married, 30 yr old, Ex-Military brat interested in makeup, politics, gardening, science, country music, yoga, spiritual enlightenment, community support, food policies, local businesses, nature, childhood education and pet rehoming.

### current:

- ❖ Self Employed- SafeSexySkin.com
  - Younique Independant Presenter
    - Naturally Based Cosmetics & Skincare
      - Vendor Events
        - ◆ Product Demonstration and Education
      - Makeovers & Product Detailing
        - ◆ Beautify, Uplift, Empower Women through Cosmetics & Skincare
      - Team Building
      - Business Training
- ❖ iTan Express
  - Tanning Salon Technician
    - Sanitize and maintain beds
    - Manage Nail and Tanning Clients
    - Reservations and Product Sales
- ❖ Green Commerce Association Business Member
  - GCA is a non-profit organization dedicated to supporting, encouraging, and assisting businesses and residents of West Pasco in developing a resilient and sustainable community.
    - focus on educational programs and community development activities related to sustainability with a particular focus on economic sustainability using permaculture.

### education:

- ❖ I.T.T. Technical Institute -San Bernardino- Bachelor's Degree
  - Mechanical Engineering Major
  - Criminal Justice Minor
- ❖ J.W. Mitchell High School
  - Picasso Spanish Club
  - Navy R.O.T.C.

### past:

- ❖ 2010- Sanibel Harbour Marriott Resort & Spa
  - Spa Concierge & Front Desk Reception
    - Handled high profile clients, customers & group accounts for distinguished companies.
    - Orchestrated special events such as bridal showers, ladies spa getaways & honeymoon retreats
    - Delegated and managed employees to maintain stability and control in a concise time frame.
  
- ❖ 07-09 Quality Resources Inc
  - Quality Control/ Sales and Verification
    - Abided strict guidelines to multiple sales & verification scripts mandated by current law.
    - Listened to thousands of pre-recorded verified scripts to ensure valid sale.
    - Performed more than adequately at a very high paced, high pressured environment to reach & surpass sales goals and requirements.
  
- ❖ 06-07 Tha Chopp Shopp
  - Assistant Store Manager
    - Opened & closed store. Took orders and helped customers find the music of their liking.
    - Placed orders & maintained a respectable standard.
    - Encountered & accommodated various celebrities during Meet'N'Greets and other high profile events around the Tampa Bay Area.
  
- ❖ 2/06-11/06 Quality Health Plans
  - Data Entry/ Reservations
    - Contacted and set appointments with potential clients in various counties statewide.
    - Assisted Manager in daily sales reports & tedious data entry.
    - Collected sales leads for telemarketing department.
  
- ❖ 3/05-2/06 U.S. Barcodes
  - Collections/ Business Support
    - Maintained the satisfaction of Business Owners worldwide
    - Implemented new standard for customer service.
    - Receptionist duties. Shipping and Receiving. Accounts Payable/ Receivable

## references:

Taryn Jones - (727) 313-8892

Jaime Zambrano - (727) 457-2877

More Information Upon Request



## CITY OF NEW PORT RICHEY BOARDS/COMMITTEES

### Cultural Affairs Committee

7 regular members and 2 alternate members; at least 5 members are residents and registered voters. The 2 remaining members must be registered voters and must either own/operate a business or be employed in the city. Two-year term.

1. **Ms. Brittany Howard (Chair)** **Through 11.18.16**  
5830 Illinois Avenue  
New Port Richey, FL 34652  
(h) 727-967-6775  
(w) 727-210-1700 1, tech support  
[bhoward.cac@gmail.com](mailto:bhoward.cac@gmail.com)
2. **Mr. Bob Langford (Vice-Chair)** **Through 05.20.16**  
5603 Wyoming Avenue  
New Port Richey, FL 34652  
(h) 727-842-5314  
(w) 727-849-6004  
[boblangford@gmail.com](mailto:boblangford@gmail.com)
3. **Mr. Dean J. Caffentzis (Secretary)** **Through 08.05.16**  
5005 Lillilea Lane  
New Port Richey, FL 34653  
(h) 727-841-6818  
(w) 727-359-9788  
[dcaffentzis@tampabay.rr.com](mailto:dcaffentzis@tampabay.rr.com)
4. **Mr. Benjamin Fresby** **Through 09.03.16**  
7434 Fairwood Avenue  
New Port Richey, FL 34653  
(w) 727-267-5912  
[b.fresby@gmail.com](mailto:b.fresby@gmail.com)
5. **Ms. Gina Marie DiGregorio** **Through 11.18.16**  
7430 Isle Drive  
Port Richey, FL 34668  
(h) 727-858-5934  
[ginadigregorio@yahoo.com](mailto:ginadigregorio@yahoo.com)
6. **Ms. Brittaney Palumbo** **Through 11.18.16**  
7533 Cumber Drive  
New Port Richey, FL 34653  
(h) 727-237-4944  
[brizzle14370@gmail.com](mailto:brizzle14370@gmail.com)
7. **Ms. Veronica Lucas** **Through 11.18.16**  
6041 Montana Avenue  
New Port Richey, FL 34653  
(h) 727-271-4987  
(w) 727-815-9272  
(f) 727-842-1422

