



CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
August 4, 2015
7:00 PM

AGENDA

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

ORDER OF
BUSINESS

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the Minutes of the July 21, 2015 City Council Work Session and Regular Meeting Page 3
5. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda
6. Consent Agenda
 - a. Parks and Recreation Advisory Board Minutes - June 2015 Page 10
 - b. Purchase Payments Page 15
7. Public Reading of Ordinances
 - a. Second Reading, Ordinance 2015-2056: Residential Rental Housing Exterior Inspection Program Page 17
8. Business Items

a.	Alcoholic Beverage Special Event (ABSEP) - Night in the Tropics	Page 35
b.	Request to Purchase CAD, RMS and MDIS Software	Page 60
c.	Approval of RFP 15-019: Recommendation for Banking Services	Page 84
d.	2014/2015 City Hall and Library Re-Roofing Project Close-Out	Page 94
e.	2013/2014 City Hall Parking Lot Project Close-Out	Page 99
f.	WWTP Reject Storage Site Reclaimed Water Irrigation Project Close-Out	Page 105
g.	Roster Acceptance, Land Development Review Board	Page 111
h.	Three-Minute Report, Fire and Emergency	
i.	Three-Minute Report, Human Resources	

9. Communications

10. Adjournment

Agendas may be viewed on the City's website: www.citynpr.org. This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1024, not later than four days prior to said proceeding.



CITY COUNCIL WORK SESSION MEETING
CITY OF NEW PORT RICHEY

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

July 21, 2015

5:00 PM

MINUTES

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

ORDER OF
BUSINESS

1 **Call to Order - Roll Call**

The meeting was called to order by Mayor Rob Marlowe at 5:00 pm. Those in attendance were Deputy Mayor Bill Phillips, Councilman Chopper Davis, Councilman Jeff Starkey, and Councilwoman Judy DeBella Thomas.

Also in attendance were City Manager Debbie Manns, City Attorney Joseph Poblick, City Clerk Doreen Summers, Finance Director Peter Altman, Chief of Police Kim Bogart, Library Director Susan Dillinger, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Parks and Recreation Director Elaine Smith, and Technology Solutions Director Bryan Weed.

DISCUSSION
ITEMS

2 **FY15/16 Budget Department Q&A: Library**

Finance Director Altman provided a general budget overview: the General Fund showed a +20% reserve increase; the water and sewer fund also showed an increase; City debt would be refinanced; and the draft budget did not reflect undesignated reserve usage.

Library budget highlights

- 30-hour/week employees were changed to 29 hours per week so as to avoid healthcare costs
- No changes to operating budget
- Capital improvements: lighting upgrade; parking improvements; self-check machine replacement; computers to be replaced by 3-year leased computers; van for bookmobile and Elfers branch use
- Council suggested removing overgrown landscaping

- Council suggested more visible signage
- Deputy Mayor Phillips suggested repurposing the fire station as the computer area or as a business makerspace

3 FY15/16 Budget Department Q&A: Public Works

Public Works budget highlights

- Addition of Facilities Maintenance Division and Grounds Maintenance Division by restructuring the Public Works and Parks and Recreation departments
- Grounds Maintenance Division would include Parks and Recreation maintenance personnel plus two additional maintenance workers
- Addition of Public Works Section Leader Electrician and part-time Public Works maintenance worker

4 FY15/16 Budget Department Q&A: Fire

Fire Department budget highlights

- Administration support staff to consist of one full-time and one part-time employee
- Increase in Travel and Training line item
- Acquisition of new EMS and ISO software

5 FY15/16 Budget Department Q&A: City Manager/City Council/City Clerk

City Manager/City Council/City Clerk budget highlights

- Revitalize the Sister Cities program
- Council to consider and suggest new City events, such as a craft beer festival
- Deputy Mayor Phillips suggests a Freedom of Information Act (FOIA) line item to track public request costs

6 FY15/16 Budget Department Q&A: Finance

Finance Department budget highlights

- Auditing costs not shown
- Tyler Technologies software will enable City to self-prepare the CAFR; a third party will no longer be needed
- Assistant Finance Director hire
- One Finance Department accountant moved to Billing and Collections/Accounts Receivable
- Initiating electronic check deposit
- Ending contractual meter readers
- Creating the Purchasing/Warehouse Division, to include Public Works items

7 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 6:34 pm.

Agendas may be viewed on the City's website: www.citynpr.org This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1024, not later than four days prior to said proceeding.



MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

July 21, 2015

7:00 PM

ORDER OF
BUSINESS

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:07 pm. Those in attendance were Deputy Mayor Bill Phillips, Councilman Chopper Davis, Councilman Jeff Starkey, and Councilwoman Judy DeBella Thomas.

Also in attendance were City Manager Debbie Manns, City Attorney Joseph Poblick, City Clerk Doreen Summers, Finance Director Peter Altman, Chief of Police Kim Bogart, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Assistant Library Director Ann Scott, Parks and Recreation Director Elaine Smith, and Technology Solutions Director Bryan Weed.

2 Pledge of Allegiance

3 Moment of Silence

A moment of silence was held to honor American servicemen and -women serving at home and abroad.

4 Approval of the Minutes from the June 30, 2013 Work Session and the July 7 Regular City Council Meeting

Motion made by Jeff Starkey and seconded by Judy DeBella Thomas. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

5 Commendation, Brian Chiary: Firefighter of the Year Gold Medal Award

6 Commendation, John Micah Short: Emergency Medical Technician Gold Medal Award

7 Presentation, Kimley-Horn: Recreation & Aquatic Center Expansion Project

Kimley-Horn representative Keith Greminger presented a PowerPoint of the proposed Recreation and Aquatic Center renovation and expansion. The prospective plans included pool deck expansion, recreation center expansion and renovation, a canopied entry and dropoff area, and fitness center/playroom and child care area expansion. The fitness area and playroom areas would feature a full glass front wall. Preliminary cost estimate

for the project was \$2,470,549 with design finalization in August and approximately six to eight months to complete the project.

Upon opening the floor to public comment, City resident Irene Tsouris remarked that she did not like the idea of children in the playroom on view from the street and the parking lot. City resident John Kane questioned the expense, and commented that the funds could be better spent elsewhere, such as repairing City infrastructure. City resident Paul Black requested an indoor walking/jogging track. City resident Jessica Castimore thought that the glass wall would be costly to install and to keep cool, and suggested adding a lounge area with WiFi. None else coming forward, Mayor Marlowe closed public comment and returned the floor to Council.

In response to financial concerns and questions, Finance Director Altman stated that the City was acquiring a \$12 million 30-year bond, that the second Penny for Pasco funds could complete the project without debt service, and that the projected costs were being worked into the budget.

Although Mayor Marlowe, Councilman Starkey, and Councilwoman DeBella Thomas voiced approval of the project if the required money could be found, Councilman Davis asked for a work session reviewing all current City projects and how the Recreation Center renovation would be part of those plans, to which all agreed.

8 Presentation, Terra Tectonics: U.S. 19 Median Landscaping

Terra Tectonics representative Jonathan Toner provided an overview of U.S. 19 median greenscape improvements from Trouble Creek to the Cotee River, comprising approximately 3.5 miles. The project would be funded through Department of Transportation grants at a cost of \$220,000. The vendor would supply watering for one year after the project's completion, at which time Public Works would provide water to the plantings.

Upon opening the floor to public comment, City resident John Pimenidis suggested providing continuity by continuing the planting scheme along Main Street into the city, to which Council agreed. He also suggested removing the Main Street bridge median since it was a hazard to larger vehicles. Additionally, he thought that the Chamber of Commerce building was dated in appearance and should be removed in order to provide additional green space. None else coming forward, Mayor Marlowe closed public comment and returned the floor to Council.

No action was required.

9 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Previous to the evening's meeting, City resident Christina Pimenidis requested that her letter to *Suncoast News* correspondent Carl Orth be made part of the official record; that letter is appended to these minutes.

Upon opening the floor for Vox Pop, City resident Paul Black voiced his concern regarding the streetlight and traffic lanes eastbound on Main Street from the opposite side of U.S. 19. Without paving markings or signage, it is unclear whether the left lane is for left turns only, causing accident possibilities. Public Works Director Rivera responded that he would pursue the matter with the Florida Department of Transportation.

City resident Irene Tsouris complained regarding the numbers of homeless and vagrants invading the local area. She stated that clothing was being stolen from her clothesline, and that she frequently encountered sleeping vagrants on the sidewalks when walking with her daughter in the park. Mayor Marlowe, Councilman Davis, and Councilman Starkey assured her that the problem was being addressed, with Councilman Starkey mentioning the homeless camps on the west side of U.S. 19.

City resident Robert Smallwood stated he would like to see streaming council meetings on the website, with Technology Solutions Director Weed responding that the capability was being added shortly.

None else coming forward, Mayor Marlowe closed Vox Pop and returned the floor to Council.

10 Consent Agenda

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

a Approval of City Board/Committee Minutes

b Purchase Payments and Recurring Expenses

11 Public Reading of Ordinances

a First Reading, Ordinance 2015-2056: Residential Rental Housing Exterior Inspection Program

City Attorney Poblack read the proposed ordinance by title only. None coming forward for public comment, Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips asked that the City show consideration for law-abiding renters, noting that the residential rental fee was enacted in 2006. Councilman Davis concurred, suggesting a \$35 credit toward home improvement permits after three years.

Motion made by Jeff Starkey and seconded by Judy DeBella Thomas. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

b Second Reading, Ordinance 2015-2057: Authorizing Amnesty Program

City Attorney Poblack read the proposed ordinance by title only. Upon opening the floor to public comment, City resident John Kane responded in reference to Council suggestions regarding Ordinance 2015-2056, stating that the \$35 rental fee was enacted for the landlord's privilege to make money in the City, and did not merit being rewarded. None else coming forward for public comment, Mayor Marlowe returned the floor to Council.

Councilwoman DeBella Thomas voiced concerns that the ordinance might send the message that, if a property owner waited long enough, they could avoid paying their fine. Deputy Mayor Phillips asked to be informed of what remained in the fund balance. Councilman Davis commented that he wanted the matter concluded, and did not want to revisit the issue again via additional resolutions, as provided for in the ordinance.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

c Second Reading, Ordinance 2015-2059: Creating Section 14-11, Loitering or Prowling Prohibited

City Attorney Poblack read the proposed ordinance by title only. None coming forward for public comment, Mayor Marlowe returned the floor to Council. City Manager Manns stated that the ordinance would be effective immediately.

Motion made by Jeff Starkey and seconded by Judy DeBella Thomas. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

d Second Reading, Ordinance 2015-2060: Sewer Impact Fees Financing

City Attorney Poblack read the proposed ordinance by title only. None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

12 Business Items

a Architectural Services Task Order 3: 2014/15 Streetscape Improvements Project, Madison Street from Main Street to Massachusetts Avenue

None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

b 2014/2015 Street Improvement Project Task Order No. 34B: Engineering Services Addition

None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

c 2014/2015 Hemlock Dr. Water Main Replacement Project Close-Out

None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

d Amendments to Section 6.17 of the Personnel Rules and Regulations Human Resources Policy Manual Regarding the City's Drug-Free Workplace Policy

None coming forward for public comment, Mayor Marlowe returned the floor to Council.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

e Florida League of Cities Open Letter for Proposed Solar Energy Amendment

None coming forward for public comment, Mayor Marlowe returned the floor to Council, who voiced their approval of drafting a letter in opposition to the proposed Florida League of Cities brief.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 5-0. Ayes: Marlowe, Phillips, Davis, Starkey, DeBella Thomas.

f Three-Minute Report, Finance

No action was required.

g Three-Minute Report, Technology Solutions

No action was required.

13 Communications

Councilman Starkey commented regarding a shopping cart that remained on the sidewalk near the City entrance for the better part of a day, and asked City staff to demonstrate civic pride and set an example for City residents by picking up trash whenever and wherever they saw it.

Councilwoman DeBella Thomas thanked those residents who attended the evening's meeting, and stated that it had been a good meeting that accomplished a great deal. She referred to a local pastor who, with his parish, wanted to volunteer to assist either Public Works or Parks and Recreation with a project of those departments' choosing. She suggested relocating the library computers to the recreation center, and thanked the governor for placing flags at half-staff in honor of the murdered Chattanooga servicemen.

Deputy Mayor Phillips thanked the City for moving the "Summertime in the City" event to July 25. He asked to discuss the Police Pension Board minutes with Finance Director Altman and City Manager Manns, and asked for the first Penny for Pasco's final amounts. He reported that the Southwest Florida Water Management District headquarters would not move to Tampa, and would remain in its current location. He asked for a decision on the 9/11 ceremony's location, since Sims Park would be unavailable due to construction. He asked when Circle Boulevard would become two-way traffic, and asked for traffic/crosswalk lights at Adams/Main and Central/Circle.

Councilman Davis also requested the lights, as did Mayor Marlowe, per Dr. Cadle's request. Mr. Davis also asked for the two-way launch date, and suggested a contact number on the rental inspection brochure.

Director Rivera stated that Circle Boulevard demolition signs showing the detour would be posted Friday; Mayor Marlowe and Councilman Davis asked that they be posted immediately.

14 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 10:15 pm.

(signed) _____
Doreen M. Summers, CAP-OM, CMC, City Clerk

Approved: _____ (date)

Initialed: _____



NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Elaine D. Smith, CPRP, Director of Parks and Recreation
DATE: 8/4/2015
RE: Parks and Recreation Advisory Board Minutes - June 2015

REQUEST:

The request before City Council is to review the attached Minutes from the June 2015 Parks and Recreation Department Advisory Board Meeting.

DISCUSSION:

The Parks and Recreation Department Advisory Board meets monthly and the Minutes from the June 2015 meeting are attached.

RECOMMENDATION:

The recommendation is to review and accept the attached Minutes.

BUDGET/FISCAL IMPACT:

None.

ATTACHMENTS:

Description	Type
▣ Advisory Board Minutes - June 2015	Cover Memo

NEW PORT RICHEY PARKS & RECREATION DEPARTMENT

PARKS AND RECREATION BOARD MEETING

August 11, 2015

7:30 a.m.

AGENDA

1. APPROVAL OF MINUTES

- May 12, 2015 (no quorum at last meeting)
- June 9, 2015

2. OLD BUSINESS

- Report on the Summer Membership Drive
- National Parks & Recreation Month Proclamation Presentation
- Playful City USA Communities Award Presentation
- June Pool Party - 431 participants
- July Pool Party report
- Summertime in the City report
- Summer Camp, Adventure Camp, & Aquatic Camp report
- Canoe Battleship Event
- August Movie Night

3. NEW BUSINESS

- Fit Phantom - First Pitch at Ray's Game for Parks & Recreation Day
- Review of Addition Fees presented to City Council
- Recreation & Aquatic Center Improvement Project Up-date
- Sims Park Improvement Project Up-date

4. SPECIAL EVENTS

- Back-to-School Pool Party - August 21st: 6:30-9:30pm
- Tampa Bay Times Home Show - August 22nd & 23rd

PARKS & RECREATION BOARD MEETING

June 9, 2015

Chairman Dave Schrader called the regular meeting of the Parks & Recreation Advisory Board to order at 7:30 a.m. on Tuesday, June 9, 2015. Board Members Greg Giordano, Joy Phillips, and staff liaison Elaine Smith were also in attendance. There were not enough members present to make a quorum. Those in attendance agreed that there were no additions or deletions to be made to the minutes.

OLD BUSINESS:

- There will not be a Parks & Recreation Advisory Board Meeting in July.
- Chick-Fil-A/Pool Concession - We would like to have signs, with pictures of the menu items, posted in the lobby to make the public more aware of their presence; especially to those using the gymnasium or other parts of the building.
- The monthly activity calendars for June and July were provided to the Board members and everyone expressed appreciation for them.
- Movie Night - Dolphin Tale 2 (June 6) - Attendance was down; competing with the Stanley Cup play-offs; not an animated movie. Strange Magic is the movie for July; is a musical, but animated.
- Grey Preserve Walking Event - Attendance was very good; at least 150; some had to park at the kayak launch. Going to make a series of similar walking events; next will be downtown. Many in attendance had never been to the Grey Preserve; and enjoyed being able to speak with City Council members; opened up opportunities for communication and walking for fitness. Many in attendance arrived at the park before the event was scheduled to begin; wristbands and t-shirts were given away.
- The Membership Sale for 3-month Memberships will continue through June 30.
- Sims Park Update - The construction fencing is going up on Monday; demo to the playground on Tuesday; some lumber will be salvaged for keepsake items. A press release will go out and will list three other playgrounds as options to enjoy during the construction.

NEW BUSINESS:

- Review Fees being Submitted to City Council - A flyer listing current membership prices and proposed changes was distributed. Suggestion was made to have flyers inserted into the water bills as a way of increasing distribution. (Donna to check on deadlines to have that done.) Some changes being considered are: A) bring back the 1-month membership option, as many are not able to afford paying for one year all at once, B) replace "family" memberships with "group" rates (a group will maximize at 6 persons total), C) Option to use auto debit/credit card monthly system again for annual memberships, but if membership is cancelled before the year is up, the member will be charged a penalty (getting new software for this).
- July is National Parks & Recreation Month; a proclamation will be read at the City Council meeting on July 7th; also, the Playful City USA Award for the 7th consecutive year will be announced.
- Bricks - Questions and answers regarding the memorial bricks at Orange Lake and the overlook were discussed; all will be preserved, although some may be moved.

SPECIAL EVENTS

- Swim Under the Lights Family Night - June 19th is a pool party event; the PD will be made aware.
- Neighborhood clean-up will be held June 20th.
- Summertime in the City - July 18th at GHS (flyers were distributed to hand out) - There will be paid radio advertisements beforehand and radio broadcasting at the event; Tampa Bay Lightning players will be there; 1,000 Hess trucks will be given away, Barbie dolls, Taylor Swift shirts, 8,000 prizes, 6 bicycles for the drawing, games; begins at 4:30pm. We will advertise in the water bills for this event, too.

VOX POP

CIP Discussion: 1-5 years

- Recreation & Aquatic Center building: 1) Active Net software \$24,000; will enable us to take on-line reservations and have a card-swipe system for members to sign in on their own (no waiting)

- 10-year Master Plan is being proposed for the entire Parks system. Some potential questions may be: Is a Skate Park necessary and if so, where to place it; How best to develop the North entry into the Grey Preserve; and Should there be camping and/or a Nature Center at the Grey Preserve?
- Parks - funding for new bathrooms and shelter at Frances Ave Park; \$228,000 CDBG; ADA launches, ballards, extension of boat ramp at Sims (hole at end); engineering study needs to be done (Army Corp of Engineers)
- Pools - add a sound system for emergency announcements and for playing music
- 2nd Pool Slide by 10-year Anniversary - \$200,000 + (must be engineered, but design was pre-planned to include an additional slide)
- Wear and tear; parking lot repaving (Public Works); outside of building (after additions/modifications).
See everyone in August!
The meeting was then adjourned.

Respectfully submitted,

Betty M. Black
Parks & Recreation Board, Secretary

BMB: dcf



NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Peter Altman, Finance Director
DATE: 8/4/2015
RE: Purchase Payments

REQUEST:

Accept the attached Schedule of Purchases

DISCUSSION:

Staff is prepared to respond to any questions regarding the items presented.

RECOMMENDATION:

Approve the Report

BUDGET/FISCAL IMPACT:

Maintains Budget protocol.

ATTACHMENTS:

Description	Type
☐ Purchase Payments 8 4 16	Cover Memo

PURCHASE/PAYMENTS FOR COUNCIL INFORMATION 08/04/2015

<u>Dallas 1 Construction and Development</u>	52,501.29
Reject Storage Site Reclaimed Water System Improvements	
Final Payment and Deductive Change Order	
BID 13-016 Contract Pricing	
<u>Gator Grading & Paving LLC</u>	49,608.81
City Hall Paving	
Project Approved by Council June 15, 2015	
“Piggyback” on Manatee County Contract IFB#12-1479DS	

RECURRING EXPENDITURES OVER \$10,000.00

American Traffic Solutions Inc. (Red Light Cameras)	87,619.46
Communications International (Mobile Radios – PD)	10,216.86
Fiduciary Trust Intl of the South (Police Pension 07/16/2015)	32,056.08
Garrett Rhodes Electrical Services (Tennis Court Lighting)	19,275.00
Hudson Pump and Equipment(Emergency Replacement-Sludge Pump)	20,987.00
J H Williams (Fuel Delivery)	20,647.27
Law Office of Joseph Poblick PA (City Attorney)	10,576.90
Nova Engineering and Environmental (Building Official Services)	15,960.00
Merrell Bros Inc. (Sludge Hauling)	20,890.50
New Port Richey Firefighters (Fire Pension 07/16/2015)	15,152.34
Ring Power Corp. (Emergency Repair – Generator)	21,103.73
South Florida Fence Inc. (Repair/Replacement of Gates – PD)	18,708.00



NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Debbie L. Manns, City Manager
DATE: 8/4/2015
RE: Second Reading, Ordinance 2015-2056: Residential Rental Housing Exterior Inspection Program

REQUEST:

The request is for the City Council to conduct the second and final reading of Ordinance 2015-2056 regarding the Residential Rental Housing Exterior Inspection Program and to adopt the ordinance as submitted.

DISCUSSION:

As I am sure you will remember from our discussion on June 16, 2015 the purpose of this program is to provide protection for property owners by ensuring the progression of the value of our neighborhoods. Specifically though, the program is an opportunity to identify blighted and deteriorated rental properties and ensure the rehabilitation of the housing structures that do not meet minimum site maintenance standards.

All of the requested changes have been made to the proposed ordinance and include the following:

- 6-132(a), updated to add bank owned and vacant residential units.
- 6-134(b), updated to replace City Manager and City Attorney for Development Director.
- 6-135, increased fees.
- Sec. 4, changed effective date to January 1, 2016.
- Specifically references mobile homes.

The first reading of the proposed ordinance was held on July 21, 2015. Council had no requested changes therefore the ordinance that is attached for your review and consideration is the ordinance that was introduced to you at your last meeting.

RECOMMENDATION:

The recommendation is to conduct the second and final reading on this matter and to adopt Ordinance No. 2015- 2056 for the exterior inspection of residential rental properties.

BUDGET/FISCAL IMPACT:

The financial impact of the program is contingent on the number of inspections conducted during the program year. Currently, the program is designed to afford for an inspection of the renter-occupied housing units once every three years. Should City Council approve the plan as submitted, the cost of staffing the program would be covered through use of the fees collected for the residential rental permit program. However should City Council determine that a more expedited program is preferable some additional expense would be involved in the administration of the program and this particular determination will be made in conjunction with the adoption of the FY 2015-2016 Budget.

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance 2015-2056: Residential Rental Housing Exterior Inspection Program	Ordinance
<input type="checkbox"/> Residential Rental Housing Exterior Inspection Program Checklist	Backup Material
<input type="checkbox"/> Residential Rental Housing Exterior Inspection Program Ltr to Property Owners	Backup Material

- ▣ Residential Rental Housing Exterior Inspection Program Brochure Backup Material
- ▣ Residential Rental Housing Exterior Inspection Program FAQ Backup Material
- ▣ Residential Rental Housing Exterior Inspection Program Area Map Backup Material

ORDINANCE NO. 2015-2056

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA; AMENDING ARTICLE V, DIVISION 2 OF THE CITY CODE BY CREATING SECTION 6-131 THROUGH 6-138, FOR THE EXTERIOR INSPECTION OF RESIDENTIAL RENTAL PROPERTIES AND DWELLINGS; ADOPTING RELATED STANDARDS AND INSPECTION PROCEDURES; PROVIDING FOR INCLUSION INTO THE CODE, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City is granted the authority, under section 2(b), Article VIII of the Florida Constitution, to exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, there are residential rental units within the City that are used for human habitation which are, or may become in the future, substandard due to a lack of maintenance and progressive deterioration; and

WHEREAS, if not remedied, that existence of such substandard residential rental units and conditions will create slum and blighted areas; and

WHEREAS, the City Council desires that this Ordinance will prevent the growth of slum and blight in the Community, and will preserve and enhance residential and nonresidential uses and neighborhoods and property values; and

WHEREAS, Chapter 166, Florida Statute authorizes the City Council acting for the City of New Port Richey, Florida, to adopt Ordinances and Resolutions necessary for the exercise of its powers and prescribe fines and penalties for the violation of Ordinances in accordance with law; and

WHEREAS, the State of Florida Comprehensive Plan set forth in section 187.201(4)(b)(3), Florida Statutes, provides that it is the policy of the State to increase the supply of safe, affordable, and sanitary housing; and

WHEREAS, section 83.51, Florida Statutes, generally provides that the landlord of certain kinds of residential rental units shall comply with the requirements of applicable building, housing, and health codes and where there are no such applicable codes, landlord shall maintain structural components of a unit in good repair and capable of resisting normal forces and loads; and

WHEREAS, this Ordinance is in the best interests of the health, welfare, and safety of the citizens of the City of New Port Richey, Florida.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA, AS FOLLOWS:

Sec. 1. Article V, Division 2, shall be amended to include the following sections:

Sec. 6-131. Findings and declaration of policy; purpose.

(a)

Findings and declaration of policy. It is hereby found and declared that structures exist within the city that are being used on a rental basis for human habitation which are, or may become in the future, substandard with respect to maintenance. In addition, said substandard conditions are due, in part, to a lack of maintenance or upkeep of essential facilities, progressive deterioration.

It is also found that these substandard conditions constitute a menace to the health, safety, morals, and welfare and reasonable comfort of the citizens and inhabitants of the City and have the further effect of creating blight and initiating slums. If these substandard conditions are not curtailed and removed, the substandard conditions will grow and spread and will necessitate, over a period of time, the expenditure of large amounts of public funds to correct and eliminate the same. The city is committed to protecting its citizens and inhabitants through the elimination of substandard rental housing and through the promotion of safe, decent, sanitary and suitable rental housing. In furtherance of this commitment, all residential rental dwelling units and properties shall be maintained in compliance with applicable property maintenance codes and the provisions of this Section.

(b)

Purpose. The purpose of this Section is to protect the public health, safety, morals, and welfare by authorizing and establishing procedures for the inspection the exterior of residential rental dwelling units in order to determine compliance with applicable property maintenance codes and the provisions of this article. It is further the purpose of this article to establish minimum standards for determining compliance in order to make residential rental units fit for human habitation, occupancy and use; to fix certain responsibilities and duties upon owners and operators of residential rental units; to preserve the value of land and structures throughout the city; and to fix penalties and provide remedies for violations of this article. With respect to rental disputes, except as otherwise specifically provided by this article, it is not the intention of the city council to intrude upon contractual relationships between tenant and landlord. The city council does not intend to intervene as an advocate of either the landlord or tenant, nor to act as arbiter, nor receptive to complaints from tenants and landlords that are not related to the provisions of this article. It is intended that the landlord and tenant exercise such legal sanctions as are available to them without the intervention by the city.

Sec. 6-132. - Applicability.

(a)

Unless otherwise provided in subsection (b), this article shall be applicable to all residential rental units. Residential rental unit shall mean any residential dwelling that is leased for rental purposes, including any single-family home, multi-family dwelling, duplex, triplex, quadruples, mobile home, or similar unit. Residential Unit shall not include any dwelling unit that is owned by a federal, state, or local housing program or the federal Department of Housing and Urban Development, hotels, motels, public lodging establishments, as identified in Section 5-09.013, Florida Statutes, or any community residential facility licenses and inspected by the state of Florida.

(b)

Upon proof submitted by the property owner in the form of a notarized affidavit, rental housing units that, within the past five years, have been newly constructed as evidenced by issuance of a certificate of occupancy shall be exempt from this Ordinance. A rental unit exempt under this section shall become subject to the requirements of this Ordinance upon the issuance of any code enforcement citation, or upon eight (8) years after the issuance of the initial certificate of occupancy.

(c) Nothing herein shall restrict the City from prosecuting alleged violations of technical codes and ordinances of the city as established in F.S. Section 162.02.

Sec. 6-133. - Definitions.

The following words and phrases, when used in this article, shall have the following meaning, except where the context clearly indicates a different meaning:

Codes. Any law, ordinance or other government regulation concerning the health, safety, sanitation or fitness for habitation, maintenance, operation, occupancy, use, or appearance of any residential rental dwelling unit and related common area.

Local agent. Any person or entity that has charge, care, or control of a residential rental dwelling unit. The local agent shall be authorized to act on behalf of the property owner for purposes of complying with the provisions of this article.

Property owner. Any person or entity with legal or equitable interest in the title of a residential rental dwelling unit or common area of said unit. Property owner does not include the tenant of a residential rental dwelling unit.

Rental agreement. A written agreement between a property owner and tenant which provides for the use and occupancy of a residential rental dwelling unit.

Residential rental dwelling unit. A dwelling unit not occupied by the owner thereof, but is occupied or capable of being occupied, by one (1) or more persons for use as a home, residence, or sleeping place.

Sec. 6-134. - Inspections.

(a)

Inspections of the exterior of residential rental dwelling units subject to this article shall be conducted by the city to ensure that such buildings or residential rental units are in compliance with applicable codes. However, this provision shall not be interpreted as authorizing the city to conduct inspections of residential rental buildings or residential rental dwelling units without the consent of the property owner, local agent, and/or tenant or without an administrative inspection warrant, unless emergency circumstances warrant an immediate inspection for life safety reasons.

(b)

Prior to an exterior inspection of a residential rental dwelling unit, under this ordinance, the city shall provide the property owner or local agent at least twenty-one (21) days written notice, unless emergency circumstances warrant an immediate inspection of the unit for life safety reasons. Notice may be delivered in person by or by first class United States. Notice is deemed to be achieved by depositing written notice to the address listed on the tax collectors website, or the address of the local agent, if provided. The notice shall advise that the city desires to make an inspection of a particular property and unit or units on a certain date and time and that objections to the inspection may be filed with the city by telephone, fax, email or in person prior to the intended date for inspection. The objection shall be directed to the City Manager, or designee and the City Attorney. If a property owner, local agent, and/or tenant objects to an inspection, no inspection of the residential rental unit shall be undertaken without an administrative inspection warrant, unless emergency circumstances exist.

(c)

If consent to inspect a rental unit is withheld by any person or persons having the lawful right to exclude, the City may apply to a court of competent jurisdiction for a search warrant of the rental unit. No owner/operator or occupant or any person having charge, care or control of a rental unit shall refuse, after presentation of a search warrant, to properly permit entry therein by the City for the purpose of inspection and examination pursuant to this Section.

(d)

In the event that during an inspection conducted pursuant to this section, it is discovered that the property is in violation of this code or any other applicable law, and the owner fails to correct the identified violation(s) within 30 days from the date of inspection, a citation may be issued for each violation of City Code.

The city will take reasonable steps to promptly schedule re-inspections in order to afford property owners a reasonable opportunity to quickly remedy violations of the housing code.

(e)

It is the general intent of this section that a residential rental building and/or residential rental dwelling unit be inspected at least once every three (3) years, unless a more frequent inspection schedule is required by the city.

The following areas are included and hereby declared to be rental inspection districts which are subject to the requirements of this Ordinance:

Inspection District 1: properties will be inspected in 2016.

Inspection District 2: properties will be inspected in 2017.

Inspection District 3: properties will be inspected in 2018.

Commencing in 2019 and continuing thereafter the cycle will be repeated in accordance with the district rotation listed above. Residential rental units within each district shall be inspected at a minimum of once every three years.

A map showing the rental inspection districts described herein is adopted as part of this article, and shall be available for public inspection in the Building Department.

(f)

None of the inspection provisions contained in this section shall prohibit, condition, or otherwise limit any inspection conducted pursuant to any other provision of the code or other applicable law.

Sec. 6-135. – Inspection and re-inspection fees.

There shall be no charge for the initial and first follow-up inspection. After providing the property owner with one (1) reasonable opportunity to correct any housing code violation noticed under this article, the city shall impose a re-inspection fee of fifty dollars (\$50.00) for a second re-inspection that is required by the city to determine whether the code violations has been brought into compliance with this article. A fee of seventy-five dollars (\$75.00) shall be assessed for the third and each subsequent re-inspection. In the event that the owner or local agent fail to appear at the inspection or re-inspection a fee of one hundred fifty dollars (\$150.00) shall be assessed.

The development director or designee shall regularly compile an up-to-date list of all buildings and residential rental dwelling units inspected under this article. Said list may include the legal description or address of the inspected building and/or unit, the property owner's name and address and any housing code violations.

Sec. 6-136. – Noncompliance.

In addition to requiring additional periodic inspections pursuant to this subsection, the city may commence enforcement action in accordance with any provisions of the Code of Ordinances, or any applicable law.

Sec. 6-137. - Enforcement; penalties.

Enforcement of this Ordinance may be brought before either the Special Magistrate or the County Court. Properties not brought into compliance within 90 days from the date of the initial inspection shall be in violation of this ordinance, and shall be a Class IV violation for citation purposes. A person convicted of violating this Ordinance may be sentenced to pay a fine, not to exceed \$500.00, and may be sentenced to a definite term of imprisonment, not to exceed 60 days.

The remedies set forth in this subsection are not exclusive remedies for non-compliance with the requirements of this article and the City shall take further actions as allowed by law in order to obtain compliance with the City's Code.

Sec. 6-138. – Non-liability of City.

The inspection in this section is not a representation, guarantee or warranty of any kind by the City of the fitness of the housing unit for which the inspection was conducted, nor is it a representation, warranty or guarantee of any kind by the City that such housing unit is in compliance with codes. No person shall rely on the inspection as a representation of the condition of such unit.

Sec. 2. Inclusion into Code. This Ordinance shall be incorporated into the City of New Port Richey Code and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical, and like errors may be corrected and additions, alternations, and omissions, not affecting the construction or meaning of this ordinance and the City Code may be freely made.

Sec. 3. Severability. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reasons, such portions shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

Sec. 4. Effective Date. This Ordinance shall become effective January 1, 2016.

The above and foregoing Ordinance was read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 21st day of July, 2015 and adopted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 4th day of August, 2015.

ATTEST:

By: _____	By: _____
Doreen M. Summers CAP-OM, CMC	Robert Marlowe
City Clerk	Mayor-Council Member

(Seal)

APPROVED AS TO FORM
for the sole reliance of the City of New Port Richey

By: _____
Joseph A. Poblick, City Attorney



City of New Port Richey
5919 Main Street
New Port Richey, Florida 34652
(727) 853-1016
www.citynpr.org

Rental Inspection Checklist

PROPERTY INFORMATION

Property Address: _____ Inspector: _____
Inspection Date: _____
Follow-Up Date: _____

PROPERTY MAINTENANCE CHECKLIST

Where noted (*) a building permit is required for the work. To verify permit requirements contact the Development Department at (727) 853-1016.

I. CATEGORY: GENERAL

VIOLATION:

COMMENTS:

Address numbers visible from the road.

Exterior walls are weatherproof and coated with a protective treatment (paint, siding) with no peeling or chipped paint and metal surfaces are not rusted. Exterior walls are free of holes, breaks and loose or rotted material.

Gutters and downspouts in working order and secured properly.

Roof, shingles, eaves, soffit and fascia in good condition.

Openings sealed to prevent the entry of rodents or animals.

Chimney in good condition (no rust or loose bricks).

Vent screens no missing or damaged crawlspace, attic or foundation vent screens.

Foundation structurally sound and waterproof, no open cracks or breaks.

Window, skylight, doorframe in sound condition. No broken glass. Screens must be provided.

Screen, storm doors in good condition, not work or missing screens, all hardware intact and operable.

Doors weatherproof and lockable, all hardware lockable.

II. CATEGORY: STAIRS/HANDRAILS

VIOLATION:

COMMENTS:

Boards are secure and not missing.

Capable of supporting normally imposed loads.

Height of railing meets code requirements.

Parameter railing in good repair.

Step in good repair.

Handrails fastened properly and in good repair.

III. CATEGORY: DECK(S)

VIOLATION:**COMMENTS:**

The deck is structurally sound.

The deck is capable of supporting normally imposed loads.

The deck has no loose or missing floor boards.

Lattice in good repair.

IV. CATEGORY: DETACHED GARAGE/ACCESSORY STRUCTURE(S)

VIOLATION:**COMMENTS:**

Garage, carport and/or shed structurally sound and in good condition.

Garage is covered with a waterproof material.

Overhead door in good condition.

Pedestrian door is operable.

Roof, gutter and downspout system in good repair.

Siding is in sound condition.

Fence straight and in good repair.

Fence is painted and shows no signs of chipping.

V. CATEGORY: LIGHTING

VIOLATION:**COMMENTS:**

Light fixtures are operable and not missing or damaged.

All wiring is properly covered.

VI. CATEGORY: GENERAL NUISANCES

VIOLATION:**COMMENTS:**

Property free of any accumulation of rubbish/garbage.

All vehicles are properly licensed and operable.

No vehicle parking occurring in the front lawn area.

Property graded properly to avoid accumulation of water.

The grass/vegetation is not overgrown.

Driveway and sidewalk in good condition.

Swimming pool maintained and in sanitary condition.

Property is free of outdoor storage.

Property owner has refuse removal service.

Inspector Signature: _____ Date: _____



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

January 1, 2015

Dear Residential Rental Property Owner,

The City has recently enacted a Residential Rental Housing Inspection Program. The reason that you are receiving this letter is because you have been identified as an owner of rental property within the city. The purpose of the program is to preserve the housing stock, protect property values, eliminate safety hazards and make the city an even more desirable community in which to live.

The program requires that all residential rental units receive an inspection once every three years. When your property is scheduled for inspection, you will receive a notice containing the date and time of the inspection. Property owners are encouraged, but not required, to be present at the time of inspection.

The inspection will cover the exterior of the property only and will **not** include the inside of any dwelling unit. The point of the inspection is to ensure compliance with the City of New Port Richey Property Maintenance and Zoning Codes. There is no cost for this triennial inspection; however violations which are not corrected prior to the first re-inspection can lead to subsequent re-inspections which will be conducted at a cost.

Enclosed is a brochure with a checklist that identifies items that will be considered during the inspection. It may be helpful to you to familiarize yourself with the list so that you may be prepared for your scheduled inspection. Also enclosed is a fact sheet which contains some frequently asked questions in respect to the program as well as a map which notes the year in which your property will be inspected.

Incidentally, this program does not replace the residential rental property permit and therefore, you will need to continue to submit your application and permit fee on an annual basis.

Please do not hesitate to contact us at (727) 853-1047 with any questions that you may have as we are here to serve you.

Best Regards,

Debbie L. Manns
City Manager

DLM/jm

*Where can I get more
information on the
Residential Rental Housing
Inspection Program and
Property Maintenance
Code?*

For questions about the Residential Rental Housing Inspection Program, please contact the Development Department at (727) 853-1016. To download a complete copy of the governing ordinance or a full copy of the City of New Port Richey's Property Maintenance Code, please visit the City's website at www.citynpr.org/QuickLinks.aspx.

CITY OF NEW PORT
RICHEY

INFORMATION AT A GLANCE

City Hall	(727) 853-1016
Code Enforcement	(727) 841-4550
Fire Administration	(727) 853-1032
Library	(727) 853-1279
Parks and Recreation	(727) 841-4560
Police (Non-Emergency)	(727) 741-4550
Public Works	(727) 841-4536

City of New Port Richey

5919 Main Street
New Port Richey, Florida 34652
Phone: 727-853-1016
www.citynpr.org

Follow us online:
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[Twitter.com/CityofNewPortRi](https://twitter.com/CityofNewPortRi)



City of New Port Richey

RESIDENTIAL
RENTAL HOUSING
INSPECTION
PROGRAM



IMPORTANT NOTE:

This list contains commonly found violations. It is not intended to be a comprehensive list of all violations that could occur. If you have questions about a specific situation, please contact the Development Department at (727) 853-1047 or visit our website at www.citynpr.org.

Why does our city need a Residential Rental Housing Inspection Program?

The City of New Port Richey has adopted building maintenance standards and a rental inspection program in order to support property values and enhance citizen's quality of life. The purpose of the rental inspection program is to proactively identify blighted and deteriorated rental properties and ensure the rehabilitation of the housing structures that do not meet minimum site maintenance standards. It is the goal of this program to assure a healthy, safe environment and further preserve and enhance the quality of life for residents.



Will the program include an inspection of the interior of a rental unit?

No, the inspection will cover the exterior of the property only and will not include the inside of any dwelling unit. The property owner does not need to be present during the inspection however it is strongly recommended for the property owner to be present so that any violations identified may be explained and discussed.

What types of things should I look for?

Reviewing your rental units for compliance with this list based on the City of New Port Richey's Property Maintenance Code could save you from costly re-inspections! Rental units include apartments, condos and single-family

- ☐ Are the street numbers visible from the street?
- ☐ Is the exterior in good condition?
- ☐ Are all accessory structures (garage, carport, shed, etc.) in good condition?
- ☐ Does the roof leak?
- ☐ Is the foundation structurally sound and waterproof, no open cracks or breaks
- ☐ Are all fences in good repair?
- ☐ Are all driveways in safe and sound condition?
- ☐ Are the gutters and/or downspouts in good repair and directing rainwater away from the structure?
- ☐ Is the yard free of junk, trash or debris?
- ☐ Are there inoperable, junk or unlicensed vehicles on the property?
- ☐ Are swimming pools maintained and in sanitary condition?
- ☐ Are exterior doors weather right and in good working order?
- ☐ Are there any broken or badly cracked windows?
- ☐ Are the handrails the appropriate height according to City code?
- ☐ Are light fixtures operable and not missing or damaged?
- ☐ Is all wiring properly covered?

What are the fees associated with the program?

The Residential Rental Housing Inspection Program is free of charge but fees are collected to cover the cost of second and additional follow-up inspections when they are necessary.

First Inspection	No Charge
First Follow-Up Inspection	No Charge
Second Follow-Up Inspection	\$50.00/unit
Additional Follow-up Inspections (after first two)	\$75.00/unit
No Show Inspection	\$150.00/unit
Tri-Annual Inspection	No Charge





Residential Rental Housing Inspection Program Frequently Asked Questions

- Q. Why did the City institute a Rental Housing Inspection Program?
- A. The City adopted a program to support property values and enhance citizen's quality of life.
- Q. What is the purpose of the program?
- A. The purpose of the Rental Housing Inspection Program is to proactively identify blighted rental properties and ensure the rehabilitation of the housing structures that do not meet minimum site maintenance standards.
- Q. How does the City determine that a property is a rental?
- A. The City relies on property records obtained by the Pasco County Property Appraiser's Office.
- Q. What is the frequency of inspection for a rental unit?
- A. Properties will be inspected once every three years.
- Q. Does the property owner need to contact the City to schedule an inspection?
- A. No. The property owner will be sent a letter by mail to the address of the property to be inspected at least three (3) weeks prior to their scheduled inspection.
- Q. Does the property owner need to be present for the inspection?
- A. No, but it is recommended for the property owner to be present so that any violations identified may be explained and discussed.
- Q. What can the property owner do to prepare for the inspection?
- A. The property owner can prepare for the inspection by obtaining a copy of the inspection checklist used by the City. The list may be downloaded from the City's website at www.citynpr.org or you may request a copy be sent by mail by calling the Development Department at (727) 853-1047.
- Q. What fees are involved?
- A. There shall be no charge for the initial and first follow-up inspection. After providing the property owner with one (1) reasonable opportunity to correct any housing code violation noticed under this article, the city shall impose a re-inspection fee of fifty dollars (\$50.00) for a second re-inspection that is required by the city to determine whether the housing code violation has been brought into compliance with this article. A fee of seventy-five dollars

(\$75.00) shall be assessed for the third and each subsequent re-inspection. In the event that the owner or local agent fail to appear at the inspection or re-inspection a fee of one hundred fifty dollars (\$150.00) shall be assessed.

Q. Can the City use the re-inspections as a way to identify new deficiencies at each inspection?

A. No. Although inspections are a human process and an item could be overlooked, this should be rare occurrence. In the event that error should occur the item will not be added to the inspection report.

Q. What happens if I cannot finish correcting the violations in the allotted time provided by the City?

A. Generally, the staff will be providing generous completion times to tend to the required work. We realize that sometimes contractors are not always available or the required repairs may be part of a larger scheduled maintenance or upgrade plan. In situations where the violations do not directly affect the safe occupancy of the building or create a problem to the neighborhood, an extension of time request may be considered if the conditions are justified.

Q. What if I do not agree with what the inspector cited me for?

A. The first step is to talk with the inspector. Give him/her a call to discuss your concerns. If after you have consulted with the inspector you are not satisfied that the violation exists, please contact the Development Director at (727) 853-1047.

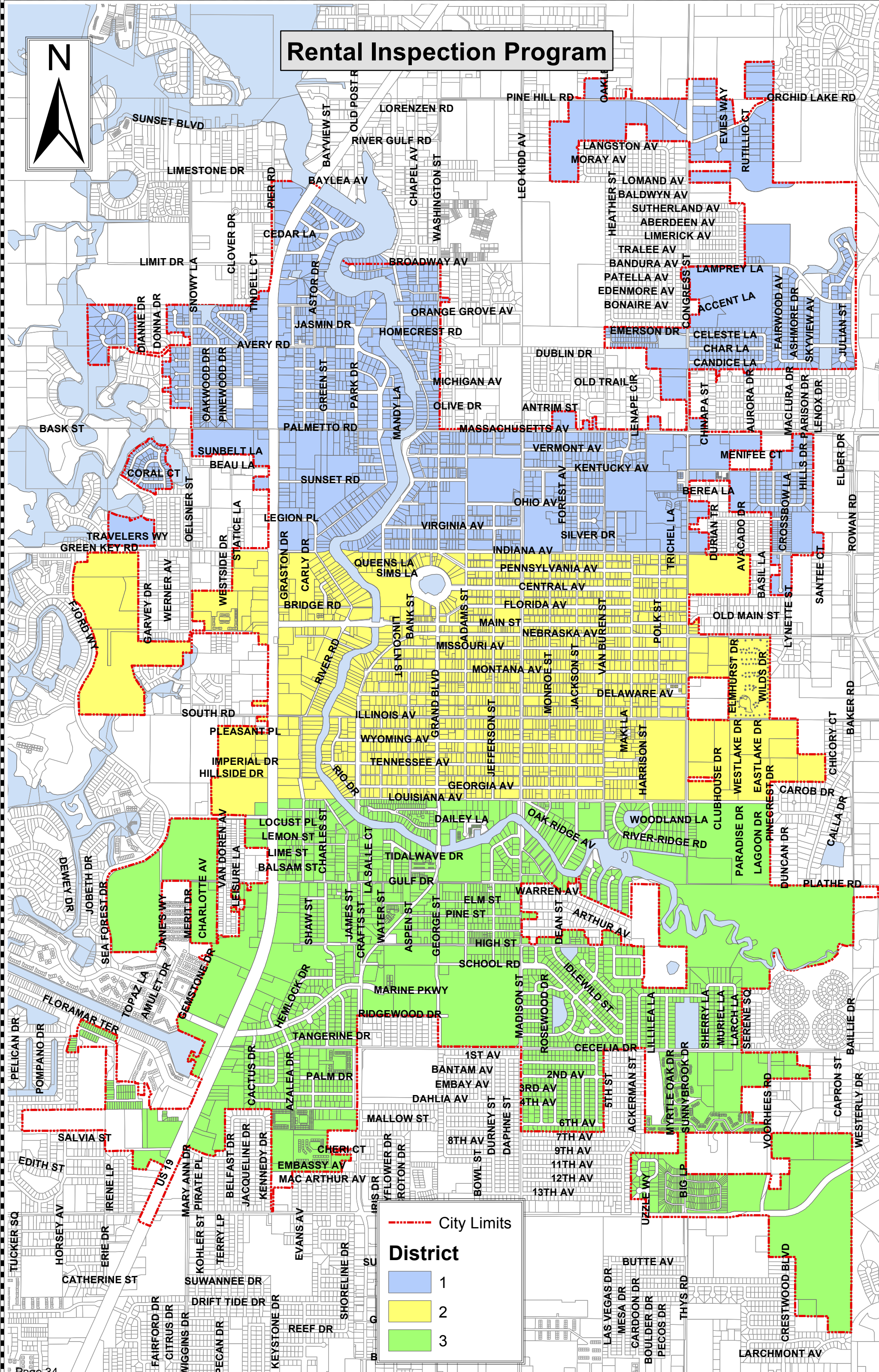
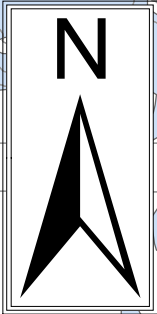
Q. How do I find out if a property is registered with the Rental Housing Inspection Program?

A. A list of registered properties is available on the City's website at www.citynpr.org. The list contains the street addresses of properties that are rentals within the city limits of the City of New Port Richey.

Q. Are any residential units exempt from the Rental Housing Inspection Program?

A. Yes, Exemptions are provided to housing units that are less than five years old.

Rental Inspection Program





NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Elaine D. Smith, CPRP. Director of Parks and Recreation
DATE: 8/4/2015
RE: Alcoholic Beverage Special Event (ABSEP) - Night in the Tropics

REQUEST:

The request before City Council is to review and approve the 2015 Night in the Tropics event hosted by the Greater New Port Richey Main Street, Inc.

DISCUSSION:

Night in the Tropics is a one day Alcoholic Beverage Special Event held in downtown New Port Richey on Friday, August 28, 2015 from 5:00p.m. - 11:00p.m. Beer and wine will be sold and consumed in the downtown as identified on the Boundary Map located in the attached application.

RECOMMENDATION:

The recommendation before City Council is to approve the 2015 Night in the Tropics event in downtown New Port Richey on Friday, August 28, 2015.

BUDGET/FISCAL IMPACT:

Not applicable.