**Alternates (2):**

1. **Ms. Rachel Marie Hagenbaugh** Through 08.18.17  
6026 Tennessee Avenue  
New Port Richey, FL 34653  
(c) 727-455-1659  
[SafeSexySkin@gmail.com](mailto:SafeSexySkin@gmail.com)
2. **Open**

**Staff Liaison: Doreen Summers**

**City code:** \_\_\_\_\_

**DIVISION 3. CULTURAL AFFAIRS COMMITTEE**

**Sec. 2-68. Created.**

The city council hereby creates the cultural affairs committee.

**The purpose of the cultural affairs committee is**

- **to make recommendations and to advise the city council on the financial sponsorship and creation of cultural activities** for the education and recreation of the citizens.

**Sec. 2-69. Duties and responsibilities.**

**The cultural affairs committee shall**

1. **review all requests made to the city for co-sponsorship of cultural events** and shall
2. **offer a recommendation to the city council regarding the level of financial support for such events.** In addition, the cultural affairs committee may
3. **offer recommendations to the city council for the initiation and promotion of new events** to be sponsored either in full or in part by the city.

**Sec. 2-70. Membership.**

(a) There shall be seven (7) regular members and two (2) alternate members composing the cultural affairs committee. The alternate will serve as a member in the absence of a regular appointed member. At least five (5) members of the cultural affairs committee shall be resident electors of the city. The two (2) remaining members need not be residents of the city, but must be resident electors of the state and must either own or operate a business or be employed in the city. A quorum shall consist of four (4) members.

(b) The appointment of members to serve on the cultural affairs committee will be for two (2) years. The city council shall select the board members by a majority vote. The city council, by a majority vote, may remove any member with or without cause. If available, vacancies shall be filled from the alternate positions.

(c) A board member who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence has been excused by the chairman prior to the meeting. The chairman of the committee shall notify the city clerk of the member's resignation.  
(Ord. No. 1463, § 1, 8-4-98; Ord. No. 1533, § 1, 8-15-2000)

**Sec. 2-71. Officers.**

The voting members of the cultural affairs committee shall elect one of their members to serve as chairman, one of their members to serve as vice-chairman, and one of their members to serve as secretary. The chairman shall submit an annual report to the city council. The city manager shall provide clerical and administrative staff assistance as may be reasonably required by the cultural affairs committee for the proper performance of its duties.

(Ord. No. 1463, § 1, 8-4-98)

**Sec. 2-72. Voting authority.**

All members and alternates, as well as the public, shall have a voice pertaining to the business brought before the cultural affairs committee. Only members are entitled to vote on all proceedings. Alternates may not vote unless taking the place of an absent member. Members of the board shall not vote if they have a conflict of interest pursuant to Florida Statutes.

(Ord. No. 1463, § 1, 8-4-98)

**Sec. 2-73. Meeting schedule.**

The cultural affairs committee shall meet once every ninety (90) days, unless it determines to meet more frequently. All meetings of the cultural affairs committee shall be open to the public in conformance with F.S. § 286.011, otherwise known as the Government in the Sunshine Law. All meetings shall be conducted in accordance with Robert's Rules of Order. The date, time, place and the agenda of the meeting shall be posted by the city clerk in city hall one (1) week prior to the meetings unless an emergency exists.

(Ord. No. 1463, § 1, 8-4-98)

**Sec. 2-74. Funding.**

The city council shall include a line item allocation in its annual budget to provide for cultural activities or similar purposes. All expenditures made from this appropriation shall be used for cultural events reviewed and approved by the city council.

(Ord. No. 1463, § 1, 8-4-98)

**Sec. 2-75. Compensation.**

The members of the board shall serve without compensation but may receive reimbursement for travel expenditures in accordance with Florida Statutes.

(Ord. No. 1463, § 1, 8-4-98)