ATTACHMENTS:

Description	Type
2015 Night in the Tropics (ABSEP)	Backup Material



ALCOHOLIC BEVERAGE SPECIAL EVENT PERMIT APPLICATION

City of New Port Richey
Parks and Recreation Department
6630 Van Buren Street
New Port Richey, FL 34653
Phone (727) 841-4560 Fax (727) 841-4562

CASE # _____
Date Received _____
DRC Date: _____
Council Date: _____

*** Please print legibly or use fillable form ***

- ☐ Submit original signed and notarized application, plus four copies
- ☐ Submit \$250 application fee
- ☐ Submit at least 45 days prior to the proposed special event
- ☐ Submit with separate Special Event application (Case # _____)

ABSEP GENERAL INFORMATION:

Name of Event: Night in the Tropics
Date(s) of Event: August 28, 2015 (Limited to three days for alcohol sales)
Location of Event: Downtown NPR historic district
Applicant: Greater New Port Richey Main Street, Inc. (GNPRMS)
Mailing Address: 6231 Grand Blvd. New Port Richey, FL 34652
(Street, City, State, Zip Code)
Daytime Phone Number: 727-842-8066 Fax Number: N/A
Email or Alternate Contact Information: gnprmssevents@gmail.com
Authorized Person in Charge: David A Dorsey, CPA, PA 727-846-0556
If an organization, names, addresses, phone numbers of all Officers: (may attach as addendum)
See Attached

Who is the PRIMARY contact for this application? David A Dorsey

ABSEP SUBMITTAL REQUIREMENTS:

List alcohol to be sold: Beer and Wine
(Limited to beer and wine)
List alcohol to be given away: N/A
Time of alcohol sales: Friday 5pm - 11pm
(Limited to Monday through Saturday, 12:00 noon to 10:00 p.m. and Sunday, 1:00 p.m. to 7:00 p.m.; events limited to three days in duration)
List ABSEP applications approved for your organization this calendar year: Cotee River Seafood & Blues Festival and friendly KIAfest Main Street Blast (Limited to three permits per year, per applicant; eight per year total City-wide)
☐ Attach approved alcoholic beverage license from Florida Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco (1313 N. Tampa Road, Suite 909, Tampa, 33602; 813-272-2610)
☐ Attach general liability and other insurance as required by the provisions of Florida Statutes for the sale or consumption of alcoholic beverages.
☐ Attach IRS tax exemption form 501(c)(3) or (6), if nonprofit organization.

APPLICANT'S ACKNOWLEDGEMENT OF REQUIREMENTS:

1. Any business that obtains a permit allowing for outdoor consumption of alcoholic beverages on its premises shall provide an off-duty officer for security during all times that consumption is permitted.
2. The person responsible for conducting the event on behalf of the applicant must meet State minimum age licensing requirements and cannot have been convicted of a felony or crime involving moral turpitude. The applicant must obtain all necessary federal, state and local permits to engage in the proposed sale and/or consumption activity.
3. City Council may require any nonprofit civic organization that desires to hold an event on or in public property at which alcoholic beverages will be served, to enter into a written lease agreement and/or an indemnification agreement to indemnify and save harmless the City from any and all liability which may arise as a result of any such function and may further require any such organization to secure public liability insurance coverage from an insurance company, and in the amount acceptable to City Council, but providing coverage for each event 1) for personal injury of not less than \$1,000,000 per person and \$2,000,000 per occurrence, and 2) for property damage of not less than \$1,000,000.
4. Nonprofit civic organizations shall: 1) Have tax exempt status under Section 501(c)(3) or (6) of the 1986 IRS Code; 2) Operate an office in the City or be a nationally-recognized organization that conducted business as a nonprofit in the City; and 3) Promote or stimulate community and economic development within the City.
5. Only beer and wine shall be permitted to be served. The proposed sales and/or consumption activity must be associated with a public event. Alcoholic beverages shall be served in plastic containers only. No cans or glass containers shall be permitted.
6. Access points of the serving area shall be marked with signs notifying patrons that alcoholic beverages are not be taken past the perimeter of the area shown on the site plan, and the applicant shall staff the entrance with as many personnel as necessary to enforce this requirement.
7. The proposed sales and/or consumption activity will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation. It will also not entail extraordinary or burdensome expense or police operation by the City. The use of alcoholic beverages is not expected to result in violence, crime or disorderly conduct.
8. The consumption and possession of alcoholic beverages upon a public street may be permitted as part of a special event subject to other conditions. No permits will be issued for special events within any City park except Sims Park, Orange Lake Park or Cavalier Square.
9. The sale, possession and consumption of alcoholic beverages shall be confined to designated and secured areas. The perimeter of the designated area shall be secured for the entire event. Only those alcoholic beverages that are sold by the applicant within the secured areas shall be permitted to be possessed, consumed or purchased within the secured areas. It is unlawful for any person to carry alcoholic beverages into the secured areas. Any person violating this shall be subject to ejection and arrest.
10. No person under the age of 21 shall be permitted to possess, consume or distribute any alcoholic beverages at the permitted event. After displaying the proper proof of legal age, the person wishing to purchase, possess or consume alcohol shall receive a wristband from the applicant (or agent) which shall be attached to his/her wrist and worn at all times of possession/consumption.
11. Hours of sales and/or consumption shall be limited to Monday through Saturday, noon to 10:00 p.m., and Sunday, 1:00 to 7:00 p.m. The applicant shall be responsible for enforcing the hours of operation and shall be liable for the failure to enforce.
12. The applicant shall pay all costs of police and other City services attributable to the sale or consumption of alcohol during the activity. For events at Sims Park, City Council may require an off-duty officer stationed at the playground, at the applicant's expense.
13. The applicant understands that the event must meet or exceed all applicable codes, laws and regulations.

ATTENDANCE AT MEETINGS:

The applicant or applicant's representative needs to be present at the DRC and City Council meetings.

AUTHORIZATION FOR OWNER'S REPRESENTATIVE(S):

I _____, the **applicant**, hereby authorize _____ to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representations and agreements made by the designated representative.

Signature of Applicant(s): _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 20____ who is personally known to me and/or produced _____ as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public _____

My Commission Expires: _____

APPLICANT'S AFFIDAVIT:

I David A. Doney, applicant or authorized representative, have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and in all aspects true and correct, to the best of my knowledge.

Signature of Applicant: _____

Date: 7-15-15

Subscribed and sworn to before me this 15th day of July, 2015 who is personally known to me and/or produced _____ as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public Bobbette S. Armour



BOBETTE S. ARMOUR
MY COMMISSION # EE 196424
EXPIRES: May 11, 2016
Bonded Thru Budget Notary Services

My Commission Expires: May 11, 2016

SECTION 6 - AFFIDAVIT OF APPLICANT
FOR NON-PROFIT CIVIC ORGANIZATION ALCOHOLIC BEVERAGE PERMIT

NOTARIZATION REQUIRED

Full Name of Applicant Organization

Greater New Port Richey Main Street, Inc.

"This is to certify that the applicant requesting the permit in the above and foregoing application is a non-profit civic organization and that the permit, if used, will be used only by the organization making application, on the date(s) requested and at the location stated. This is to further certify that the applicant organization has not received more than three (3) permits within the calendar year, unless otherwise authorized by law, and agree that the location may be inspected and searched during the time that the permit is issued and business is being conducted without a search warrant by authorized agents or employees of the Division of Alcoholic Beverages and Tobacco, the Sheriff, his Deputies, and Police Officers for purposes of determining compliance with the alcoholic beverage laws.

I, the undersigned individual, hereby swear or affirm that I am an officer and duly authorized to make the above and foregoing statements on behalf of the applicant organization. Furthermore, I swear under oath or affirmation under penalty of perjury as provided for in Sections 559.791, 562.45, and 837.06, Florida Statutes, that the foregoing information is true to the best of my knowledge."

STATE OF Florida

COUNTY OF Pasco



APPLICANT SIGNATURE

APPLICANT SIGNATURE



BOBETTE S. ARMOUR
MY COMMISSION # EE 196424
EXPIRES: May 11, 2016
Bonded Thru Budget Notary Services

The foregoing was () Sworn to and Subscribed OR (☒) Acknowledged Before me this 15th Day of July, 2015, By David A. Dorsey who is (☒) personally known to me (print name(s) of person making statement)

OR () who produced _____ as identification.



Notary Public

Commission Expires: May 11, 2016

FOR STAFF USE ONLY:

- ☐ Date completed application received _____
- ☐ Application fee paid _____
 - _____ Cash
 - _____ Check #
- ☐ Approval from Business and Professional Regulation
- ☐ General liability or other insurance attached
- ☐ No more than three approvals for this applicant verified
- ☐ DRC meeting date _____
- ☐ City Council approval date _____



City of New Port Richey
Parks and Recreation Department
Special Event Application

*All applications must be submitted at least 45 days prior to the event, but no more than 12 months before the event.

Submit original signed and notarized application along with \$100 application fee to the following:

City of New Port Richey
Parks and Recreation Department
6630 Van Buren Street
New Port Richey, FL 34653

APPLICANT

Name of Applicant: David A. Dorsey

Title (if applicable): _____

Name of Organization: Greater New Port Richey Main Street Inc

Is your organization tax exempt? ☒ Yes ☐ No If yes, please attach documentation.

Is your organization a non-profit? ☒ Yes ☐ No If yes, please attach documentation.

Mailing Address: 6231 Grand Boulevard
Street Address

New Port Richey FL 34652
City State Zip Code

Phone: 727.842.8066
Daytime Phone Cell Phone

Email: david@DAvidADorsey.com

EVENT

Name of Event: Night in the Tropics

Name of Event: Night in the Tropics

Event/Organization Web Address: nprmainstreet.com

[illegible]

Setup Date(s): Saturday, August 28

Setup Time(s): 1:00 pm to 5:00 pm

Cleanup Date(s): immediately after the event

Cleanup Time(s): 11:00 pm to finish

Will this be an annual event? ☒ Yes ☐ No If yes, next year's date(s) tbd

EVENT LOGISTICS

1. Estimated Attendance (Includes event crew, participants, and spectators):

5-7,000

This Year

5,000

Last year

Maximum number at peak time: 1500

2. Will alcohol be served or sold? Served ☒ Sold ☒ No Alcohol ☐

3. Approximate number of food vendors: six

*Event promoter is responsible for obtaining copies of all licenses and insurance from each vendor and providing the same to the City. All vendors must be listed on the site plan.

4. Approximate number of all other vendors along with type i.e. crafts, sponsors, informational

*May need to provide copy of certificate of insurance in a form acceptable to the City for each vendor:

150 including volunteers, crafters, commercial, food, entertainers, downtown merchants

5. Will electricity be required?: ☒ Yes ☐ No Source _____

Location of electricity Railroad square, Grand Blvd tree grates, panel boxes at Nebraska, alley south of Jimmy's restaurant

*City electric is available around the Sims Park Circle, panel box near the river, and the North and South side of Orange Lake. If an event requires additional locations, the event must provide an alternative.

6. List event equipment (Include things such as seating, tents, booths, and trucks. These should all be listed on site map as well.) _____

tents, stage, booths, trucks

7. List entertainment type (bands, DJ, dancers, clowns, etc.): _____

Live music provided by Bands, DJ, street performers including dancers, magicians,
some downtown merchants (Wah Lum Kung Fu) etc.

8. List dates and times of music and/or amplified sound: FRIDAY
Saturday, August 28, 5:00 pm to 11:00 pm

9. Will private security be provided? ☒ Yes ☐ No
If yes, list organization: Florida Volunteer Force

10. Will portable restrooms be used? ☒ Yes ☐ No

If yes answer the following and list on site plan:

How many: 7 and 2 handicap Installation Date: 8/28 Removal Date: 8/30

11. Event holders are responsible for trash removal, and must provide their own dumpsters.

Please list your plan. Progressive Waste Services provides a 30 yard dumpster that is pl
at the rear of the property at 6231 Grand Boulevard, NPR

Will dumpsters be used? ☒ Yes ☐ No

If yes please include on site plan and answer the following:

How many: 1 Sizes: 30 yard

Installation Date: 8/28 8/27 Removal Date: 8/30 8/31 (Monday)

12. Please list any admission charges, donations, parking, registration or other fee and how much.

No admission fees; registration fees vary by vendor type, range from \$25-\$200

13. Does the event require street closures? ☒ Yes ☐ No

If yes complete the following:

Date(s) of street closure: Begin 8/28 End 8/29

Time of street closure: Begin 1pm End *

List street(s) to be closed: Main and Grand north of Main 4pm; *opens at 9:30 pm
Grand Boulevard south of Main to alley south of Boulevard Lounge at 1pm; opens at 2a

*A letter must be delivered to all residents that will be directly impacted by a road closure.
Attach letter along with addresses to this application. *Added*

14. Will there be a parade? ☐ Yes ☒ No

If yes complete the following:

Street(s) that will be utilized for parade route: _____

Time assembly to begin: _____

Time parade starts: _____

Total number of units in parade: _____

Number of people in the parade: _____

Number of vehicles in the parade: _____

Number of animals in parade: _____

Number of floats: _____

Number of bands: _____

*Attach parade route map to application.

15. Will there be a running/walking/biking/water event? ☐ Yes ☒ No

As the applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the event policy and procedure manual, the resolution and City ordinance pertaining to Special Events, the event rules, guidelines, requirements, for tents and all policies, rules, regulations, and code provisions of the City of New Port Richey. I understand that any violations may result in immediate cancellation and revocation of the Event Permit. I further certify that all facts contained in this request are accurate.

For events on public property, I agree to obtain and furnish the City of New Port Richey with a certificate of general liability insurance in the amount of \$500,000.00 or greater as deemed by the City Risk Manager. The insurance must name the City of New Port Richey as an additional insured.

I understand incomplete applications or any outstanding financial obligations with any department within the City of New Port Richey may result in a denial of my request.

Signature of Applicant or Authorized Representative: _____

Date: March 24, 2015

Subscribed and sworn to before me this 24th day of March, 20 15
Who is personally known to me and/or produced _____ as
identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public: _____

Rachel Mancuso



My Commission expires: _____

May 15, 2018

Hold Harmless Agreement

I DAVID A. DORSEY, agree to protect the City of New Port Richey, Florida against all losses arising out of claims, in connection with the GNPRMS-SPECIAL EVENT ANIGHT in the Insipir.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The GNPRMS

Further agrees to investigate, handle, respond to, provide defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees.

Certification:

I DAVID A. DORSEY do certify that I am BOARD MEMBER of Greater New Port Richey Main Street, Inc, and that I am authorized to issue this hold harmless agreement; and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for the entity/organization.

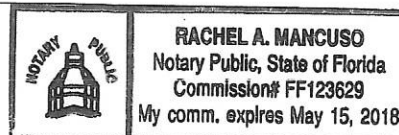
Signature of applicant: [Signature]

Date: March 24th 2015

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public Rachel Mancuso

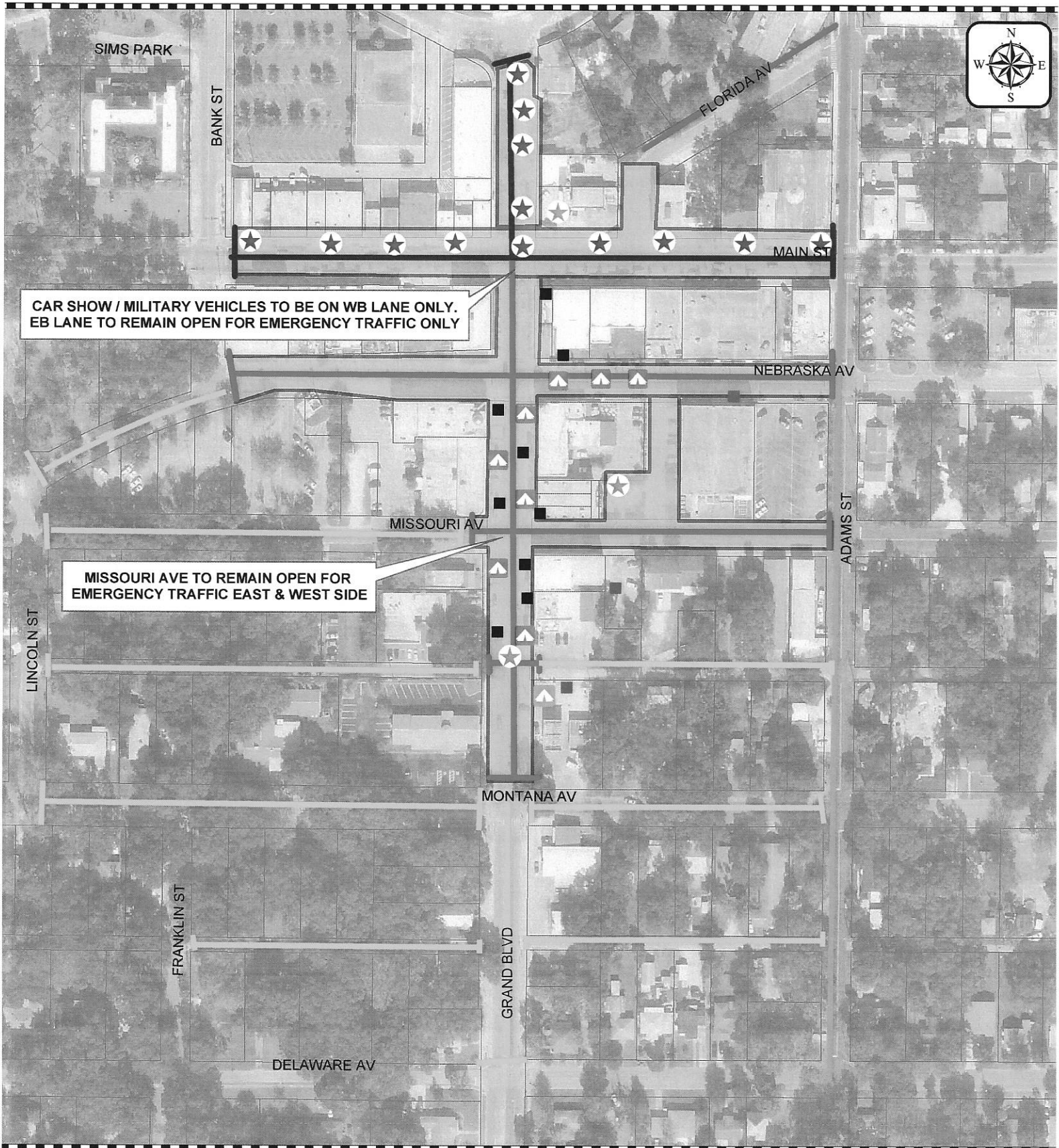
My Commission Expires: May 15, 2018



A Night in the Tropics

August 28, 2015

Road Closures from 2PM - 2AM * Event Time 5PM - 11PM



Legend

- | | | | | |
|-----------------|-----------|----------|-----------------|----------------------------|
| Sun Scion Tents | Food | Car Show | Detour | Closed 2PM-2AM |
| Vendors | Restrooms | Music | Closed 5PM-11PM | Local Traffic Only 2PM-2AM |
| Beer Sales | | | | Alcohol Boundaries |

Rick Scott
Governor



Steven L. Harris, M.D., M.Sc.
Interim State Surgeon General

TEMPORARY EVENT SANITATION APPLICATION

This form is to be completed and submitted to:
Pasco County Health Department
Environmental Health Services

7623 Little Road
New Port Richey, FL 34654
(727) 841-4221
FAX (727) 841-4111

4135 Land O' Lakes Blvd
Land O' Lakes, FL 34639
(813) 558-5173 ext 4
FAX (813) 558-5190

13941 15th St
Dade City, FL 33525
(352) 521-1450 ext 371
FAX (352) 523-6913

1. Name of Event: Night in the Tropics
2. Sponsor/Applicant/Agent Name: Greater New Port Richey Main Street
3. Mailing Address (for the above): 6231 Grand Blvd, NPR, FL 34652
4. Telephone (for the above): 727-842-8000
5. Location of Event:
(copy of site plan required) Downtown Historic District
6. Expected Number of attendance (per day): 1,500 (flow)
7. Duration of Event (days/dates/times): Friday, 8/28/15 5p-11p
8. Will Overnight Camping Be Allowed: YES _____ NO X
9. Toilet service provided by:
(copy of contract required) Port-O-Potty
10. Dumpsters/Trash pick-up provided by:
(copy of contract required) Waste Services of Florida (WSI)
11. Handwashing sinks provided by:
(copy of contract required) Port-O-Potty

The above () does () does not comply with the minimum requirements of Chapter 64E-6.010 of the Florida Administrative Code.

When this form is completed, fee paid and Pasco County Health Department has signed off, return to: Pasco County Government Complex OR City Government Complex that the event is being held in
Development Review Division

[Signature]
Signature of Applicant/Agent/Sponsor

Pasco CHD Representative

Date _____
FEE: \$25 / \$60.00

Date Paid: _____

Date _____

Receipt # _____



Pasco County Health Department
David R. Johnson, MD, MS, MHA, Director, County Health Officer
10841 Little Road, New Port Richey, Florida 34654-2513
(727) 861 - 5250 Fax (727) 862 - 4230



Port-O-Potty, Inc.

5534 Wray Way
Holiday, FL 34690-3026
Ph # 727-869-8688
Fax # 727-934-4687

Invoice

Date	Invoice #

Bill To
Greater New Port Richey Main Street 6231 Grand Blvd New Port Richey, FL 34652

P.O. No.	Terms	Due Date	Project
	Due on receipt	8/28/2015	

Quantity	Description	Rate	Amount
6	Portable toilet rental, Special Event. Night in the Tropics - 8/28		
2	Handicap Rental Unit		
2	Bravo Sink Unit		
1	Gray Water Tank		
Thank you for you business!		Total	



GREATER NEW PORT RICHEY,

We at Waste Services Inc. Are confirming the 30yd roll-off container to be delivered Friday August 28rd, 2015 and removed Monday August 30th, 2015 for the Night In The Tropics Event being held in Downtown New Port Richey.

Sincerely,

Nick Chieco

NICK CHIECO



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 04/11

85-8015724557C-6	08/26/2011	08/31/2016	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

GREATER NEW PORT RICHEY MAIN STREET INC
6231 GRAND BLVD
NEW PORT RICHEY FL 34652-2603

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. For help or questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3871. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6450.

**Greater New Port Richey Main Street
Executive Board 2014-2015**

Shirley Pheasant

President; Chair, Economic Restructuring Committee

Owner/Broker- Century 21, Professional Realty

5600 US Hwy 19

New Port Richey, FL 34652

Phone: 727.845.3300/ 727.858.0625

Email: shirley.pheasant@century21.com

Stephen Schurdell

Vice President; Finance Committee Promotion Committee Chair

HITS 106 WGHR 106.3 FM

13825 US Hwy 19 Suite # 400

Hudson, FL 34667

Phone: 727.697.1063/ 727.439.1984

Email: steve@GreatestHits106.com

David A. Dorsey

Treasurer; Finance Committee; Promotion

David A. Dorsey, CPA, PA

6105 Main Street

New Port Richey, FL 34653

Phone: 727.846.0556

Email: david@davidadorsey.com

Rachel Mancuso

Secretary; Finance Committee

BB&T Company

6500 Massachusetts Ave

New Port Richey, FL 34653

Phone: 727.815.0976

Email: rmancuso@bbandt.com

Past President

(Deceased, Charlie Skelton)

**Greater New Port Richey Main Street, Inc.
Board of Directors 2014-2015**

Jeannine Humphrey - Design Chair
Resident
6446 River Road
New Port Richey, FL 34654
Phone: 727.815.8176
Email: jehum4@yahoo.com

Robert (Bob) Smallwood - Organization
Realtor, FI GREY
6328 US Hwy 19
New Port Richey, FL 34652
Phone: 727.267.5863
Email: smallwood.bob@gmail.com

Ann Moore - Design Committee
Resident
6337 Old Main St
New Port Richey, FL 34653
Phone: 727.992.7220
Email: tomoor@msn.com

Patti Ammons - Promotions Committee
Berkeley Hathaway
Phone: 727.992.8827
Email: PatAmmons@live.com

Doug Farris - Promotion Committee
Resident
3539 Oxford Dr
Holiday, FL 34691
Phone: 727.808.8344
Email: DougFerris10@gmail.com

Debbie Manns
City Manager, City of NPR
5919 Main Street
New Port Richey, FL 34652
Phone: 727.853.1020
Email: MannsD@CityofNewPortRichey.org

Debbie Leone – Membership Chair
Owner, Independent Printing
5613 Gulf Drive
New Port Richey, FL 346552
Phone: 727.848.8991
Email: dleone@independent-npr.com

STAFF:

Judy DeBella Thomas - Executive Director
6231 Grand Blvd
New Port Richey, FL 34652
Phone: 727.514.5839
Email: judy@nprmainstreet.com

Fran McLean- Gallery Director
6231 Grand Blvd
New Port Richey, FL 34652
Phone: 727.848.6500
Email: nprgallery1@gmail.com

Diane Bedard – Virtual Assistant
Phone: 352.428.2143
Email: Diane@NPRmainstreet.com

Greetings to Our Downtown Merchants, Property Owners & Residents ~

We are writing to remind you that we have a special event scheduled for Downtown New Port Richey on **Friday, August 28, 2015** – “*Night in Tropics*” taking place in the historic district from 5:00 pm to 11:00 pm. This event will require some street closures.

***GRAND BOULEVARD south of Main Street to Delaware Avenue
NEBRASKA and MISSOURI between Bank Street and Adams
will be closed from 2pm Friday, August 15***

(These streets will reopen after the streets are cleared and no later than 2am Saturday)

***MAIN STREET between Bank Street and Adams
Grand Boulevard south of Circle Boulevard to Main Street
Will be closed at 5pm on Friday, August 15
Main Street and north of Grand will reopen by 11pm.***

“*A NIGHT in the TROPICS*” is a 16 year tradition that includes a Classic Car & customized Truck Cruise-In, a display of military vehicles, crafters, vendors and a variety of street performers and live music on two stages.

***WE ASK ALL BUSINESSES IN THE DOWNTOWN DISTRICT TO PARTICIPATE WITH US – PLEASE
CONSIDER EXTENDING YOUR HOURS, OR BECOME A VENDOR IN FRONT OF YOUR OWN
BUSINESS LOCATION. PLEASE CALL THE OFFICE OR EMAIL US TO BECOME A PART OF THIS
EXCITING DOWNTOWN EVENT.***

Thank you for your cooperation and support. Our mission is to assist in the growth and redevelopment of downtown New Port Richey, working with government, businesses and the public to carve out a niche for New Port Richey as one of the best places to live, work, play and conduct business in the Tampa Bay area. Hosting events and activities on your behalf with cooperation and support of our members and the city is a part of our mission to bring ‘feet on the street’ – foot traffic of folks to see who our downtown merchants and businesses.

Greater New Port Richey Main Street Board of Director and Staff

Main Street City Since 1990

GREATER
NEW PORT RICHEY
MAIN STREET

727-842-8066
6231 Grand Boulevard
New Port Richey, FL 34652
www.nprmainstreet.com

Doran & Beam
Amstate Mortgage
Commonwealth
Front office of Dr. Kinkead's office
Laura Kinkead
Jimmy's Restaurant
The clothes connection
Jeri's
Village Pub
Hot Shotz
Prog Ener Art Gallery
Gallery Hair Salon
Trading Faces
Annette Kelm
Richey Theatre

The Karl Reef
Juan's Black Bean Café
Vincenzo's Restaurant
Health Department
Allgood & Misemer

6113 Grand Boulevard
6119 Grand Boulevard
6125 Grand Boulevard
6141 Grand Boulevard
6145 Grand Boulevard
6211 Grand Blvd
6213 Grand
6215 Grand
6217 Grand
6229 Grand
6231 Grand
6223 Grand
6235 Grand
6235 Grand – suite A (in our hallway)
6237 Grand

6307 Grand (corner of Main & Grand)
next door to Karl Reef
5650 Main Street
5640 Main Street
5645 Nebraska Avenue

Night in the Tropics

FRIDAY August 28, 2015 – street closing notice

Holden & Associates	6044 Grand Boulevard
Harvest Data Services	6006 Grand Boulevard
Affordex	6114 Grand Boulevard
X-Treme Training	6112 Grand Boulevard
Master Mechanics, Inc	6118 Grand Boulevard
Flowers by Gru	6124 Grand Boulevard
Marathon Gas & Quick Stop	6136 Grand Boulevard
Billys Auto	6208 Grand Boulevard
C&D Towing	6212 Grand
Boulevard Lounge	6214 Grand
I Do Bridal	6216 Grand
Pat & Nicol's School of Music	5736 Missouri Ave – UPSTAIRS
WAH LUM KUNG FU	5734 Missouri – UPSTAIRS
All About You	5740 Missouri
Another Office?	Next door?
Further down the Street Apartments	on Missouri Burkes' Apts?
Corner property of Missouri & Adams	another building/ bring back address or card
Downtown Lounge	6220 Grand
Karens' Gifts	6228-6230 Grand
TWHSI	UPSTAIRS 6234 Grand Boulevard Ste 206
Dattron Communications	UPSTAIRS 6234 Grand Suite 207
Kur-lin Mortgage	UPSTAIRS 6234 Grand
Boulevard Beef & Ale	6236 Grand
The Grand	6238 Grand
VACANT Corner Property	Main & Grand
Tri Arts Studios	5732 Main Street
Tampa Christian Supply	5748 Main Street
Cameo Antique Mall	5800 Main Street
Dry Cleaners	5804 Main Street
Main Street Beauty Shoppe	5810 Main Street
Fitzgeralds Irish Tavern	5811 Nebraska
VERIZON BUILDING	BIG BUILDING IN MIDDLE OF NEBRASKA



BUILDING PERMIT APPLICATION

City of New Port Richey
Development Department
City Hall, 5919 Main Street, 1st Floor
New Port Richey, FL 34652
Phone: (727) 853-1047 Fax: (727) 853-1052

Permit # _____

Date Received: _____

The City of New Port Richey enforces the Florida Building Code
Please print clearly or type. Do not use pencil. Use N/A if not applicable.

Is this application the result of a **STOP WORK ORDER** or **NOTICE OF VIOLATION**? ☐ Yes ☒ No

SITE/OWNER INFORMATION:

Job Name or Subdivision	<u>Night in the Tropics</u>	Job Cost	_____
Job Address	<u>New Port Richey (Grand + Main)</u>	Flood Zone	_____
Parcel Number	_____	Zoning	_____
Description of Work	_____		
Owner's Name	<u>Greater New Port Richey Main St</u>	Phone	<u>727 842 8066</u>
Address	<u>6731 GRAND BLVD</u>	City	<u>NPR</u>
Fee Simple Titleholder (If other than owner)	_____	State	<u>FL</u>
_____	_____	Zip	<u>34652</u>
_____	_____	Phone	_____
Address	_____	City	_____
_____	_____	State	_____
_____	_____	Zip	_____

OTHER INFORMATION:

Mortgage Lender	<u>N/A</u>	Phone	_____
Address	_____	City	_____
_____	_____	State	_____
Zip	_____	_____	_____
Architect/Engineer	_____	Phone	_____
Address	_____	City	_____
_____	_____	State	_____
Zip	_____	_____	_____
Bonding Company	_____	Phone	_____
Address	_____	City	_____
_____	_____	State	_____
Zip	_____	_____	_____

CONTRACTOR INFORMATION:

Company Name	<u>N/A</u>	Phone	_____
Address	_____	City	_____
_____	_____	State	_____
Zip	_____	_____	_____
License Holder	<u>gnpsmservevents@gmail.com</u>	DBPR#	_____
Contact Person's E-mail	<u>gnpsmservevents@gmail.com</u>	Pasco License #	_____
_____	_____	Fax #	_____

Office Use:	<u>david@davidadonsey.com</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A permit is a license to proceed with the work and not an authority to violate, cancel, alter, or set aside any provisions of the technical codes. It shall not prevent the Building Official from requiring correction of error in plans, construction or violation of any Code. Every permit shall become invalid unless the work authorized by such permit is commenced within six months of permit issuance, or if work authorized by the permit is suspended or abandoned for a period of six months after time the work is commenced. One or more extensions of time, for periods not to exceed 180 days each, may be allowed for the permit. The extension s shall be requested in writing to the Building Official. Failure to obtain an approved inspection within 180 days of the previous approved inspection shall constitute suspension or abandonment. (FBC 2010, Chapter 1 Section 105.5)

SUBCONTRACTOR SIGN-ON:

ELECTRICAL	_____	Phone _____
Address _____	City _____	State _____ Zip _____
Qualifier's Signature _____	DBPR# _____	Pasco License # _____
PLUMBING	_____	Phone _____
Address _____	City _____	State _____ Zip _____
Qualifier's Signature _____	DBPR# _____	Pasco License # _____
MECHANICAL	_____	Phone _____
Address _____	City _____	State _____ Zip _____
Qualifier's Signature _____	DBPR# _____	Pasco License # _____
ROOFING	_____	Phone _____
Address _____	City _____	State _____ Zip _____
Qualifier's Signature _____	DBPR# _____	Pasco License # _____
OTHER	_____	Phone _____
Address _____	City _____	State _____ Zip _____
Qualifier's Signature _____	DBPR# _____	Pasco License # _____

APPLICANT'S AFFIDAVIT:

WARNING TO PROPERTY OWNERS: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Final Inspections are required for all permits issued. Failure to comply with this Code could lead to a Code Enforcement fine.

I certify that all the information in this application is accurate and in compliance with all applicable laws regulating construction, zoning, and land development. Application is hereby made to obtain a permit to do work and installation as indicated. I certify that no work or installation has commenced prior to issuance of a permit and that all work will be performed to meet standards of all laws regulating construction, Florida Building Code, and City Codes and ordinances. I also certify that I understand that the regulations of other government agencies may apply to the intended work, and that it is my responsibility to identify what actions I must take to be in compliance.

SIGNATURE _____
Owner or Agent

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by

(name of person acknowledging), who is personally known to me or has produced (type of identification) _____ as identification.

NOTARY PUBLIC _____

SIGNATURE _____
Contractor of Record

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by

(name of person acknowledging), who is personally known to me or has produced (type of identification) _____ as identification.

NOTARY PUBLIC _____



NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Kim Bogart, Chief of Police
DATE: 8/4/2015
RE: Request to Purchase CAD, RMS and MDIS Software

REQUEST:

I respectfully request Council authorize the purchase and installation of new computer-aided dispatch, records management and mobile data systems software at a cost of \$135,144.

DISCUSSION:

The police department's current computer aided dispatch (CAD), records management (RMS) and mobile data information (MDIS) systems are basic programs with limited functionality. The lack of features within each of the software components limits our field officers' ability to retrieve vital intelligence information regarding historical criminal activity when conducting their investigations. Much of our enforcement efforts are based on shared knowledge of prior criminal activity by known suspects. It is important for our officers to retrieve this information quickly in order to take immediate action. The proposed new software is fully integrated with comprehensive reporting and data search capabilities. In addition, it has crime mapping capability, pre-planned event notifications, automatic call guide/instructions display, vehicle to vehicle chat, jurisdictional GIS mapping, records management system master name and paper search capability along with mug shots. In addition, the RMS component allows for "sounds like" searches, case management, image scanning, and warning ticket data retrieval.

The software was developed and is supported by Southern Software, Inc., 150 Perry Drive, Southern Pines, NC 28387. The total cost for the software including: 21 licenses, records management integration and one (1) year of support is \$135,144. The annual fee for 24/7 support for CAD and MDIS is \$12,850 and the annual fee for Monday through Friday 8:30 A.M. to 5:00 P.M. support for RMS is \$4,500.

RECOMMENDATION:

I recommend the purchase and installation of the CAD, RMS and MDIS software described above and one year of support from Southern Software, Inc., at a cost of \$135,144.

BUDGET/FISCAL IMPACT:

I am request this purchase be paid from the Department's FY 2014/2015 Budget.

ATTACHMENTS:

Description	Type
☐ Southern Software Quote	Cover Memo
☐ Smart Solutions Product Information	Cover Memo
☐ Smart Solutions CAD Information	Cover Memo
☐ CTS America Smart Solutions Quote	Cover Memo
☐ SunGard Proposal Description	Cover Memo
☐ SunGard Software Quote	Cover Memo



New Port Richey Police Department, FL Proposals

June 10, 2015

Total CAD	\$55,200.00
Total RMS	\$48,314.00
Total Mobile Data Information System (MDIS)	\$31,630.00
TOTAL	\$135,144.00

Options:

HandHeld for Inventory of Evidence	\$3,850.00
Signature Pad	\$530.00

TOTAL WITH OPTION: \$139,524.00

Contact information for Public Safety Representative:

**Mark Palmer
Southern Software
150 Perry Drive
Southern Pines, NC 28387**

Business:	800.842.8190
Mobile:	352.874.4857
Fax:	910.695.0251
E-Mail	mpalmer@southernsoftware.com



CONFIDENTIAL

Agency: New Port Richey Police Department, FL
Contact: Lt. Steve Kostas
Date: 6/10/2015

CAD SOFTWARE		Qty	
CAD - Full Positions		2	
CAD - Additional Admin Positions		1	
CAD - For EOC		1	FREE
CAD Reporting Station		2	
Preliminary CAD Build		1	
Wireless Messaging (CAD Paging) with 5 Additional Connectors		1	
CAD interface for NCIC		1	

Total Software: \$60,500.00
Discount: **\$30,500.00**
Total Software After Discount: **\$30,000.00**

CAD CALLS FOR SERVICE CONVERSION

CAD Calls for Service Conversion	1	
Total Conversion		\$3,500.00

PROJECT MANAGEMENT

Project Management Fee - including Installation, Training and Project Management

Total Project Management: **\$13,600.00**

YEARLY SUPPORT

CAD	24/7 SUPPORT	1	
CAD Wireless Messaging	24/7 SUPPORT	1	
CAD Interface for NCIC	24/7 SUPPORT	1	
Total Support:			\$8,100.00

TOTAL INVESTMENT (STATE TAX AND SHIPPING NOT INCLUDED)	\$55,200.00
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NOTE: MICROSOFT® SQL SERVER 2008™ R2 IS REQUIRED.

NOTE: PROPOSAL DOES NOT INCLUDE PROVISIONS FOR DATA CONVERSION, DATA IMPORT, OR FIELD MAPPING (WITH EXCEPTION OF INITIAL BUILD WHICH INCLUDES MSAG, ESN, INTERSECTIONS AND ADDRESSES THAT ARE PROVIDED TO US IN NENA STANDARD FORMAT AS APPLICABLE. NOTE: DISPATCH ZONES AND LANDMARKS WILL BE VIEWED ON A CASE BY CASE BASIS DEPENDING ON THEIR FORMAT.)

Proposal of software is valid for (60) days from date of proposal.

Proposal of hardware is valid for (30) days from date of proposal.

Software includes (30) days of free support, including all updates.

Management fees include training, installation, and project management.

Southern Software will install its software products only on computer configurations compatible with these products. Hardware specifications are available upon request.

Agency: New Port Richey Police Department, FL
Contact: Lt. Steve Kostas
Date: 6/10/2015

RECORDS MANAGEMENT SYSTEM (RMS) FOR POLICE DEPARTMENTS		Qty
RMS Base - Includes one License	POLICE RECORDS MANAGEMENT SOFTWARE INCLUDES: INCIDENT AND ARREST REPORTING IN ACCORDANCE WITH STATE SPECIFICATIONS.	1
RMS Additional Licenses	ADDITIONAL RMS LICENSE(S) (CONCURRENT LICENSING - FOR WORKSTATIONS OR LAPTOPS ON NETWORK EITHER HARDWIRED OR THROUGH VPN CONNECTION)	20
Bar Coding Equipment	BARCODE PRINTER, LASER SCANNER, CASE OF BAR CODE LABELS, CASE OF BARCODE THERMAL TRANSFER RIBBON, PRINTER CABLE.	1
* Data Sharing Network	DATA SHARING NETWORK (WEB BASED)	FREE
Total Software:		\$33,290.00
Discount:		\$13,000.00
Total Software After Discount:		\$20,290.00

DATA CONVERSION

RMS Data Conversion	RMS DATA CONVERSION. PLEASE SEE BELOW FOR ITEMS TO BE CONVERTED.	1
Total Conversion:		\$10,500.00

PROJECT MANAGEMENT

Project Management Fee	INSTALLATION, TRAINING AND A PROJECT MANAGER.
TRAINING INCLUDES 1 SESSION OF SETUP & MAINTENANCE TRAINING (UP TO 5 PEOPLE) AND 4 SESSIONS OF USER TRAINING (UP TO 10 PEOPLE PER SESSION). IF ADDITIONAL SESSIONS OF TRAINING ARE REQUIRED PLEASE REQUEST AN UPDATED PROPOSAL.	
Total Project Management:	\$13,024.00

YEARLY SUPPORT

RMS Support	8:30-5, M-F RMS ANNUAL SUPPORT FEE COVERS TELEPHONE AND MODEM SUPPORT. THIS INCLUDES REGULAR PROGRAM UPDATES.	1 YEAR
Additional Licenses	SUPPORT FOR ADDITIONAL RMS LICENSE(S)	1 YEAR
Total Support:		\$4,500.00

TOTAL INVESTMENT (STATE TAX AND SHIPPING NOT INCLUDED) **\$48,314.00**

NOTE: MICROSOFT® SQL SERVER 2008™ R2 IS REQUIRED.

Proposal of software is valid for (60) days from date of proposal.

Proposal of hardware is valid for (30) days from date of proposal.

Southern Software's RMS includes (30) days of free support, including all updates.

Management fees include training, installation, and project management.

Southern Software will install its software products only on computer configurations compatible with these products. Hardware specifications are available upon request.

OPTIONS:

HandHeld Unit for Evidence	DOLPHIN 6100 HANDHELD UNIT FOR INVENTORY/EVIDENCE WITH CONNECTION CABLE	1	\$3,000.00
Project Management Fee	INSTALLATION AND TRAINING	1	\$850.00
Subtotal HandHeld for Inventory of Evidence Option:			\$3,850.00
Signature Pad for RMS Evidence	TOPAZ SIGNATURE GEM 1X5	1	\$530.00
Total Options:			\$4,380.00

TOTAL INVESTMENT WITH OPTION(STATE TAX AND SHIPPING NOT INCLUDED) \$52,694.00

To convert data from one vendor to another has inherent limitations. Data fields may not always match or be in compatible formats, Data may or may not be readable or in a format that can be read (i.e. compressed or encrypted). It is our standard procedure to deliver a complete conversion when attempting this task. We will explore all ways in attempting this conversion, however we cannot guarantee a 100% conversion.

*****RMS Data to be converted (if available in data provided) :**

Master Name	Evidence/Stored Property	Sex Offender
Accident	Incident	Warning Tickets
Civil papers	Ordinance	Warrants
Citation	Pawn	Gun/Property Registration
Criminal Papers	Property	User Information (<i>Permissions cannot be converted</i>)
Employee Information	Arrest (including Mugshots if available)	

**** Note:** No Images or links to images were in the data we reviewed. We do not anticipate there being a problem converting images.

IBR/UCR Statutes – Can be manually entered or imported/converted from old data

NOTE: Other modules/additional fields will need to be evaluated by Southern Software for conversion compatibility and may require an updated proposal



CONFIDENTIAL

Agency: New Port Richey Police Department, FL
Contact: Lt. Steve Kostas
Date: 6/10/2015

MOBILE DATA INFORMATION SYSTEM (MDIS)		Qty	
MDIS Server Software		1	
MDIS Interface for NCIC		1	
MDIS License	(Concurrent Licenses; Assumes 30 Installed)	10	
MDIS License (in house)	Concurrent	1	FREE
GPS Units for AVL		25	
		Total Software:	\$30,870.00
		Discount:	\$10,875.00
		Total Software After Discount:	\$19,995.00

PROJECT MANAGEMENT

Project Management Fee - including Installation, Training and Project Management

Total Project Management: **\$6,885.00**

YEARLY SUPPORT

MDIS Support	24/7	1	
		YEAR	
MDIS Interface for NCIC Support	24/7	1	
		YEAR	
		Total Support:	\$4,750.00

TOTAL INVESTMENT (STATE TAX AND SHIPPING NOT INCLUDED) **\$31,630.00**

SQL Server 2008 and a backup system will be required.

Wireless modems ("Air Cards") are required for each mobile unit (providers include Southern Linc, Sprint, Nextel, Verizon, Alltel, US Cellular, etc.). Wireless service plans are required for each wireless modem and are provided by Agency. (\$35-75/month/user typical)

Cisco ASA 5505 Router may be required the State. (Approximate cost - \$ 500 - to be provided and configured by the Agency)

A VPN Router in addition to the Cisco ASA 5505 Router is required to secure access to the mobile units if RMS is being run in addition to MDIS (NetMotion preferred). (All connections and fees to Agency LAN including hardware provided by Agency. 100MB Ethernet LAN Required.)

Agency must configure all networking for mobile and CAD workstations to ping servers before installation begins. Use a static IP for private address.

Secure High Speed Internet Access (VPN, Remote Desktop, etc) to servers for support provided by Agency.

All connections and fees to State NCIC including hardware provided by Agency. TCP/IP Interface Required.

Hardware Specifications are located at www.southernsoftware.com
 Proposal of software is valid for (60) days from date of proposal.
 Proposal of hardware is valid for (30) days from date of proposal.
 Management fees include training, installation, and project management.



Employee Details - COLE, CHRISTOPHER NEIL [SR5003PER000048]

File Edit View Help

123

Edit Information Assign Active Call # Change User Name Change Password Change Role Help Exit

Vehicle Assignment Employee Picture Employee Signature User Access CIC History

General Information Personal Information Emergency Contact Agency IDs Attributes

Login Name: SGRANGER

First Name: CHRISTOPHER Middle Name: NEIL Last Name: COLE (Jr, Sr, etc.) Full Name/Description: COLE, CHRISTOPHER NEIL

Rank: CIVILIAN Division: 2XEUJHNTFWHMSLYH Hire Date: 7/28/2007 Appointed Date: Employment Termination Date and Reason:

Call No: 325 Unit Position: DISPATCHER Position Classification: COMMUNICATIONS DISPATCHER I Default Unit Role:

Office Phone: (850)983-1162 Extension: Cellular/Mobile Phone: (850)484-1896 Voice Mail Phone: 178 Secondary Contact Number: Fax Number:

Pager ID: 411 PagerType: Alpha/Numeric Paqing Gateway: Employee ID: 735

Assigned Station: STA3

Agency: SR50 Primary: SHF/C

Radio Assigned:

Icon: NOTE: All of units with this icon rep...

Change

Employee Details - COLE, CHRISTOPHER NEIL [SR5003PER000048]

File Edit View Help

Edit User Settings Edit User Access Levels Change User Name Change Password Change Role Help Exit

General Information Personal Information Emergency Contact Agency IDs Attributes

Vehicle Assignment Employee Picture Employee Signature User Access CIC History

User Settings

☒ Password expires in 43 days ☒ Allow user to change password Login Name: SGRANGER

☐ Prompt password change at next login ☐ Use Windows Authentication

Role: Windows Login (Not assigned) [Change Windows Login Name](#)

Role	ADMIN	CAD	CIC	JAIL	MCT	REPORTS	RMS	RMS_CIVIL	RMS_MBI	RMS_MNI	SMARTWEB
SmartCAD Access											
AddressBook Delete	N										No Access to Delete from AddressBook
AddressBook Add/Edit	Y										Full Access to Add/Edit AddressBook
BOLO Delete	Y										Full Access to Delete BOLOs
BOLO Add/Edit	Y										Full Access to Add/Edit BOLOs
Close Calls	Y										Full Access to Close Calls
Delete supplemental records											
Create/Edit Calls	Y										Full Access to Create/Edit Calls
History Delete	N										No Access to Delete from History
History Add/Edit	Y										Full Access to Add/Edit History
History View	Y										Full Access to View History
Logs Delete	N										No Access to Delete from Logs
Logs Add/Edit	Y										Full Access to Add/Edit Logs
Logs View	Y										Full Access to View Logs

Features



Master Configuration

Master Configuration allows your Agency to configure dropdown and selection codes used throughout the suite, track Employee Master information, manage access permissions for each module, and enforce CJIS password compliancy options.



Charge Configuration

Charge Configuration gives you full control to define Statutes (including municipal codes), cross-reference to UCR/NIBRS master codes, default bond amounts, and create Probable Cause Narrative templates for use with Offense and Arrest Reports.

Additional Modules:



Property Management

- Identify and inventory Issued Property
- Purchase & funding source data
- Warranty & product life data
- Current assignment & histories
- Assign to persons, places, vehicles
- Inspections & maintenance history



Fleet Management

- Purchase & funding source data
- Current assignment & histories
- Maintenance history & costs
- Fuel costs & mileage history
- Accident, repair & inspection data



Training Management

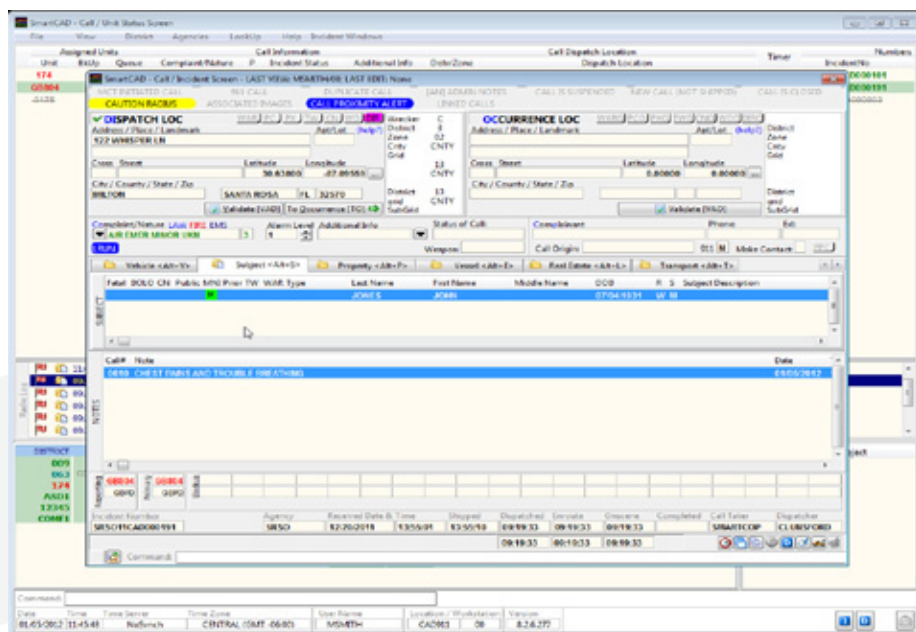
- Track training & certifications
- Reminders on expirations
- Create courses & enroll attendees
- Advancement & incentive tracking
- Firearms training details

Overview

CTS America's Administrative Management System, SmartADMIN, is a family of applications that enable centralized configuration, access management and recordkeeping for the most common administrative support functions.

Easily manage all Employees and Users of the system, defining the functions and features they can access. Security and permissions are highly granular, allowing you to determine whether a User can access a specific module and controlling their ability to view, add, edit, approve, delete, or print records.

Detailed audit logs allow you to quickly confirm which Users are accessing your data and for what purposes. Change logs show all changes made to data, providing a before-and-after view of each data element.



Overview

CTS America's Computer Aided Dispatch system, SmartCAD is a state-of-the-art multi-agency, multi-jurisdictional public safety software solution for police, fire, and EMS agencies. SmartCAD provides comprehensive tracking of public safety and emergency calls for service and incident management.

The SmartCAD system provides seamless integration with interactive, real-time map display for call handling, dispatching, mobile data, records and information management to optimize operations efficiency. SmartCAD offers a feature-rich solution that provides flexibility and includes integrated mapping, AVL run cards, and linked historical data. SmartCAD is easy-to-use and highly customizable.

In addition, SmartCAD also tracks assigned and unassigned officers, allowing administrators and supervisors to quickly evaluate personnel effectiveness, and to identify high crime and service area locations for more effective agency resource management. These and other features make the SmartCAD system exceed the normal CAD offering and present a unique and innovative CAD system.

Features

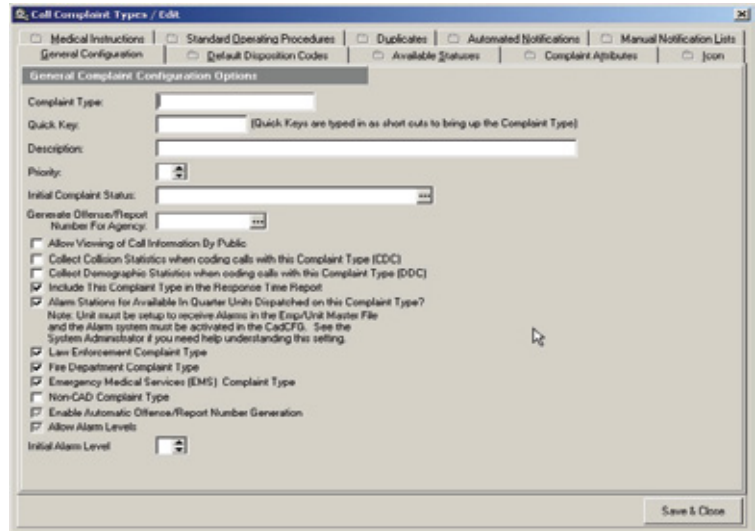
- ★ Multi-agency, multi-jurisdictional support
- ★ Command line entry
- ★ Enhanced E-911 interface
- ★ Supports 911 Wireless Phase II
- ★ Closest unit recommendation
- ★ Closest hydrant location
- ★ Transmission of BOLOs to MCT
- ★ Dynamic run cards
- ★ Demographic data collection
- ★ Automated e-mail/paging
- ★ Unit timers and status alarms
- ★ Streamline reporting
- ★ Event-driven
- ★ NCIC integration
- ★ Microsoft® Windows®-based solution

Benefits

- ★ Increased efficiency, decreased response time
- ★ Fully and seamlessly integrated with CTS America's public safety software suite

Configurable

- ★ User-defined incident types, disposition codes, status change codes, unit roles, unit recommendation, and CAD event sounds.
- ★ Configure the command line field order
- ★ Customizable CAD commands
- ★ User-defined patrol zone, districts, and wards
- ★ Customized transaction logging
- ★ Configurable maps

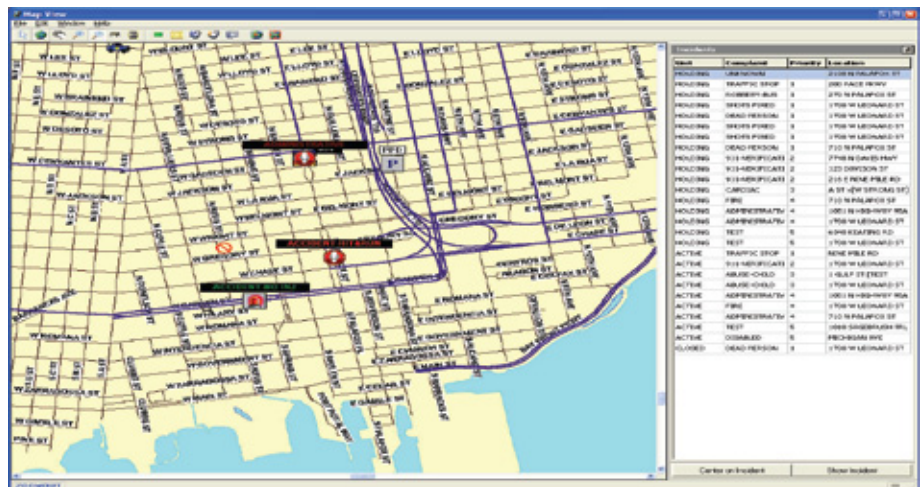


Easy to Use

- ★ Calls for service are instantly visible to every user without refreshing or updating dispatch screen
- ★ Quickly assess the status of all units and calls
- ★ E-911 feed, address verification, and pre-set complaint types result in fast, accurate data entry
- ★ Premise history, caution notes, prior calls, BOLOs, and tow record notifications
- ★ E-911 ANI/ALI feed populates a call for service
- ★ Quickly reference past incidents with call history archive
- ★ Drag-and-drop dispatch
- ★ Visual and audible system alerts

ESRI-based Mapping

- ★ Click on map and create a call for service
- ★ GEO address validation
- ★ Configurable icons to represent incident types
- ★ Determine unit proximities to incidents





CTS America Budgetary Pricing Summary for New Port Richey Police Department

7/17/2015

CTS America Software	
SmartCAD (Computer Aided Dispatch)	\$ 74,097.00
SmartRMS (Records Management System)	\$ 67,990.00
SmartMOBILE (Mobile Computer Terminal / Mobile Reporting)	\$ 55,880.00
SmartADMIN (Administrative Modules)	\$ 31,247.00
Subtotal	\$ 229,214.00
Florida LEA Discount	\$ (45,843.00)
Software After Discount	\$ 183,371.00

CTS America Services / Training / Project Management / Hardware / etc.	
Third Party Software	\$ -
Training & Installation Services	\$ 30,990.00
Project Management	\$ 11,461.00
Data Conversion Services	\$ 25,000.00
Subtotal	\$ 67,451.00

Total Purchase	\$ 250,822.00
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Standard Terms			
Due on signing of contract	40%	\$	100,328.80
Due on go-live of CAD	20%	\$	50,164.40
Due on go-live of RMS	20%	\$	50,164.40
Due on go-live of Mobile Software	20%	\$	50,164.40

Annual Maintenance Fee	\$ 43,500.00
<i>Purchase Price includes 1st year of maintenance which begins at initial go-live</i>	
<i>Maintenance Fees begin 12 months from go-live</i>	
<i>Maintenance Fees increase 3% annually</i>	
<i>Fee Includes Product Releases, Upgrades, and 24/7/365 Phone Support</i>	

CTS America offers NPRPD interest-free 2 fiscal year payment plan if contract approved within 180 days

Pricing Good For 180 Days

Computer Aided Dispatch Solution for New Port Richey Police Department



Item	Part #	Unit	Qty	Cost	Extended Price
SmartCAD (Computer Aided Dispatching)					
Base Package (1 to 75 units dispatched)	CAD-T1	Per Site	1	\$ 53,000.00	\$ 53,000.00
<i>Features List: Multi Jurisdiction, Police,/Fire/EMS, GEO Validation, Report # generation, Demographic Data Collection/Reporting, Integrated to RMS/MCTs and other CTS America modules.</i>					
GIS - CAD Mapping Solution					
ESRI Based Mapping Solution	CAD-GIS	Per Workstation	3	\$ 2,700.00	\$ 8,100.00
<i>Features List: Call Plotting, Closest unit Recommendation, Vehicle Plotting and Routing, Configurable Icon support, Includes E911 Phase II Support</i>					
SmartCAD Options					
Automatic Vehicle Location (AVL) Support	CAD-AVL	Per Site	1	\$ 2,999.00	\$ 2,999.00
<i>Display, unit recommendations, unit status</i>					
E911 ANI/ALI Data Import Interface ***	CAD-911	Per Site	1	\$ 4,999.00	\$ 4,999.00
Fire Station Alarming Capability (Zetron)	CAD-ALRM	Per Site	0	\$ 4,999.00	Optional
False Alarm Billing Interface	CAD-FALS	Per Site	0	\$ 4,999.00	Optional
APCO 9-1-1 Advisor Interface	CAD-MEDS	Per Site	0	\$ 4,999.00	Optional
ProQA Data Exchange	CAD-PQA	Per Site	0	\$ 9,999.00	Optional
Fire Incident Export	CAD-EXP	Per Vendor	1	\$ 4,999.00	\$ 4,999.00
<i>(Firehouse, EMS Pro, Documed, Fire Programs)</i>					
CTS America SOFTWARE SUBTOTAL				SUB TOTAL	\$ 74,097.00
CAD Training & Installation					
User Classroom Sessions (Max Size 20)	CAD-TUSER	Per 8hr. Class	2	\$ 1,499.00	\$ 2,998.00
"Go Live" on-site support	CAD-TLIVE	Per Day	1	\$ 1,200.00	\$ 1,200.00
Travel (Airfare)	T-TRVL	Per Person	3	\$ 600.00	\$ 1,800.00
Lodging/Vehicle/Per Diem	T-DIEM	Per Person/Day	6	\$ 250.00	\$ 1,500.00
				Subtotal	\$ 7,498.00
CAD Data Conversion Services					
Data Conversion From Legacy CAD to SmartCAD - ESTIMATE	CAD-CONV		1	\$ 25,000.00	\$ 12,500.00
				Subtotal	\$ 12,500.00
SmartCAD Total				Total	\$ 94,095.00

*** Typically covered by County 9-1-1 Phone Tax/Surcharge Funds

Custom Crystal Reports can be provided at \$150/hr., \$1000 minimum charge

Records Management System Solution for New Port Richey Police Department



Item #	Item Description	Part #	Unit	Qty.	Cost	Ext. Price
SmartRMS (Records Management System)						
	Base Package (1 to 75 sworn)	RMS-T1	Per Site	1	\$ 53,000.00	\$ 53,000.00
	Features List: MNI, MBI, Arrest/Warrants, Field Interviews, Trespass Warnings, Pawn, Citations, UCR/NIBRS					
SmartRMS Options						
	Case Management System	RMS-CASE	Per Site	1	\$ 9,995.00	\$ 9,995.00
	Permits & Registration Module	RMS-REG	Per Site	0	\$ 2,995.00	Optional
	Bicycle, Gun Permits, Gun Registration, Taxi, etc...					
	Evidence / Property Management Module	RMS-EVP	Per Site	1	\$ 4,995.00	\$ 4,995.00
	Evidence Pocket PC Inventory Application (device sold separately)	RMS-EPC	Per Device	0	\$ 250.00	Optional
	E-Crash Transmittal (Depend on State)	RMS-ECR	Per Site	1	\$ 2,995.00	No Charge
	E-Citation Transmittal *** (Depends on County Clerk of Courts)	RMS-ECT	Per Site	0	\$ 4,995.00	Optional
CTS America SOFTWARE SUBTOTAL					SUB TOTAL	\$ 67,990.00
RMS Training & Installation						
	User Classroom Sessions (Max Size 20)	RMS-TUSER	Per 8hr. Class	3	\$ 1,499.00	\$ 4,497.00
	"Go Live" on-site support	RMS-TLIVE	Per Day	1	\$ 1,200.00	\$ 1,200.00
	Travel (Airfare)	T-TRVL	Per Person	3	\$ 600.00	\$ 1,800.00
	Lodging/Vehicle/Per Diem	T-DIEM	Per Person/Day	12	\$ 250.00	\$ 3,000.00
					Subtotal	\$ 10,497.00
RMS Data Conversion Services						
	Data Conversion From Legacy RMS to SmartRMS - ESTIMATE	RMS-CONV		1	\$ 25,000.00	\$ 12,500.00
					Subtotal	\$ 12,500.00
SmartRMS Total					Total	\$ 90,987.00

*** Typically covered by Clerk Of Courts funding

Custom Crystal Reports can be provided at \$150/hr., \$1000 minimum charge

**Mobile Solution for
New Port Richey Police Department**



Item #	Item Description	Part #	Unit	Qty.	Cost	Ext. Price
SmartMCT (Mobile Computer Terminal)						
	Base Package (1 - 50)	MCT-T1	Per Mobile	40	\$ 698.00	\$ 27,920.00
	Access to state and NCIC					
	Car to Car messaging					
	CAD Viewer / Mobile Dispatch					
	RMS Query Access					
	Text to Voice (Read back responses)					
	Field Based Reporting (Mobile Forms) (1 - 50)	MCT-MRT1	Per Mobile	40	\$ 399.00	\$ 15,960.00
	Incident / Offense / Arrest Reports					
	Uniform Citations Faulty Equipment Crash Report***					
	Tow log Activity Report					
	Field Interviews Local Ordinances/Citations					
	AVL Support / Transmission	MCT-AVL	Per Mobile	40	\$ 50.00	\$ 2,000.00
	ESRI Mapping Solution*** (Agency to provide map data)	MCT-MM	Per Mobile	40	\$ 250.00	\$ 10,000.00
CTS America SOFTWARE SUBTOTAL					SUB TOTAL	\$ 55,880.00
MCT Training						
	User Classroom Sessions (Max Size 20)	MCT-TUSER	Per 8hr. Class	5	\$ 1,499.00	\$ 7,495.00
	"Go Live" on-site support	MCT-TLIVE	Per Day	1	\$ 1,200.00	\$ 1,200.00
	Travel (Airfare)	T-TRVL	Per Person	3	\$ 600.00	\$ 1,800.00
	Lodging/Vehicle/Per Diem	T-DIEM	Per Person/Day	10	\$ 250.00	\$ 2,500.00
					Subtotal	\$ 12,995.00
SmartMCT Total					Total	\$ 68,875.00

*** Replaces TRACS functionality

*** ESRI Licensing Agreements may already be in place between City and ESRI, removing or reducing this cost

Administration Package for New Port Richey Police Department



Item #	Item	Part #	Unit	Qty.	Cost	Ext. Price
SmartADMIN (Administrative Modules)						
	Base Package (26 to 74 employees)	ADM-T2	Per Site	1	\$ 10,000.00	\$ 10,000.00
	Employee Manager					
	Security Manager					
	Training Module					
	Fleet Management					
	Issued Property					
	SmartReports					
SmartSWITCH (Mobile Data Switch)						
	Base Package	SWITCH-50	Per Site	1	\$ 9,999.00	\$ 9,999.00
	Query Access CTS RMS System					
	Car to Car / Car to Dispatch messaging					
	CAD Viewer / Mobile Dispatch					
	AVL Support					
	State CIC/NCIC Query Access	SWITCH-RMS	Per Site	1	\$ 4,999.00	\$ 4,999.00
	State CIC/NCIC Basic Entry Package (Requires Query Access)	SWITCH-BEP	Per Site	0	\$ 9,999.00	Optional
	Field Based Reporting Services (Required for mobile reporting)	SWITCH-FBR	Per Site	1	\$ 4,999.00	\$ 4,999.00
SmartADMIN Options						
	Paging Gateway (e-mail notifications)	ADM-PAG	Per Site	1	\$ 1,250.00	\$ 1,250.00
	SmartWEB - Public Web Portal	ADM-WEB	Per Site	0	\$ 7,500.00	Optional
	SmartWEB - Incident Reporting by Public (Requires SmartWEB Portal)	ADM-WEBIR	Per Site	0	\$ 3,500.00	Optional
Crime Analysis Tools						
	CAT Base & Spatial Concurrent - first license	CATBaseSA2_C1R	Per Workstation	0	\$ 7,500.00	Optional
	CAT Base & Spatial Concurrent - second/subsequent license	CATBaseSA2_C2R	Per Workstation	0	\$ 4,500.00	Optional
CTS America SOFTWARE SUBTOTAL					SUB TOTAL	\$ 31,247.00
Administration Training & Installation						
	User Classroom Sessions (Max Size 20)	ADM-TUSER	Per 8hr. Class	1	\$ 1,499.00	No Charge
	Travel (Airfare)	T-TRVL	Per Person	1	\$ 600.00	No Charge
	Lodging/Vehicle/Per Diem	T-DIEM	Per Person/Day	2	\$ 250.00	No Charge
					Subtotal	\$ -
Third Party Product						
	Crystal Reports Designer	SC-CREP	Per Workstation	0	\$ 500.00	\$ -
	Quick Scene Diagramming Software **	SC-CZ	Per Vehicle or Wks	40	\$ 125.00	FIRES
					Subtotal	\$ -
Admin Total					Total	\$ 31,247.00

Agency is responsible for providing the Microsoft Server & SQL license(s) to support the server hardware selected

Note: Easy Street Draw Diagramming software is provided at no charge through the HSMV/Appriss FIRES initiative. The Agency must sign an agreement, agreeing to promote www.BuyCrash.com on the Agency's website, pass out cards to the parties involved in the crash showing that the reports can be purchased online, and must submit crash reports timely and electronically. We strongly recommend participation in the program.

SUNGARD®

PUBLIC SECTOR

Product Descriptions

Date	Quote #	Acct Mgr
07/15/15	JRGBQ2238	Joe Beasley

Quote Prepared For:

New Port Richey Police Department
Chief Kim Bogart
6739 Adams St
New Port Richey, FL 34652

Part Number

Product Description

Computer Aided Dispatch

CAD-T1 BASE COMPUTER AIDED DISPATCH SYSTEM - POP. TIER-1

Computer Aided Dispatch Includes:

- Single-Jurisdictional CAD for Police, Fire, and/or EMS
- Call Taking and Dispatching Functions
- Tabular Geo-File Subsystem (without maps)
- Business and Sites Subsystem
- Unit Recommendation Subsystem
- Premise/Alert and Hotspots Subsystems

CAD-CON-T1 ADDITIONAL CAD CONSOLE LICENSE - POP. TIER 1

An additional license, in addition to the number of console licenses in the base CAD system, is required for each call taker and dispatch console/workstation to operate the CAD system.

CAD-MAP-T1 FIRST CAD MAP DISPLAY AND MAP MAINTENANCE SOFTWARE LICENSE - POP. TIER 1

First OASIS Map Display and Map Maintenance Software License for a CAD Workstation Includes:

- Pin Mapping of Calls for Service Data
- Map Editing and Maintenance software (training not included)
- Map Display for One Workstation

This does not include any GIS data, related attribute data, ortho photography or digitizing services. Should the Customer elect to maintain their maps with OASIS, they should use this license exclusively as a map editor and not as a CAD display license. Therefore, another CAD Map Display license would be required for the first CAD workstation.

CAD-MAPD-T1 ADDITIONAL CAD MAP DISPLAY LICENSE - POP. TIER 1

An additional license, in addition to the number of map console licenses in the base CAD system, is required for each additional call taker and dispatch console/workstation to display maps with the CAD system. Each license represents one workstation, not concurrent user.

CAD-E911-T1 E911 INTERFACE MODULE - POP. TIER 1

The E911 Interface allows CAD to communicate to the E911 controller's ANI/ALI serial port.

The Customer must provide an RS232/serial cable (with accurate pin-outs) from their E911 ANI/ALI controller's CAD port to the CAD server's serial port. The Customer must also provide SunGard with accurate ANI/ALI interface data formats from their E911 vendor that defines the data stream characters and their stop and start positions.

Part Number

Product Description

CAD-RR-T1 RIP AND RUN PRINTING/FAXING MODULE - POP. TIER 1

The Rip and Run module allows for remote call notification reports (network printing, faxing, and email) at Fire/EMS stations. When units are dispatched, the station receives a Dispatch Report that includes location, nature, x-streets, call taker notes, premise alerts, street notes, medical priority level, etc. When all units clear the call, each station dispatched will automatically receive a CAD Event Report containing the full radio and event log for the call.

For printing, the Rip and Run module requires each printer to be a network laser printer compatible with Windows 2000 or higher OS. Faxing requires a dedicated phone line, fax machine, and WinXP/WIN2003 faxing services. Emailing requires that the machine running the Rip and Run application be configured by the customer for Email support. Stations can be configured for either network printing, faxing or emailed reports.

CAD-INT-FIREPROGR CAD TO FIREPROGRAMS INTERFACE
AMS

Upon completion of a Fire event, the SunGard CAD system will automatically export incident and unit information. This export is deposited in a directory where the FIREPROGRAMS application will be able to retrieve it and import it.

MCT-AVL-CAD-T1 CAD CLIENT AVL LICENSE

SunGard's Automatic Vehicle Locator (AVL) software for the CAD workstation allows the communicator to view/track/find mobile units in the field. This product requires that the customer purchase maps.

MCT-MIS-T1 LAN CLIENT LICENSE FOR MESSAGE SWITCH

A client license is required for each CAD, RMS or JMS workstation connected to the Customer's LAN or WAN to access SunGard Message Switch.

The Message Switch Client provides the following functions:

- Workstation-to-workstation messaging
- Mobile-to-workstation messaging (if mobile applications are licensed)
- SunGard's standard State/NCIC queries

The standard set of State/NCIC queries included are Drivers license inquiry, Wanted Person inquiry, Vehicle inquiry, Boat inquiry, Article inquiry, Gun inquiry, Criminal History inquiry, and Admin Message.

CAD Implementation Services

CAD-PROJ-MGNT CAD PROJECT MANAGEMENT

CAD project management includes professional services from SunGard for project coordination and project management. The project management fee also includes coordinating with the Customer's project manager all SunGard related deliveries such as application software, implementation services, and scheduling of SunGard's resources with the Customer.

CAD-INST BASE CAD SOFTWARE INSTALLATION

Three (3) days of service related to CAD installation. Includes installation and initial configuration of CAD software and standard interfaces on the Customer server, as well as on-site installation of CAD on 5 workstations during a knowledge transfer session with the Customer.

CAD-IMPL BASE CAD SOFTWARE IMPLEMENTATION

14 days of services related to CAD implementation, consisting of:

Four (4) days of advisory consultation to assist with Customer questions and requests throughout the project

Three periodic CAD data audits, in which SunGard reviews and provides feedback on the Customer's progress in configuration the application (4 days total).

Three (3) SunGard resources for two days each of on-site Go Live support. Support to be provided during weekday standard business hours (7 a.m.-7 p.m.) and not to exceed 8 hours per resources in a 24-hour period.

CAD-MNT-TRN CAD MAINTENANCE TRAINING

Training for key personnel and system administrators (4-6 people max.) responsible for system configuration (including setting codes to reflect agency business practices) and maintenance. Class duration = up to 4 days on-site, plus 1 day of SunGard trainer class preparation/follow up.

Part Number

Product Description

CAD-USR-TRN

CAD USER TRAINING

Training for end-users (10 people max.) on base CAD. Topics include navigation, call-processing, dispatching, searching, and reporting. Class duration = up to 4 days on-site, plus 1 day of SunGard trainer class preparation/follow up.

CAD-MAP-IMPL

MAPPING IMPLEMENTATION

Up to 9 days of services related to implementation of mapping for use with the ONESolution applications (CAD and/or RMS). Includes a minimum of three periodic map data audits conducted remotely (3 days), as well as assistance with creating and loading map layers (6 days).

CAD-FIREPROGRAMS- PROFESSIONAL SERVICES - LOCALIZATION
IMPL

One (1) day of service to assist the Customer with local configuration.

Records Management System

RMS-BASE-T4

BASE RECORDS MANAGEMENT SYSTEM - 20 WORKSTATIONS

SunGard's Client Server Version of RMS (requires Microsoft's Windows Server 2003 or higher) includes:

- Incident/Offense Module
- CrimeMatch Reporting
- Arrest Module
- Warrants Module
- UCR Property Management
- Master Name Module
- Master Vehicle Module
- Master Location Module (Requires either tabular or GIS-based Geo-File Module be Licensed)
- Case Management Module
- Daily Bulletin
- Employee Demographics Module
- Off Duty Employment Tracking Module
- Standard Traffic Citation Module
- Standard Traffic Warning Module
- Miscellaneous Cash Receipts Module
- State Specific IBR or UCR Reporting Module
- Field Contact Module

RMS-P2P

POLICE TO POLICE INTERNET DATA SHARING

SunGard's Police to Police (P2P) application is a browser-based solution that enables public safety agencies to share information from their Records Management System while maintaining complete control over their own RMS.

Currently, this functionality includes:

- Base Name Query
- Base Incident Query
- Base Pawn Query
- Base Vehicle Query
- Base Property Query
- Mugshots with Line-ups
- Basic first-level involvements plus detail page views of many involvements

Each Site must provide the following:

- Each site must have a firewall that is approved by SunGard.
- Each site must have a constant Internet connection to a Windows 2000 Workstation or server (minimum 256kbps Bandwidth), not a dial-up to host their data.
- Each site must provide PCAnywhere access to the desktop of the server above for SunGard to support via the Internet.

RMS Implementation Services

RMS-PROJ-MGNT

PROJECT MANAGEMENT FOR RMS

Includes professional services from SunGard for management oversight and coordination with the Customer's project management, SunGard's internal resources and any third party vendors. Includes coordinating with the customer's project manager all SunGard related deliveries such as

Part Number

Product Description

application software, implementation services, and scheduling of SunGard's resources with the customer.

RMS-INST BASE RMS SOFTWARE INSTALLATION CHARGES

Five (5) days of services related to RMS server and application installation. Includes setting up the server with ONESolution and appropriate databases, as well as installation and initial configuration of RMS, P2P, and standard interfaces. Also includes the on-site installation of RMS on 5 workstations during a knowledge transfer session with the Customer.

RMS-IMPL BASE RMS SOFTWARE IMPLEMENTATION CHARGES

Eleven (11) days of services for RMS implementation, consisting of:

Three periodic RMS data audits, in which SunGard reviews and provides feedback on the Customer's progress in configuration the application (3 days total).

Two (2) days of advisory consultation to assist the Customer with RMS questions and requests throughout the project

Three (3) SunGard resources (1 RMS consultant, 2 trainers) for two days each of on-site Go Live support. Support to be provided during standard weekday business hours (7 a.m.-7 p.m.) and not to exceed 8 hours per resource in a 24-hour period.

RMS-MNT-TRN RMS MAINTENANCE TRAINING

Training for system administrators and key personnel (4-6 people max.) responsible for system configuration (including setting codes reflecting agency business practices) and maintenance. Topics include selecting application settings and building code tables. Class duration = up to 4 days on-site, plus 1 day of SunGard trainer class preparation/follow up.

RMS-USR-TRN RMS USER TRAINING

Training for end-users (10 people max.) on base RMS. Topics include navigation, data entry, searching, and reporting. Class duration = up to 4 days on-site, plus 1 day of SunGard trainer class preparation/follow up.

RMS-DET-TRN RMS TRAINING FOR INVESTIGATORS

This course is intended for law enforcement investigators and detective supervisors who will be using RMS to track and manage cases. Class focuses on case management, searching in all RMS modules, and Investigator Dashboard.

Training includes 2 classroom days, plus 1 day of SunGard trainer class preparation and follow-up.

RMS-P2P-TRN P2P USER TRAINING

Webinar for end-users (up to 10 people) on P2P. Topics include submitting and viewing results of queries, as well as key interactions with RMS. Class Duration = 4 hours.

RMS Data Conversion

RMS-DATACONV RMS DATA CONVERSION

Discovery, Setup, Analysis, & SOW

Conversion of:

Names

Arrests (Adult & Juvenile)

Incidents

Associated property** (vehicles and narratives)

Case Management for "Active" incidents

Auditing & Implementation

** Associated property refers to IBR/UCR reportable property only and does not extend to evidence items

RMS-PROJ-MGNT PROJECT MANAGEMENT FOR RMS

Includes professional services from SunGard for management oversight and coordination with the Customer's project management, SunGard's internal resources and any third party vendors. Includes coordinating with the customer's project manager all SunGard related deliveries such as

Part Number**Product Description**

application software, implementation services, and scheduling of SunGard's resources with the customer.

RMS-PROF-ADD-IMPL ADDITIONAL IMPLEMENTATION PROFESSIONAL SERVICES

Conversion Implementation

Mobile Computing**MCT-SWI-T8 MESSAGING SOFTWARE**

The Message Switch software includes a query interface from the SunGard application for workstation-to-Workstation messaging. Secondly, it supports State/NCIC queries from the Data Entry window. Responses from the State come back to the user in the message queue.

The Message Switch must run on Windows 2008 Server or higher, not a Workstation, due to Client Access License limitations of the workstation. The Message Switch supports basic queries.

NOTE: Any State/NCIC data entry functions must be performed with state supplied software or technology.

The standard set of State/NCIC queries included are Drivers license inquiry, Wanted Person inquiry, Vehicle inquiry, Boat inquiry, Article inquiry, Gun inquiry, Criminal History inquiry, and Admin Message.

MCT-BMS-T8 BASE MOBILE SERVER SOFTWARE UP TO 50 WORKSTATIONS

Server license of SunGard's Mobile Server Software to support up to 50 Mobile Units registered on the Message Switch (not concurrent mobile users). Mobile Server processes all mobile inquiries to SunGard's CAD and RMS databases.

MCT-AVL-HOST-T8 AVL SERVER HOST LICENSE

This is the CAD Server License of SunGard's Automatic Vehicle Locator (AVL) software.

MCT-MFR-REV-T8 REVIEW MODULE FOR FIELD REPORTING UP TO 50 WORKSTATIONS

The Field Review Module allows officers to submit reports wirelessly (via the RF Network) for supervisor review. The supervisor may then approve the report or deny the report and return the report (via the RF Network) to the officer for correction. Once approved, the reports are wirelessly submitted to the agency's RMS.

This module supports up to 50 Mobile Units registered in the Message Switch (not concurrent mobile users).

MCT-CLIENT-T8 MCT CLIENT - DIGITAL DISPATCH

Workstation license for the application software for the mobile unit allows the unit to receive and transmit digital (silent) dispatching, car-to-car and car-to-console messaging, premises and call information, magstripe reading (where available). It also performs local, State and NCIC queries, and receives search information and mugshots from RMS.

Any additional hardware must be purchased separately.

MCT-MAP-T8 MCT CLIENT - MAPS

Provides the ability for officers to view maps, automatically display the location of a CAD event, and view multiple layers of the same map available in CAD. Maps also allows officers the ability to pin map mobile search results.

This module is a prerequisite for SunGard's Automatic Vehicle Locator (AVL) Module.

MCT-AVL-CLIENT-T8 MCT CLIENT - AVL

SunGard's Automatic Vehicle Locator (AVL) software for the mobile computer allows the user to have a "moving map display" in the vehicle and transmit their location back to CAD. CAD users are able to display and track vehicles equipped with SunGard's AVL.

MCT-MFR-OFF-T8 MFR CLIENT - BASE INCIDENT/OFFENSE

The Incident/Offense Module provides the ability for officers to enter Incident Reports, Supplement Reports and Field Contacts on the mobile unit. Officers can also perform basic IBR or UCR edits on Incident Reports.

MCT-MFR-MBLN-CLIE MFR CLIENT- MOBLAN VERSION NT-T8

Provides the ability for the officer to enter Incident Reports, Supplement Reports, Field Contacts and Supervisory Review on the agency's RMS LAN. Officers can also perform basic IBR or UCR edits on Incident Reports.

MCT Implementation Services

MCT-PROJ-MGNT PROJECT MANAGEMENT SERVICES

Includes professional services from SunGard for management oversight and coordination with the Customer's project management, SunGard's internal resources and any third party vendors. Includes coordinating with the Customer's Project Manager all SunGard related deliveries such as application software, implementation services, and scheduling of SunGard's resources with the Customer.

MCT-SWI-INST INSTALLATION OF BASE MESSAGE SWITCH

Two (2) days of services for installation and set-up of SunGard's Message Switch application software.

MCT-SWI-IMPL IMPLEMENTATION OF BASE MESSAGE SWITCH

One (1) day of technical services to configure for State Access and to conduct Maintenance Training.

MCT-AVL-SERV AVL INSTALLATION AND TRAINING

Two (2) days of on-site services for AVL installation, configuration, and Administrator training.

MCT-BMS-INST INSTALLATION OF BASE MOBILE SERVER SOFTWARE

Three (3) days of service related to installation of the SunGard mobile applications and consisting of:

Two (2) days of technical services for server build, ensure communications are working, connect to the message switch, and configure with mobile communications.

One (1) day of advisory consultation to assist with Customer questions and requests throughout the project.

MCT-IMPL MOBILE IMPLEMENTATION SERVICES

Five (5) days of services for MCT implementation, consisting of:

Two (2) days for an on-site visit to configure MCT, conduct MCT Maintenance Training (for up to 6 participants or as determined by mutual agreement of SunGard and the Customer), and provide knowledge transfer on installation of MCT on 5 mobile computers.

Two (2) days of on-site Go Live support by one SunGard resource. Service to be provided during standard weekday business hours (7 a.m.-7 p.m) and not to exceed 8 hours per 24-hour period.

One (1) day of advisory consultation to provide assistance with Customer MCT questions and issues throughout the project.

MFR-INST INSTALLATION MOBILE FIELD REPORTING

Two (2) days of services for initial installation and configuration of MFR on the Customer server.

MFR-IMPL IMPLEMENTATION FOR MOBILE FIELD REPORTING

Two (2) days of services for advisory consultation providing assistance with Customer MFR questions and requests throughout the project.

MCT-MNT-TRN MCT MAINTENANCE TRAINING

Training for system administrators and key personnel (4-6 people max.) responsible for system configuration (including setting codes reflecting agency business practices) and maintenance. Topics include set-up of MCT on the server and on laptops and selection of system settings. Class duration = up to 1 day.

MFR-MNT-TRN MOBILE FIELD REPORTING MAINTENANCE TRAINING

Training for system administrators and key personnel (4-6 people max.) responsible for system configuration (including setting codes reflecting agency business practices) and maintenance. Topics include setting up the MFR application on the server and laptops, report submission and approval, and key interactions with RMS. Class duration = up to 2 days on-site, plus 1 day of SunGard trainer class preparation/follow up.

MCT-TTT-TRN MCT TRAIN THE TRAINER TRAINING

Up to three (3) days of on-site training assistance, plus 1 day of SunGard trainer class preparation/follow up. Class includes hands-on product training, as well as assistance to agency instructors preparing to conduct MCT User Training.

Maximum number of participants = 6.

Part Number

Product Description

MFR-TTT-TRN MOBILE FIELD REPORTING TRAIN THE TRAINER TRAINING

Six (6) days of on-site training, plus 1 day of SunGard trainer class preparation/follow up. Class includes hands-on product training and assistance designed to prepare agency training staff for conducting MFR User Training.

Maximum number of participants = 6.

MFR-PGL-CON MOBILE POST GO-LIVE CLOSE OUT

On-site visit by a SunGard Consultant-Instructor conducted 60-90 days post go live to assist the customer in identifying and/or closing out training issues and functionality questions. Consists of on-site observation and interviews, followed by a meeting with key personnel for detailed review of agency questions and recommendations to increase efficiency and effectiveness of system use. Deliverable includes written report of issues and recommended solutions within the application. Includes 3 days on-site plus 1 day of SunGard trainer class preparation and follow-up.

Reference Site Discount

DISCOUNT DISCOUNT

Estimated Travel & Living Expenses

CAD-TE TRAVEL & LIVING EXPENSES FOR CAD SERVICES

Estimated Travel and Living expenses.

Living expenses are budgeted for one travel day per trip and each day on site.

The listed travel and living expense costs are a budget quote based on an estimate of the number of trips and the total number of days of on-site professional services that SunGard r provides. The Customer will be billed only for the actual cost of travel and living expenses per the terms of the contract.

Changes or modifications to the project would be appropriately reflected in the travel and living.

RMS-TE TRAVEL & LIVING EXPENSES FOR RMS IMPLEMENTATION SERVICES

Estimated Travel and Living expenses.

Living expenses are budgeted for one travel day per trip and each day on site.

The listed travel and living expense costs are a budget quote based on an estimate of the number of trips and the total number of days of on-site professional services that SunGard provides. The Customer will be billed only for the actual cost of travel and living expenses per the terms of the contract.

Changes or modifications to the project would be appropriately reflected in the travel and living.

MCT-TE TRAVEL & LIVING EXPENSES FOR MCT IMPLEMENTATION SERVICES

Estimated Travel and Living expenses.

Living expenses are budgeted for one travel day per trip and each day on site.

The listed travel and living expense costs are a budget quote based on an estimate of the number of trips and the total number of days of on-site professional services that SunGard provides. The Customer will be billed only for the actual cost of travel and living expenses per the terms of the contract.

Changes or modifications to the project would be appropriately reflected in the travel and living.

SUNGARD® PUBLIC SECTOR

Budgetary Quote

Date	Quote #	Acct Mgr
07/15/15	JRGBQ2238	Joe Beasley

Quote Prepared For:

New Port Richey Police Department
 Chief Kim Bogart
 6739 Adams St
 New Port Richey, FL 34652

This proposal does not include hardware.

Qty	Part Number	Product Description	Unit Price	Extended Price	Annual Maintenance
<i>Computer Aided Dispatch</i>					
1	CAD-T1	BASE COMPUTER AIDED DISPATCH SYSTEM - POP. TIER-1	\$27,300	\$27,300	\$4,368 7x24
1	CAD-CON-T1	ADDITIONAL CAD CONSOLE LICENSE - POP. TIER 1	\$2,600	\$2,600	\$416 7x24
1	CAD-MAP-T1	FIRST CAD MAP DISPLAY AND MAP MAINTENANCE SOFTWARE LICENSE - POP. TIER 1	\$3,500	\$3,500	\$560 7x24
2	CAD-MAPD-T1	ADDITIONAL CAD MAP DISPLAY LICENSE - POP. TIER 1	\$1,000	\$2,000	\$320 7x24
1	CAD-E911-T1	E911 INTERFACE MODULE - POP. TIER 1	\$4,500	\$4,500	\$720 7x24
1	CAD-RR-T1	RIP AND RUN PRINTING/FAXING MODULE - POP. TIER 1	\$4,500	\$4,500	\$720 7x24
1	CAD-INT-FIREPROGRA	CAD TO FIREPROGRAMS INTERFACE	\$5,500	\$5,500	\$880 7x24
3	MCT-AVL-CAD-T1	CAD CLIENT AVL LICENSE	\$1,500	\$4,500	\$720 7x24
3	MCT-MIS-T1	LAN CLIENT LICENSE FOR MESSAGE SWITCH	\$200	\$600	\$96 7x24
SubTotal:				\$55,000	
<i>CAD Implementation Services</i>					
1	CAD-PROJ-MGNT	CAD PROJECT MANAGEMENT	\$14,560	\$14,560	- n/a
1	CAD-INST	BASE CAD SOFTWARE INSTALLATION	\$5,600	\$5,600	- n/a
1	CAD-IMPL	BASE CAD SOFTWARE IMPLEMENTATION	\$18,880	\$18,880	- n/a
1	CAD-MNT-TRN	CAD MAINTENANCE TRAINING	\$6,400	\$6,400	- n/a
2	CAD-USR-TRN	CAD USER TRAINING	\$6,400	\$12,800	- n/a
1	CAD-MAP-IMPL	MAPPING IMPLEMENTATION	\$12,600	\$12,600	- n/a

Qty	Part Number	Product Description	Unit Price	Extended Price	Annual Maintenance	
1	CAD-FIREPROGRAMS-IMPL	PROFESSIONAL SERVICES - LOCALIZATION	\$1,400	\$1,400	-	n/a
			SubTotal:	\$72,240		
Records Management System						
1	RMS-BASE-T4	BASE RECORDS MANAGEMENT SYSTEM - 20 WORKSTATIONS	\$32,600	\$32,600	\$5,216	7x24
1	RMS-P2P	POLICE TO POLICE INTERNET DATA SHARING	\$0	\$0	\$0	7x24
			SubTotal:	\$32,600		
		RMS Implementation Services				
1	RMS-PROJ-MGNT	PROJECT MANAGEMENT FOR RMS	\$9,920	\$9,920	-	n/a
1	RMS-INST	BASE RMS SOFTWARE INSTALLATION CHARGES	\$7,000	\$7,000	-	n/a
1	RMS-IMPL	BASE RMS SOFTWARE IMPLEMENTATION CHARGES	\$14,920	\$14,920	-	n/a
1	RMS-MNT-TRN	RMS MAINTENANCE TRAINING	\$6,400	\$6,400	-	n/a
1	RMS-USR-TRN	RMS USER TRAINING	\$6,400	\$6,400	-	n/a
1	RMS-DET-TRN	RMS TRAINING FOR INVESTIGATORS	\$3,840	\$3,840	-	n/a
1	RMS-P2P-TRN	P2P USER TRAINING	\$640	\$640	-	n/a
			SubTotal:	\$49,120		
		RMS Data Conversion				
1	RMS-DATACONV	RMS DATA CONVERSION	\$46,000	\$46,000	-	n/a
1	RMS-PROJ-MGNT	PROJECT MANAGEMENT FOR RMS	\$3,840	\$3,840	-	n/a
1	RMS-PROF-ADD-IMPL	ADDITIONAL IMPLEMENTATION PROFESSIONAL SERVICES	\$1,400	\$1,400	-	n/a
			SubTotal:	\$51,240		
Mobile Computing						
1	MCT-SWI-T8	MESSAGING SOFTWARE	\$15,000	\$15,000	\$2,400	7x24
1	MCT-BMS-T8	BASE MOBILE SERVER SOFTWARE UP TO 50 WORKSTATIONS	\$22,900	\$22,900	\$3,664	7x24
1	MCT-AVL-HOST-T8	AVL SERVER HOST LICENSE	\$26,300	\$26,300	\$4,208	7x24
1	MCT-MFR-REV-T8	REVIEW MODULE FOR FIELD REPORTING UP TO 50 WORKSTATIONS	\$19,500	\$19,500	\$3,120	7x24
50	MCT-CLIENT-T8	MCT CLIENT - DIGITAL DISPATCH	\$700	\$35,000	\$5,600	7x24
50	MCT-MAP-T8	MCT CLIENT - MAPS	\$100	\$5,000	\$800	7x24
50	MCT-AVL-CLIENT-T8	MCT CLIENT - AVL	\$100	\$5,000	\$800	7x24

Qty	Part Number	Product Description	Unit Price	Extended Price	Annual Maintenance	
50	MCT-MFR-OFF-T8	MFR CLIENT - BASE INCIDENT/OFFENSE	\$800	\$40,000	\$6,400	7x24
3	MCT-MFR-MBLN-CLIEN	MFR CLIENT- MOBLAN VERSION	\$400	\$1,200	\$192	7x24
SubTotal:				\$169,900		
MCT Implementation Services						
1	MCT-PROJ-MGNT	PROJECT MANAGEMENT SERVICES	\$12,480	\$12,480	-	n/a
1	MCT-SWI-INST	INSTALLATION OF BASE MESSAGE SWITCH	\$3,200	\$3,200	-	n/a
1	MCT-SWI-IMPL	IMPLEMENTATION OF BASE MESSAGE SWITCH	\$1,600	\$1,600	-	n/a
1	MCT-AVL-SERV	AVL INSTALLATION AND TRAINING	\$3,200	\$3,200	-	n/a
1	MCT-BMS-INST	INSTALLATION OF BASE MOBILE SERVER SOFTWARE	\$4,800	\$4,800	-	n/a
1	MCT-IMPL	MOBILE IMPLEMENTATION SERVICES	\$7,000	\$7,000	-	n/a
1	MFR-INST	INSTALLATION MOBILE FIELD REPORTING	\$2,800	\$2,800	-	n/a
1	MFR-IMPL	IMPLEMENTATION FOR MOBILE FIELD REPORTING	\$2,800	\$2,800	-	n/a
1	MCT-MNT-TRN	MCT MAINTENANCE TRAINING	\$1,280	\$1,280	-	n/a
1	MFR-MNT-TRN	MOBILE FIELD REPORTING MAINTENANCE TRAINING	\$3,840	\$3,840	-	n/a
1	MCT-TTT-TRN	MCT TRAIN THE TRAINER TRAINING	\$5,120	\$5,120	-	n/a
1	MFR-TTT-TRN	MOBILE FIELD REPORTING TRAIN THE TRAINER TRAINING	\$8,960	\$8,960	-	n/a
1	MFR-PGL-CON	MOBILE POST GO-LIVE CLOSE OUT	\$5,120	\$5,120	-	n/a
SubTotal:				\$62,200		
Reference Site Discount						
1	DISCOUNT	DISCOUNT	-\$77,250	-\$77,250	\$0	7x24
SubTotal:				-\$77,250		
Estimated Travel & Living Expenses						
1	CAD-TE	TRAVEL & LIVING EXPENSES FOR CAD SERVICES	\$10,000	\$10,000	-	n/a
1	RMS-TE	TRAVEL & LIVING EXPENSES FOR RMS IMPLEMENTATION SERVICES	\$9,000	\$9,000	-	n/a
1	MCT-TE	TRAVEL & LIVING EXPENSES FOR MCT IMPLEMENTATION SERVICES	\$10,000	\$10,000	-	n/a
SubTotal:				\$29,000		
Total:				\$444,050	\$41,200	
This quote is valid until 12/31/15						

This quote is valid until 12/31/15



NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Peter Altman
DATE: 8/4/2015
RE: Approval of RFP 15-019: Recommendation for Banking Services

REQUEST:

Approve the selection of SunTrust Bank to become the provider of Treasury Services to the City.

DISCUSSION:

The City has completed its due diligence in selecting a new Banking Services Provider to replace BofA which no longer has a physical presence inside the City Limits. The City issued an RFP and provided all banks with notice of our intent to enter into a new banking engagement. RFP 15-019 received interest from several firms who attended a pre-bid meeting held in City Council Chambers and City Manager Debbie Manns and I evaluated all bids that were received and ranked the top three applicants who were invited to make presentations regarding their company's qualifications, staffing and commitment to the needs of the City. In all cases, pricing was favorable to the existing arrangement with BofA. The top three Banks were SunTrust, Regions and BB&T. All three banks operate inside the City Limits and are active in the community and various ways participate in City Events and the business community.

RECOMMENDATION:

SunTrust received the highest rating of both the City Manager and Myself and we recommend that they are selected as our new bank partner as we move into our new Tyler Technologies ERP system.

BUDGET/FISCAL IMPACT:

Saving of approximately \$20,000 per year on banking services charges are anticipated as well as increased partnership efforts in the automation of many financial functions to provide more efficiency for both the City and its residents and customers.

ATTACHMENTS:

Description	Type
<input type="checkbox"/> SunTrust Bank	Backup Material
<input type="checkbox"/> Regions Bank	Backup Material
<input type="checkbox"/> BB&T Bank	Backup Material

City of New Port Richey
Banking Services RFP 05-019
Account Analysis Proposal Sheet

Proposer's Name: SunTrust Bank

Line #	Service Descriptions	Estimated Monthly Volume	Unit Price Per Item	Total Price
GENERAL ACCOUNT SERVICES				
1	ZERO BALANCE MASTER ACCOUNT	1	\$50.00	\$50.00
2	ACCOUNT MAINTENANCE	3	\$22.00 ²	\$66.00
3	ZERO BALANCE MONTHLY BASE	2	\$18.00	\$36.00
4	DEBITS POSTED	48	\$16 ⁶	\$7.68
5	CREDITS POSTED	163	\$8.00	\$130.40
6	DDA STATEMENTS - PAPER	3	\$0.00	\$0.00
7	DDA STATEMENTS - FREQUENT CYCLE	Monthly		\$0.00
8	CLIENT ANALYSIS STATEMENT PAPER	1	\$0.00	\$0.00
	Deposit Corrections	1	\$5.00	\$5.00
	Other Miscellaneous Debits	0	\$1.19	\$0.00
DEPOSITORY SERVICES				
9	RETN ITEM SUBSCRIPTION PER ACCOUNT	3	\$0.00	\$0.00
10	CR POSTED - OTC STORE DEPOSITS/ND	0	\$2.00	\$0.00
11	DEPOSITED CHECKS - ON US	0	\$1.30	\$0.00
12	DEPOSITED CHECKS	5723	\$1.30	\$743.99
13	CASH DEP/\$1 VER AT TELLER WINDOW	78000	\$0.002	\$156.00
14	RETURN ITEM - CHARGEBACK	8	\$5.00	\$40.00
15	RETURN ITEM SERVICE MONTHLY BASE	3	\$0.00	\$0.00
16	RETURN ITEM SPECIAL INSTRUCTIONS	0	\$1.50 - \$2.50/item	\$0.00
17	RETURN ITEM SPECIAL INSTRUCTIONS MONTHLY BASE	1	\$0.00	\$0.00
	Branch Currency Order/Strap	0	\$0.09	\$0.00
	Branch Currency Order/Partial Strap	1	\$0.09	\$0.09
	Branch Coin Order/Roll	0	\$0.20	\$0.00
PAPER DISBURSEMENT SERVICES				
18	STOP PAYMENT - ONLINE	0	\$15.00 ¹⁵	\$0.00
19	POSITIVE PAY ONLY MONTHLY BASE	2	\$30.00	\$60.00
20	POSITIVE PAY ONLY - ITEM	400	\$0.03	\$12.00
21	POSITIVE PAY ONLY CHECKS PAID (see above)	400	\$0.03	\$0.00
22	ONLINE IMAGE VIEW < 90 DAYS - ITEM	5	\$0.25	\$1.25
23	IMAGE PAID CHECK MONTHLY BASE (per CD)	1	\$20.00	\$20.00
24	PAID CHECK PER CD (included in #27 below)	360	\$0.00	\$0.00
25	DDA CHECKS PAID	360	\$0.16	\$57.60
26	ONLINE SEARCH	0	\$0.00	\$0.00
27	IMAGE PAID CHECK PER ITEM	360	\$0.06	\$0.00
28	STOP PAYMENT AUTO RENEWAL	0	\$0.00	\$0.00
	Positive Pay Mismatch Item	0	\$3.00	\$0.00
	Manual Issue - Item Charge	0	\$0.10	\$0.00
	Manual Void - Item Charge	1	\$0.10	\$0.10
	Payee Name Verification Item (Positive Pay) (optional)	0	\$0.035	\$0.00
ACCOUNT RECONCILIATION				
29	ARP OUTPUT - TRANSMISSION	4	\$12.00	\$48.00
30	ARP OPTIONAL REPORTS			
31	ARP AGED ISSUE RECORDS ON FILE - ITEM	400	\$0.015	\$6.00
32	OUTGOING TRANSMISSION - PER ITEM	360	\$0.015	\$5.40
GENERAL ACH SERVICES				
33	ACH SUBSCRIPTION - ACCOUNT	2	\$20.00	\$20.00
34	ACH RETURN SUBSCRIPTION - ACCOUNT	0	\$0.00	\$0.00
35	ACH SUBSCRIPTION - ACCOUNT (See #33)	0	0	\$0.00
36	ELECTRONIC CREDITS POSTED	221	\$0.25	\$35.36
37	ACH RECEIVED ITEM (See #36)	0	0	\$0.00
38	ACH PAYMENTS - ONLINE BATCH RELEASE	0	\$6.00	\$0.00
39	INTERNET ACH ONE DAY ITEM	0	\$0.07	\$0.00
40	INTERNET ACH BASE FEE	0	\$20.00	\$0.00
	Consumer PPD Debits Originated	1008	\$0.07	\$0.00
	Consumer PPD Credits Originated	539	\$0.07	\$108.29
	ACH Monthly Service (not Online)	2	\$20.00	\$40.00
	ACH Deletion Batch or File	0	\$50.00	\$0.00

	ACH Fax Page (moved to email)	0	\$3.00	\$0.00
	ACH Return Item	3	\$3.50	\$10.50
	ACH NOC	2	\$3.50	\$7.00
	ACH File Transmission	9	\$10.00	\$90.00
	OTM PPD Debits	0	\$0.07	\$0.00
	OTM PPD Credits	0	\$0.07	\$0.00
	OTM ACH Corp Payments Debits Origination	0	\$0.07	\$0.00
	OTM ACH Corp Payments Credits Origination	0	\$0.07	\$0.00
	ACH Reversal Batch or File	1	\$50.00	\$50.00
WIRE & OTHER FUNDS TRANSFER SERVICES				
41	WIRE DETAIL RPT SUBSCRIPTION ACCOUNT	1	\$5.00	\$5.00
42	ELEC WIRE – OUTGOING DOMESTIC	9	\$7.00	\$63.00
43	ELEC WIRE – OUT BOOK	0	\$7.00	\$0.00
44	WIRE ADVICE – EMAIL	10	\$2.00	\$20.00
	WT Incoming	1	\$9.00	\$8.00
	Wire Mail Notification (Volume moved to #44 - email)	0	\$5.00	\$0.00
	Wire Transfer Implementation (Waive)	0	\$35.00	\$0.00
45	ONLINE PREV DAY SUBSCRIPTION MONTHLY BASE	1	\$20.00	\$0.00
46	ONLINE PREV DAY SUBSCRIPTION DETAIL ITEM	1472	\$0.045	\$66.24
47	ONLINE INTRADAY SUBSCRIPTION MONTHLY BASE	1	\$25.00	\$25.00
48	ONLINE EVENT MESSAGING SERVICES - EMAIL	0	\$2.00	\$0.00
49	ELECTRONIC WINDOW EXTENDED STOR 120	0	\$0.00	\$0.00
	OTM Implementation Fee (Waive)	0	\$200.00	\$0.00
	OTM Maintenance Fee	1	\$0.00	\$0.00
	OTM Prior Day Per Account Maintenance	4	\$8.00	\$32.00
	OTM Current Day Per Account Maintenance	1	\$8.00	\$8.00
	OTM Current Day Per Item Detail	674	\$0.10	\$67.40
	OTM CAR (Customer Activity Report – ACH) Report	14	\$1.00	\$14.00
	OTM Return Item Report (optional)	8	\$1.00	\$8.00
	OTM Stop Service	1	\$0.00	\$0.00
	OTM ACH Service/Month	0	\$20.00	\$0.00
	OTM Account Transfer/Transfer	7	\$1.00	\$7.00
	OTM Wire Service/Month	1	\$25.00	\$25.00
	Online Courier – ACH Returns Report (email)	3	\$1.00	\$3.00
	Online Courier – DDA Statement (email)	3	\$0.00	\$0.00
	Online Courier – Analysis Statement (email)	1	\$0.00	\$0.00
Total Charges (Base Proposal)				\$2179.90
ADDITIONAL ITEMS - (List not previously specified items here) *				
Online Check Deposit Alternative for deposits				
	Online Check Deposit Maintenance	1	45.00	\$45.00
	Online Deposits Credited	163	.45	\$73.35
	Online Deposited Items	5723	.10	\$572.30
	Location Setup	0	5.00	\$0.00
Image Cash Letter Alternative for deposits				
	ICL Deposits Credited	163	.60	\$97.80
	ICL Transmission – Per Trans	22	12.00	\$264.00
	ICL Records – Per Record	5723	0.00	\$0.00
	ICL On Us Items	1145	.040	\$45.80
	ICL Transit Items	4578	.06	\$274.68

**City of New Port Richey Banking
Services RFP 05-019**

Account Analysis Proposal Sheet

Proposer's Name: Regions Bank

Line #	Service Description	Estimated Monthly Volume	Unit Price Per Item Charge	Total Price
GENERAL ACCOUNT SERVICES				
1	ZERO BALANCE MASTER ACCOUNT MAINTENANCE	0	\$40.00	\$0
2	ACCOUNT MAINTENANCE	3	\$25.00	\$75.00
3	ZERO BALANCE MONTHLY BASE	0	N/C	N/C
4	DEBITS POSTED	48	\$0.26	\$12.48
5	CREDITS POSTED	221	\$0.26	\$57.46
6	DDA STATEMENT - PAPER	3	N/C	N/C
7	DDA STATEMENT - FREQUENT CYCLE	0	N/C	N/C
8	CLIENT ANALYSIS STATEMENT - PAPER	3	N/C	N/C
DEPOSITORY SERVICES				
9	RETN ITEM SUBSCRIPTION PER ACCOUNT	0	N/C	N/C
10	CR POSTED - OTC STORE DEPOSITS/ND	163	\$0.80	\$130.40
11	DEPOSITED CHECKS - ON Us	1589	\$0.11	\$174.79
12	DEPOSITED CHECKS (Local, Regional & Other Fed)	4134	\$0.13	\$537.55
13	CASH DEP/\$1 VER AT TELLER WINDOW (First \$10,000 free)	781	\$0.20	\$146.20
14	RETURN ITEM - CHARGEBACK	8	\$10.00	\$80.00
15	RETURN ITEM SERVICE MONTHLY BASE	0	N/C	N/C
16	RETURN ITEM SPECIAL INSTRUCTIONS	1	\$10.00	\$10.00
17	RETURN ITEM SPECIAL INSTRUCTIONS MTHLY BASE	0	N/C	N/C
PAPER DISBURSEMENTS SERVICES				
18	STOP PAYMENT - ONLINE	1	\$20.00	\$20.00
19	POSITIVE PAY ONLY MONTHLY BASE(Next Day w/o Recon)	2	\$50.00	\$100.00
20	POSITIVE PAY ONLY - ITEM	400	\$0.08	\$32.00
21	POSITIVE PAY ONLY CHECKS PAID	400	N/C	N/C
22	ONLINE IMAGE VIEW < 90 DAYS - ITEM	0	N/C	N/C
23	IMAGE PAID CHECK MONTHLY BASE	0	N/C	N/C
24	PAID CHECK PER CD	0	\$35.00	\$0
25	DDA CHECKS PAID	360	\$0.19	\$68.40
26	Online SEARCH	0	N/C	N/C
27	IMAGE PAID CHECK PER ITEM	0	N/C	N/C
28	STOP PAYMENT AUTO RENEWAL (Not available)	0	N/C	N/C
ACCOUNT RECONCILIATION				
29	ARP OUTPUT - TRANSMISSION	0	N/C	N/C
30	ARP OPTIONAL REPORTS	0	N/C	N/C
31	ARP AGED ISSUE RECORDS ON FILE-ITEM	0	N/C	N/C
32	OUTGOING TRANSMISSION - PER ITEM	0	N/C	N/C

City of New Port Richey Banking
Services RFP 05-019 Account
Analysis Proposal Sheet

Proposer's Name: Regions Bank

GENERAL ACH SERVICES				
33	ACH SUBSCRIPTION - ACCOUNT	0	N/C	N/C
34	ACH RETURN SUBSCRIPTION - ACCOUNT	0	N/C	N/C
35	ACH SUBSCRIPTION - ACCOUNT	0	N/C	N/C
36	ELECTRONIC CREDITS POSTED (ACH Credits)	539	\$0.16	\$86.24
35	ACH RECEIVED ITEM (ACH Debits)	1008	\$0.16	\$161.28
36	ACH PAYMENTS ONLINE BATCH RELEASE	9	\$1.00	\$9.00
37	INTERNET ACH ONE DAY ITEM	0	N/C	N/C
38	INTERNET ACH BASE FEE (iTreasury ACH Module per month)	1	\$55.00	\$55.00
WIRE & OTHER FUNDS TRANSFER SERVICES				
39	WIRE DETAIL RPT SUBSCRIPTION ACCOUNT	0	N/C	\$ N/C
40	ELEC WIRE-OUTGOING DOMESTIC	9	\$12.00	\$108.00
41	ELEC WIRE -OUT BOOK	0	N/C	N/C
42	WIRE ADVICE-MAIL (E-mail Notifications)	10	\$0.25	\$2.50
INFORMATION SERVICES				
43	ONLINE PREV DAY SUBSCRIPTION MONTHLY BASE (3 accts)	1	\$-5.00	\$45.00
44	ONLINE PREV DAY SUBSCRIPTION DETAIL ITEM	2146	\$0.03	\$34.38
45	ONLINE INTRADAY SUBSCRIPTION MONTHLY BASE (3 accts)	1	\$45.00	\$45.00
46	ONLINE EVENT MESSAGING SERVICES - EMAIL	0	N/C	N/C
47	ELECTRONIC WINDOW EXTENDED STOR 120	0	N/C	N/C
Total Charges (Base Proposal)				\$1990.68
ADDITIONAL ITEMS-(List not previously specified items here) *				
51	ZBA Sub Account Monthly Maintenance Fee	0	\$25.00	\$0
52	Branch Cash Order Special	1	\$7.00	\$7.00
53	Branch Cash Order Coin Roll	1	\$0.16	\$0.16
54	Branch Cash Order Strap	1	\$0.60	\$0.60
55	Vault Deposit Error Correction	1	\$5.00	\$5.00
56	Positive Pay Exceptions Reported	1	\$5.00	\$5.00
57	Wire Transfer Incoming Standard U.S. Domestic	1	\$15.00	\$15.00
58	ACH per File/ Batch Deletion	1	\$25.00	\$25.00
59	ACH per Return	3	\$6.00	\$18.00
60	ACH per Notification of Change	2	\$3.00	\$6.00
61	ACH Reporting via Fax per Page	1	\$7.00	\$7.00

City of New Port Richey
Banking Services RFP 05-019
Account Analysis Proposal
Sheet

Proposer's Name: Regions Bank

62 ACH Report via Email	14	\$.025	\$3.50
63 iTreasury Monthly per User Fee	3	\$6.00	\$18.00
64 iTreasury Positive Pay Monthly Maintenance	1	\$40.00	\$40.00
65 iTreasury Stop Payment Module Monthly Maintenance	1	\$15.00	\$15.00
66 iTreasury Wire Transfer Module Monthly Maintenance	1	\$55.00	\$55.00
67			
68			
69			
70			
71			
Total Charges (Base Proposal plus Additional Items)			\$2210.94

Price Proposal

****Please refer to next page****



City of New Port Richey
Banking Services RFP# 15-019
Account Analysis Bid Sheet

Proposer's Name: Branch Banking & Trust Company

Line #	Service Description	Estimated Monthly Volume	Unit Price Per Item Charge	Total Price
	BALANCE RELATED SERVICES			
1	FDIC ASSESSMENT	6,929,826	0.01333%	\$923.75
	DEPOSITORY SERVICES			
2	ACCOUNT MAINTENANCE	3	\$20.00	\$60.00
3	BANKING CENTER DEPOSIT	163	\$0.80	\$130.40
4	QBD/NIGHT DROP DEPOSIT	0	\$2.00	\$-
5	ITEM PROCESSING DEPOSIT	0	\$0.80	\$-
6	DEBITS POSTED - OTHER	0	\$0.19	\$-
7	GENERAL CKS PAID-NOT TRUNCATED	322	\$0.19	\$61.18
8	LIMITED SVC / ZBA MASTER ACCOUNT MAINT	0	\$45.00	\$-
9	LIMITED SVC /ZBA SUBSIDIARY ACCOUNT MAINT	0	\$25.00	\$-
10	RETURNS-CHARGEBACK	8	\$12.00	\$96.00
11	RETURNS-RECLEAR	0	\$17.00	\$-
12	RETURNS-RECLEAR SERVICES	0	\$10.00	\$-
13	CKS DEP UN-ENCODED ITEMS	5723	\$0.13	\$743.99
14	CKS DEPOSITED FOREIGN ITEMS	0	\$7.50	\$-
15	STOP PAY AUTOMATED<=12 MONTHS	0	\$10.00	\$-
16	DEBITS POSTED-ELECTRONIC	48	\$0.19	\$9.12
17	CREDITS POSTED-ELECTRONIC	221	\$0.12	\$26.52
18	DEPOSIT ACCOUNT STATEMENTS	0	\$-	\$-
19	IMAGE DEPOSIT	0	\$0.80	\$-
20	DEPOSIT CORRECTION-RDS	1	\$7.50	\$7.50
21	IRD DEPOSITED ITEMS- ICL	0	\$0.13	\$-
22	IMAGE DEPOSITED ITEMS- ICL	0	\$0.13	\$-
23	TRANSMISSION MAINTENANCE	0	\$200.00	\$-
24	IRD DEPOSITED ITEMS - RDSO	0	\$0.13	\$-
25	IMAGE DEPOSITED ITEMS-RDSO	0	\$0.13	\$-
26	DIRECT ACCOUNT TRANSFER	7	\$6.00	\$42.00
	COMMERICAL DEPS-CASH VAULT			
27	CURR/COIN DEP/\$100-QBD-ND	0	\$0.0019	\$-
28	CURR/COIN DEP/\$100-BKG CTR	78100	\$0.0019	\$148.39
29	CURR/COIN DEP/\$100-VLT	0	\$0.0012	\$-
	GENERAL ACH SERVICES			
30	ACH OPTIONAL RPTS-ELECTRONIC	0	\$10.00	\$-
31	ACH DELETE / REVERSAL	1	\$50.00	\$50.00
32	ACH MONTHLY MAINTENANCE	2	\$45.00	\$90.00
33	ACH INPUT -FILE	9	\$12.00	\$108.00
34	ACH LV-MONTHLY MAINTENANCE	0	\$-	\$-

City of New Port Richey
Banking Services RFP# 15-019
Account Analysis Bid Sheet

Proposer's Name: Branch Banking & Trust Company

35	ACH STANDARD REPORTS- MAIL	0	\$-	\$-
36	ACH CONSUMER ON US CREDITS	1547	\$0.14	\$216.58
37	ACH CONSUMER OFF US CREDITS	0	\$0.14	\$-
38	ACH CONSUMER ON US DEBITS	0	\$0.14	\$-
	WIRE TRANSFER			
39	WIRE MODULE MAINTENANCE SVCS	1	\$10.00	\$10.00
40	ELEC WIRE OUT-DRAW REQ	0	\$15.00	\$-
41	ELEC WIRE OUT- DOMESTIC	9	\$12.00	\$108.00
42	ELEC WIRE OUT-BOOK DB	0	\$4.00	\$-
43	INCOMING DOMESTIC WIRE	1	\$14.00	\$14.00
44	ELEC WIRE BK MNT TEMP STORAGE	0	\$-	\$-
45	BOOK CREDIT	0	\$4.00	\$-
	ACCOUNT RECONCILIATION			
46	ARP PARTIAL PPAY MAINT-PPR RPT	2	\$50.00	\$100.00
47	ARP PARTIAL PPAY ITEM	400	\$0.08	\$32.00
48	ARP RECON TRANS END OF CYCLE		\$-	\$-
	INFORMATION SERVICES			
49	CPO ONLINE SUBSCRIPTION	1	\$10.00	\$10.00
50	CPO PREV DAY ITEM BUNDLED	785	\$0.20	\$157.00
51	CPO CURR DAY ITEM BUNDLED	0	\$-	\$-
52	CPO PREM IR MAINTENANCE	0	\$-	\$-
53	CPO PREM PDR ACCOUNT	4	\$40.00	\$160.00
54	CPO PREM PDR ITM STORED 12 MTH	0	\$-	\$-
55	CPO PREM CDR ACCOUNT	1	\$40.00	\$40.00
56	CPO PREM CDR ITEM	674	\$0.25	\$168.50
57	CPO PREM RESEARCH ITEM	0	\$-	\$-
58	GCS TRANSACTION HISTORY	0	\$-	\$-
59	SECURITY ACCESS	0	\$-	\$-
	EDI SERVICES			
60	PAYMODE CON MTHLY LICENSE	0	\$-	\$-
61	PAYMODE CON TRANSACTION	0	\$-	\$-
62	PAYMODE CON TRANSACTION	0	\$-	\$-
63	PAYMODE CON TRANSACTION	0	\$-	\$-
64	PAYMODE CON RETURN	0	\$-	\$-
	REMOTE DEPOSIT SERVICES			
65	REMOTE DEP-ACCOUNT MAINTENANCE	0	\$45.00	\$-
66	REMOTE DEP CK IMAGE PROCESSING	0	\$0.12	\$-
67	RDSOL-ITEM STORAGE	0	\$-	\$-
68	MED VOLUME SCANNER MAINT	0	\$-	\$-
	IMAGE			
69	CD ROM MAINTENANCE	0	\$25.00	\$-

City of New Port Richey
Banking Services RFP# 15-019
Account Analysis Bid Sheet

Proposer's Name: Branch Banking & Trust Company

70	CD ROM PER IMAGE	0	\$0.05	\$-
71	CD ROM DISK	0	\$15.00	\$-
72	IMAGE ARCHIVE- 90 DAYS	0	\$-	\$-
73	IMAGE MAINTENANCE - DIRECT	0	\$-	\$-
74	IMAGE RETRIEVAL BA DIRECT	5	\$2.00	\$10.00
75	Total Charges (Base Bid)			\$3,512.93
	ADDITIONAL ITEMS-(List not previously specified items here) *			
76	Coin Roll Sales	1	\$0.14	\$0.14
77	Currency Sales	100	\$0.00	\$0.12
78	Check Images with Statement	3	\$4.00	\$12.00
79	Wire Advice - Email	10	\$3.00	\$30.00
80	ACH Notification of Change	2	\$3.00	\$6.00
81	ACH Return Notice - Fax/Email	5	\$3.00	\$15.00
82	ACH Return Items	3	\$6.00	\$18.00
83			\$-	\$-
84			\$-	\$-
85			\$-	\$-
86			\$-	\$-
87			\$-	\$-
88			\$-	\$-
89			\$-	\$-
90			\$-	\$-
91	Total Charges (Base Bid plus Additional Items)			\$3,594.19

BB&T Discount

50%

Total Charges minus discount

\$1,797.09

BB&T Earnings Credit Rate

0.40%

BB&T Earnings Credit Amount

\$2,354.24

Total charges minus earnings credit

\$0.00

* NOTE - The City will not pay any additional charges to provide the defined services if they are not specifically identified on this Account Analysis Bid Sheet.

BB&T Note: Items with zero units are not included in the City's current account analysis statement and are, therefore, not priced. Should the City require these services, they will be eligible for the offered 50% discount.



NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Robert M Rivera, Public Works Director
DATE: 8/4/2015
RE: 2014/2015 City Hall and Library Re-Roofing Project Close-Out

REQUEST:

The request of staff for City Council is to review and consider for approval the Final Deductive Change Order in the amount of (\$41,895.41) and the Final Pay Request in the amount of \$109,230.11 from Southern Roofing Company, Inc. for the completion of the 2014/2015 City Hall and Library Re-Roofing Project.

DISCUSSION:

As Council may recall, the City Hall & Library Re-Roofing project bid award was approved by City Council at this February 3, 2015 regular council meeting. This project was in dire need, as the existing roof for both buildings had served their useful life. Roof leaks and repairs were performed on several occasions without success. The scope of work consisted of three roof overlays, skylight removals, store front reconstruction, four (4) exterior door removals and replacements, Library interior stairway area wall painting, a quick disconnect for the Library, and finally the fabrication and installation of an exterior security frame for the ITC roof access area.

RECOMMENDATION:

Approval of the final deductive change order and final pay request are recommended.

BUDGET/FISCAL IMPACT:

Funds for this project are identified in the City's current Capital Improvement Program and are identified as Penny for Pasco Dollars. The approved not to exceed contract amount for this project is \$418,800.00. The final cost for the project is \$376,904.59 which resulted in a savings of \$41,895.41.

ATTACHMENTS:

Description	Type
❑ Final Deductive Change Order	Backup Material
❑ Final Pay Request	Backup Material

CONTRACT MODIFICATION
(FINAL CHANGE ORDER-DEDUCTIVE)

Contract Modification No.: 1

Date: 06/26/2015

Project Name: City Hall & Library Re-Roofing

Project No: 15-008

Owner: City of New Port Richey, City Council

Contractor: Southern Roofing Company, Inc.

Engineer: McKim & Creed, Inc.

This is a final Deductive Change Order to the Contract Amount and the Following Modifications to the Contract are hereby ordered:

Contract Amount

Original Contract Amount	\$ <u>418,800.00</u>
Previous Change Orders (Add/Deduct)	\$ <u>0.00</u>
This Change Order (Deduct)	\$ <u>(41,895.41)</u>
Revised Contract Amount	\$ <u>376,904.59</u>

Contract Time (Cal. Days)

Original Duration	<u>90</u> Days
Previous Change Orders (Add)	<u>0</u> Days
This Change Orders (Add)	<u>0</u> Days
Revised Contract Time	<u>0</u> Days

The Final Contract Completion Date is:

June 15, 2015

Contractor's Certification

By executing this Change Order, the contractor acknowledges and agrees that the stipulated price and/or time adjustment includes the costs and delays for all work contained in the Change order, including costs and delays associated with the interruption of schedules, extended overheads, delay, and cumulative impacts or ripple effect on all other non-effected work under this contract. Signing of the Change order constitutes full changes and constitutes full and mutual accord and satisfaction for the adjustment in contract price or time as a result of increases or decreases in costs and time or performance caused directly and indirectly from the change, subject to the current scope of the entire work as set forth in the contract documents.

Recommended By:

Engineer

By: 

Title Director of Engineering

Date June 29, 2015

Contractor

By: 

Title President

Date: 7/8/15

Public Works Director

By: 

Date: 07/09/2015

Project Manager/Inspector

By: 

Date: 7/9/15

CITY OF NEW PORT RICHEY, FLORIDA
CONTRACTOR'S APPLICATION FOR PAYMENT

Bid No. 15-008 Date 6/26/2015 Payment Number 4-Final
 Application Period From June 1, 2015 To June 29, 2015
 Project Name City Hall and Library Re-Roof Project
 Account Number _____
 Owner: City of New Port Richey Phone No. 727-816-7973
 Engineer: Stroud Engineering Consultants Phone No. 352-642-4412
 Contractor: Southern Roofing Company, Inc. Phone No. 813-251-5252

Contract Data

Bids Received 1/20/2015
 Contract Start Date 3/19/2015
 Notice to Proceed: 3/19/2015
 Calendar Days for Completion 90
 Original Completion Date 6/15/2015
 Days Extension to Date 14

New Completion date 6/29/2015
 Original Contract Amount \$ 418,800.00
 Adjustments to Date \$ -
 Revised Contract Amount \$ 418,800.00
 Percentage Complete (\$) 90.00%
 Percentage Complete (Time) 97.06%
 Percentage Complete (Work) 90.00%

Change Orders

No.	Date	Time	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Summary of Project Status

Total Work Completed	\$	<u>376,904.59</u>
Material Stored on Site	\$	<u>-</u>
Total Earned to Date	\$	<u>376,904.59</u>
Less Retainage <u>0%</u>	\$	<u>-</u>
Balance	\$	<u>376,904.59</u>
Less Previous Payments	\$	<u>267,674.48</u>
Amount Due this Period	\$	<u>109,230.11</u>

CERTIFICATION OF CONTRACTOR

According to the best of knowledge and belief, I certify that this is a true and correct statement of work performed and materials delivered for the applications period stated above. I further certify that the Contractor has good title for all materials delivered under this Application for Payment, and there are no vendor liens, or other liens or rights to liens against this project, and that all previous payment requests received under this Contract have been applied to discharge in full all of the Contractor's obligations reflected in prior Applications for Payment, and that hourly wages paid to all employees on this project for the period of this Application are in accordance with the requirements of the Contract Documents.

Submitted for Payment:

Southern Roofing Company, Inc.
 (Contractor)
 By: [Signature]
 (Signature)
 Name: Pamele E. Cardoso, Controller
 (Print or type)
 Date: June 26, 2015

Recommended for Payment:

Stroud Engineering Consultants
 (Design Professional)
 By: [Signature]
 (Signature)
 Name: BRENT A. HEATH
 (Print or type)
 Date: 6/26/15

Recommended for Payment:

City of New Port Richey
 (Inspector)
 By: [Signature]
 (Signature)
 Name: Gary Peterson, P.E.
 (Print or type)
 Date: 6/29/15

Approved for Payment:

City of New Port Richey
 (Owner)
 By: [Signature]
 (Signature)
 Name: ROBERT M. RIVERA
 (Print or type)
 Date: 06/29/2015

CITY OF NEW PORT RICHEY, FLORIDA
City Hall & Library Re-Roof
ESTIMATE FOR PROGRESS PAYMENT

ENG PROJ. NO. 15-008
 OWNER PROJ. NO. 15-008

PAYMENT APPLICATION NO. 4
 FOR PERIOD FROM June 1, 2015 TO June 30, 2015

ITEM NO.	DESCRIPTION LIST CONTRACT ITEMS, CHANGE ORDER ITEMS AND DEDUCTIONS, EACH WITH SUBTOTAL	CONTRACT		COMPLETED PREVIOUSLY		COMPLETED THIS PAY PERIOD		COMPLETED TO DATE		
		QUANT	UNIT OF MEAS.	TOTAL COST OF ITEM	% Complete	TOTAL COST	% Complete	TOTAL COST	% Complete	
	CITY HALL									
1	Mobilization/Demobilization	1	LS	\$ 10,357.00	100%	\$ 10,357.00	0.00%	\$ -	100%	\$ 10,357.00
2	Membrane Roofing System	19900	SF	\$ 94,127.00	124%	\$ 113,629.00	0.00%	\$ -	124%	\$ 113,629.00
3	Cover Board	11400	SF	\$ 14,934.00	175%	\$ 26,069.00	0.00%	\$ -	175%	\$ 26,069.00
4	Tapered Insulation Board	8500	SF	\$ 12,580.00	0%	\$ -	0.00%	\$ -	0%	\$ -
5	Skylights remove fill	6	EA	\$ 8,412.00	100%	\$ 8,412.00	0.00%	\$ -	100%	\$ 8,412.00
6	Overflow scupper	5	EA	\$ 550.00	100%	\$ 550.00	0.00%	\$ -	100%	\$ 550.00
7	Existing Roof System Removal/Tear Off	8500	SF	\$ 32,640.00	0%	\$ -	0.00%	\$ -	0%	\$ -
8	Coping	1200	LF	\$ 18,300.00	75%	\$ 13,725.00	25.00%	\$ 4,575.00	100%	\$ 18,300.00
9	Metal Roofing Repair	1	LS	\$ 3,500.00	0%	\$ -	100.00%	\$ 3,500.00	100%	\$ 3,500.00
10	Walk/ Traffic Pads	150	LF	\$ 3,499.50	100%	\$ 3,499.50	0.00%	\$ -	100%	\$ 3,499.50
11	Gutter & Downspouts	30	LF	\$ 1,526.10	100%	\$ 1,526.10	0.00%	\$ -	100%	\$ 1,526.10
12	Vertical Skylight Sub	1	LS	\$ 87,629.90	60%	\$ 52,577.94	40.00%	\$ 35,051.96	100%	\$ 87,629.90
					0%	\$ -	0.00%	\$ -	0%	\$ -
	LIBRARY									
13	Mobilization/Demobilization	1	LS	\$ 8,500.00	50%	\$ 4,250.00	50.00%	\$ 4,250.00	100%	\$ 8,500.00
14	Membrane Roofing System	7800	SF	\$ 36,894.00	100%	\$ 36,894.00	0.00%	\$ -	100%	\$ 36,894.00
15	Cover Board	7800	SF	\$ 10,218.00	100%	\$ 10,218.00	0.00%	\$ -	100%	\$ 10,218.00
16	Skylights remove fill	4	EA	\$ 5,608.00	100%	\$ 5,608.00	0.00%	\$ -	100%	\$ 5,608.00
17	Coping	500	LF	\$ 12,525.00	5%	\$ 619.32	95.00%	\$ 11,905.68	100%	\$ 12,525.00
18	Metal Roof Repair	1	LS	\$ 3,500.00	0%	\$ -	100.00%	\$ 3,500.00	100%	\$ 3,500.00
19	Walk /Traffic Pads	150	LF	\$ 3,499.50	100%	\$ 3,499.50	0.00%	\$ -	100%	\$ 3,499.50
20	CONTINGENCY - Owner Allowance	1	LS	\$ 27,312.41	0%	\$ -	0.00%	\$ -	0%	\$ -
21	Field Order (#1) 4-24-15			\$ 5,981.73	100%	\$ 5,981.73	0.00%	\$ -	100%	\$ 5,981.73
22	Field Order (#2) 5-21-15			\$ 8,012.03	0%	\$ -	100.00%	\$ 8,012.03	100%	\$ 8,012.03
23	Field Order (#3) 5-21-15			\$ 1,277.65	0%	\$ -	100.00%	\$ 1,277.65	100%	\$ 1,277.65
24	Field Order (#4) 6-16-15			\$ 7,416.18	0%	\$ -	100.00%	\$ 7,416.18	100%	\$ 7,416.18
25					0%	\$ -	0.00%	\$ -	0%	\$ -
26					0%	\$ -	0.00%	\$ -	0%	\$ -
27					0%	\$ -	0.00%	\$ -	0%	\$ -
28					0%	\$ -	0.00%	\$ -	0%	\$ -
29					0%	\$ -	0.00%	\$ -	0%	\$ -
30					0%	\$ -	0.00%	\$ -	0%	\$ -
31					0%	\$ -	0.00%	\$ -	0%	\$ -
32					0%	\$ -	0.00%	\$ -	0%	\$ -
33					0%	\$ -	0.00%	\$ -	0%	\$ -
34					0%	\$ -	0.00%	\$ -	0%	\$ -
35					0%	\$ -	0.00%	\$ -	0%	\$ -
36					0%	\$ -	0.00%	\$ -	0%	\$ -
37					0%	\$ -	0.00%	\$ -	0%	\$ -
	TOTAL COST OF COLUMNS			\$ 418,800.00		\$ 297,416.09	18.98%	\$ 79,488.50	90%	\$ 376,904.59

PROJECT: City Hall & Library Re-Roof

PAY REQUEST NO.: 4 **FOR PERIOD ENDING:** _____

CONTRACTOR: Southern Roofing Company Inc.

PROJECT NO.: 15-008

DATE PREPARED: June 26, 2015

June 30, 2015

PAGE 3 OF 3

COMMENTS:

[illegible]



NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Robert M Rivera, Public Works Director
DATE: 8/4/2015
RE: 2013/2014 City Hall Parking Lot Project Close-Out

REQUEST:

The request of staff for City Council is to review and consider for approval the Final Deductive Change Order in the amount of (\$706.19) and the Final Pay Request in the amount of \$49,608.81 from Gator Grading & Paving, LLC for the completion of the 2013/2014 City Hall Parking Lot Asphalt Re-Surfacing Project.

DISCUSSION:

As Council may recall, this project was approved by Council at its regular meeting on September 3, 2014. The parking lot areas adjacent to City Hall, the Library, and Fire Station #1 contained several asphalt patches due to asphalt degradation and alligator cracking. Subsequent to staff's investigation, it was determined the existing asphalt would need to be milled down and a 1.25 asphalt lift would need to be installed. A proposal was submitted to the City by Gator Grading & Paving, LLC that contained the same unit pricing as the current Manatee County Contract IFB#12-1479DS for Road Building Materials. Once the City Hall and Library roofing project was completed, staff issued a notice to proceed to the contractor and the asphalt rehabilitation phase commenced and concluded with the thermo-plastic striping application resulting in the project's completion.

RECOMMENDATION:

Approval of the final deductive change order and final pay request are recommended.

BUDGET/FISCAL IMPACT:

Funds for this project are identified in the City's current Capital Improvement Program as Penny for Pasco tax dollars. The approved not to exceed contract amount for this project is \$50,315.00. The final cost for the project is \$49,608.81 which resulted in a savings of \$706.19.

ATTACHMENTS:

Description	Type
Final Pay Request/Proposal	Backup Material
Final Deductive Change Order	Backup Material

Gator Grading & Paving, LLC

Palmetto, FL 34221

Invoice

Date	Invoice #
6/30/2015	141011

Bill To
City of New Port Richey 5919 Main Street New Port Richey, FL 34652-2785

P.O. No.	Terms	Project
		141011MN - City Hall

Quantity	Description	U/M	Rate	Amount
1	Mobilization		500.00	500.00
303.75	Sweep Tack Spread		15.50	4,708.13
303.75	S3 Zone 2		62.50	18,984.38
2,964	Paint Stripes		0.20	592.80
6	Handicap Paint		40.00	240.00
10	Arrows Paint		35.00	350.00
5,523	Milling		3.50	19,330.50
2,964	Thermo Stripes		0.75	2,223.00
6	Thermo Handicap		155.00	930.00
10	Thermo Arrows		65.00	650.00
4	Light Towers		275.00	1,100.00
			Total	\$49,608.81

CUSTOMER: City Of New Port Richey
6123 Pine Hill Rd.
Port Richey Fl. 34668

Attention: Robert Rivera

PROJECT: City Hall Parking

Pay Request #

JOB #: 1410*1

FROM: June 17 2015

TO: June 30 2015

DATE	DESCRIPTION	Y	UNIT	UNIT PRICE	CONTRACT	QUANTITIES	COMPLETE	AMOUNT	EARNED
					AMOUNT	THIS PER.	TO DATE	THIS PER.	TO DATE
1V.47	Mobilization	1	LS	\$500.00	\$500.00	1	100%	\$500.00	\$500.00
IV.16	Sweep Tack Spread	370	TN	\$15.50	\$5,735.00	303.75	303.75	\$4,708.13	\$4,708.13
IV.9	S3 Zone 2	420	TN	\$62.50	\$26,250.00	303.75	303.75	\$18,984.38	\$18,984.38
IV.34	Paint Stripes	3000	LF	\$0.20	\$600.00	2964	2964	\$592.80	\$592.80
IV.35	Handicap Paint	6	EA	\$40.00	\$240.00	6	6	\$240.00	\$240.00
IV.35	Arrows Paint	10	EA	\$35.00	\$350.00	10	10	\$350.00	\$350.00
IV.33	Milling	5900	SY	\$3.50	\$20,650.00	5523	5523	\$19,330.50	\$19,330.50
IV.35	Thermo Stripes		LF	\$0.75		2964	2964	\$2,223.00	\$2,223.00
IV.37	Thermo Handicap		EA	\$165.00		6	6	\$990.00	\$990.00
IV.37	Thermo Arrows		EA	\$65.00		10	10	\$650.00	\$650.00
IV.37	Light Towers		ED	\$275.00		4	4	\$1,100.00	\$1,100.00

Contract Total: \$54,325.00

COMPILED BY: Gator Grading & Paving LLC
Mike Novak

DATE: June 30 2015

38980 ESTIMATE EARNED

Material Stored On Site

Installed Materials on Site

APPROVED FOR PAYMENT

SUBTOTAL \$49,608.80 \$49,608.80

BALANCE- \$49,608.80 \$49,608.80

BILLINGS

AMOUNT DUE THIS ESTIMATE

\$49,608.80 \$49,608.80

Thank You



Gator Grading & Paving, LLC
2704 105th Street
Palmetto, Florida 34221

Warranty Letter

Date: July 13 2015

We hereby warranty that the M. Hing + Paving (scope of work) which we have provided at City Hall (New Port Richey) (project name)

has been done in strict accordance with the drawings and specifications and that the work installed will fulfill the requirements of those specifications. We agree to repair or replace or cause to be repaired or replaced any or all of work which may prove to be defective in workmanship or materials, together with any adjacent work which requires repair or replacement because of our defective work, within a period of one (1) year from the Date of Substantial Completion. Ordinary wear and tear and unusual abuse being the exceptions.

Michael A. Navak
Signature

Michael A. Navak
Print Name

Gator Grading + Paving LLC
Company

Substantial Date of Completion June 30 2015

GENERAL RELEASE AND
FINAL WAIVER OF LIEN

The undersigned Lienor/Claimant, in consideration of the sum of \$ 49,608.80 of
which is hereby acknowledged, hereby waives and releases any lien or bond claims, and
the right to claim and lien or claim against any bond for labor, services, equipment or
materials furnished to City of New Port Richey or any
(Name of contracting party)
person on that property or job of City of New Port Richey
(Owner)
for the following property:

Job Name: City Hall Parking

Address: _____

City: New Port Richey State: FL

Gator Grading & Paving, LLC (Lienor/Claimant)

By: Michael R. Mc

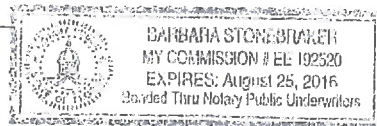
Title: President

State of Florida

County of Hawthorn

On this 17 day of July, 2015 before me personally
appeared to me known to be the person who executed the foregoing instrument, and
acknowledged that he/she executed the same.

[Signature]
Signature of Notary



Print, type or stamp commissioned name of Notary Public

**CONTRACT MODIFICATION
(FINAL CHANGE ORDER-DEDUCTIVE)**

Contract Modification No.: 1

Date: 07/16/2015

Project Name: City Hall Paving

Project No:

Owner: City of New Port Richey, City Council

Contractor: Gator Grading & Paving, LLC

Engineer:

This is a final Deductive Change Order to the Contract Amount and the Following Modifications to the Contract are hereby ordered:

Contract Amount

Original Contract Amount \$ 50,315.00
Previous Change Orders (Add/Deduct) \$ 0.00
This Change Order (Deduct) \$ (706.19)
Revised Contract Amount \$ 49,608.81

Contract Time (Cal. Days)

Original Duration 0 Days
Previous Change Orders (Add) 0 Days
This Change Orders (Add) 0 Days
Revised Contract Time 0 Days

The Final Contract Completion Date is:

July 16, 2015

Contractor's Certification

By executing this Change Order, the contractor acknowledges and agrees that the stipulated price and/or time adjustment includes the costs and delays for all work contained in the Change order, including costs and delays associated with the interruption of schedules, extended overheads, delay, and cumulative impacts or ripple effect on all other non-effected work under this contract. Signing of the Change order constitutes full changes and constitutes full and mutual accord and satisfaction for the adjustment in contract price or time as a result of increases or decreases in costs and time or performance caused directly and indirectly from the change, subject to the current scope of the entire work as set forth in the contract documents.

Recommended By:

Engineer N/A

By: _____

Title _____

Date _____

Contractor Gator Grading & Paving, LLC

By: Michael G. Smith

Title President

Date: 7/20/2015

Public Works Director _____

By: [Signature]

Date: 07/24/2015

Project Manager/Inspector _____

By: Brian A. Newitt

Date: 7/24/15



NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Robert M Rivera, Public Works Director
DATE: 8/4/2015
RE: WWTP Reject Storage Site Reclaimed Water Irrigation Project Close-Out

REQUEST:

The request of staff for City Council is to review and consider for approval the Final Deductive Change Order in the amount of (\$70,479.90) and the Final Pay Request in the amount of \$52,501.29 from Dallas 1 Construction and Development for the completion of the WWTP Reject Storage Site Water Irrigation Project.

DISCUSSION:

As Council may recall, the City's Wastewater Treatment Plant is located on 15 acres east of Seaforest Drive south of Main Street. This project is part of the City's pro-active approach towards expanding reclaimed water usage. The project scope of services consisted of the installation of a reclaimed water irrigation system in accordance with the Engineer of record calculations for a system disposal rate at a minimum of 58,000 gallons of reclaimed water per day. As Council is aware the City WWTP operates under an FDEP zero discharge permit with potential fines of up to \$27,000.00 should a discharge occur into the Bayou. This project completion will give the WWTP another tool to utilize in usage and disposal of reclaimed water.

RECOMMENDATION:

Approval of the final deductive change order and final pay request are recommended.

BUDGET/FISCAL IMPACT:

Funds for this project are identified in the City's current Capital Improvement Program and are available in the Water and Sewer Revenue Fund. The approved not to exceed contract amount for this project is \$289,000.50; final cost for the project is \$218,520.60.

ATTACHMENTS:

Description	Type
Final Pay Request	Backup Material
Final Deductive Change Order	Backup Material

CITY OF NEW PORT RICHEY, FLORIDA
CONTRACTOR'S APPLICATION FOR PAYMENT

Bid No. _____ Date 7/14/2015 Payment Number 4-Final
 Application Period From April 1, 2015 To June 30, 2015
 Project Name Misc. Pipeline Construction-Reject Storage
 Account Number _____
 Owner: City of New Port Richey Phone No. 727-841-4568
 Engineer: Stroud Engineering Consultants Phone No. _____
 Contractor: Dallas 1 Construction and Development Phone No. 813-986-1922

Contract Data

Bids Received _____
 Contract Start Date 12/1/2014
 Notice to Proceed: 12/1/2014
 Calendar Days for Completion 121
 Original Completion Date _____
 Days Extension to Date 0
 New Completion date 4/1/2015
 Original Contract Amount \$ 289,000.50
 Adjustments to Date \$ -
 Revised Contract Amount \$ 289,000.50
 Percentage Complete (\$) 75.61%
 Percentage Complete (Time) 185.95%
 Percentage Complete (Work) 75.61%

Change Orders

No.	Date	Time	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Summary of Project Status

Total Work Completed	\$	<u>218,520.60</u>
Material Stored on Site	\$	<u>-</u>
Total Earned to Date	\$	<u>218,520.60</u>
Less Retainage <u>0%</u>	\$	<u>-</u>
Balance	\$	<u>218,520.60</u>
Less Previous Payments	\$	<u>166,019.31</u>
Amount Due this Period	\$	<u>52,501.29</u>

CERTIFICATION OF CONTRACTOR

According to the best of knowledge and belief, I certify that this is a true and correct statement of work performed and materials delivered for the applications period stated above. I further certify that the Contractor has good title for all materials delivered under this Application for Payment, and there are no vendor liens, or other liens or rights to liens against this project, and that all previous payment requests received under this Contract have been applied to discharge in full all of the Contractor's obligations reflected in prior Applications for Payment, and that hourly wages paid to all employees on this project for the period of this Application are in accordance with the requirements of the Contract Documents.

Submitted for Payment:

Dallas 1 Construction and Development
 (Contractor)
 By: [Signature]
 (Signature)
 Name: Tim Smith
 (Print or type)
 Date: 7-14-15

Recommended for Payment:

STROUD ENGINEERING CONSULTANTS
 (Design Professional)
 By: [Signature]
 (Signature)
 Name: Brent A. Heath
 (Print or type)
 Date: 7/17/15

Recommended for Payment:

City of New Port Richey
 (Inspector)
 By: [Signature]
 (Signature)
 Name: GARY PETROSON
 (Print or type)
 Date: 7/17/15

Approved for Payment:

City of New Port Richey
 (Owner)
 By: [Signature]
 (Signature)
 Name: ROBERT M. ROBERTS
 (Print or type)
 Date: 07/17/2015

CITY OF NEW PORT RICHEY, FLORIDA
Misc. Pipeline Construction-Reject Storage
ESTIMATE FOR PROGRESS PAYMENT

ENG PROJ. NO. 0
 OWNER PROJ. NO. 0

PAYMENT APPLICATION No. 4-Final
 FOR PERIOD FROM April 1, 2015 TO June 30, 2015

ITEM NO.	DESCRIPTION LIST CONTRACT ITEMS, CHANGE ORDER ITEMS AND DEDUCTIONS, EACH WITH SUBTOTAL	CONTRACT			Scheduled Value	COMPLETED PREVIOUSLY		COMPLETED THIS MONTH		COMPLETED TO DATE	
		QUANT	UNIT OF MEAS.	UNIT COST OF ITEM		QUANT	TOTAL COST	QUANT	TOTAL COST	% Complete	TOTAL COST
General Requirements											
1a	Mobilization	1	ls	\$ 8,500.00	\$ 8,500.00					100%	\$ 8,500.00
1b	Survey w/As-Built	1	ls	\$ 4,000.00	\$ 4,000.00	1.00	\$ 4,000.00	-	\$ -	100%	\$ 4,000.00
1c	Material Testing	1	ls	\$ 3,668.50	\$ 3,668.50	1.00	\$ 3,668.50	-	\$ -	100%	\$ 3,668.50
8a	1" SCH 40 PVC w/Impact Sprinkler 65PJ	69	ea	\$ 295.00	\$ 20,355.00	17.00	\$ 5,015.00	-	\$ -	25%	\$ 5,015.00
8b	6" SCH 40 PVC Casing Pipe w/Sand	69	ea	\$ 40.00	\$ 2,760.00	17.00	\$ 680.00	-	\$ -	25%	\$ 680.00
8c	Bulk Reuse Water Assembly-08"	1	ls	\$ 18,000.00	\$ 18,000.00	1.00	\$ 18,000.00	-	\$ -	100%	\$ 18,000.00
1d	Fence (Remove & Replace)	50	lf	\$ 17.00	\$ 850.00	50.00	\$ 850.00	-	\$ -	100%	\$ 850.00
A Pipe Install/Removal											
1e	PVC-SCH 40-02" (Water)	4800	lf	\$ 10.00	\$ 48,000.00	1,397.00	\$ 13,970.00	3,383.00	\$ 33,830.00	99.58%	\$ 47,800.00
1f	DIP Water Main-08" > 5' Trench	320	lf	\$ 46.00	\$ 14,720.00	288.00	\$ 12,328.00	-	\$ -	84%	\$ 12,328.00
1g	PVC - C900-08" (Water) < 5'	1780	lf	\$ 26.00	\$ 46,280.00	1,787.00	\$ 46,462.00	-	\$ -	100%	\$ 46,462.00
1h	Polyethylene Encasement (16" or Less)	320	lf	\$ 0.65	\$ 208.00	288.00	\$ 174.20	-	\$ -	84%	\$ 174.20
1i	Directional Drill-08" HDPE	170	lf	\$ 36.00	\$ 6,120.00	170.00	\$ 6,120.00	-	\$ -	100%	\$ 6,120.00
B Piping Accessories/Incidentals											
2a	Tapping Saddle (8" x 2")	19	ea	\$ 500.00	\$ 9,500.00	11.00	\$ 5,500.00	-	\$ -	58%	\$ 5,500.00
2b	Megalug-08" on new	44	ea	\$ 140.00	\$ 6,160.00	20.00	\$ 2,800.00	-	\$ -	45%	\$ 2,800.00
2c	Air Release Valve Assembly-08" Offset	1	ea	\$ 2,510.00	\$ 2,510.00	1.00	\$ 2,510.00	-	\$ -	100%	\$ 2,510.00
C Pipe Fittings											
3a	Plug-08"	2	ea	\$ 53.00	\$ 106.00	2.00	\$ 106.00	-	\$ -	100%	\$ 106.00
3b	Bend-08"	9	ea	\$ 97.00	\$ 873.00	9.00	\$ 873.00	-	\$ -	100%	\$ 873.00
3c	Tee-08 x 08"	1	ea	\$ 140.00	\$ 140.00	1.00	\$ 140.00	-	\$ -	100%	\$ 140.00
D Valves/Tapping Sleeves & Valves											
4a	Valve-Gate-08"	1	ea	\$ 1,590.00	\$ 1,590.00	1.00	\$ 1,590.00	-	\$ -	100%	\$ 1,590.00
4b	Tapping Sleeve & Valve-08" x 08"	1	ea	\$ 3,560.00	\$ 3,560.00	1.00	\$ 3,560.00	-	\$ -	100%	\$ 3,560.00
H Restoration Items											
7a	Limerock Base Course-06"	70	tn	\$ 150.00	\$ 10,500.00	12.00	\$ 1,800.00	-	\$ -	17%	\$ 1,800.00
7b	Demolition-Roadway & Base	140	lf	\$ 14.00	\$ 1,960.00	100.00	\$ 1,400.00	-	\$ -	71%	\$ 1,400.00
7c	Saw-Cut & Match Existing Pavement	1140	sf	\$ 2.30	\$ 2,622.00	344.00	\$ 791.20	-	\$ -	30%	\$ 791.20
7d	Asphalt Pavement-1.25" (S-3) Overlay	541	sf	\$ 5.50	\$ 2,975.50	350.00	\$ 1,925.00	-	\$ -	65%	\$ 1,925.00
7e	Sod-Bahia (Plant Site)	4000	sf	\$ 0.25	\$ 1,000.00	2,800.00	\$ 700.00	-	\$ -	70%	\$ 700.00
J Rock & Muck Removal											
7f	Unsuitables Rock Hauling Off/Replace with Good Material	50	cy	\$ 27.00	\$ 1,350.00		\$ -		\$ -	0%	\$ -
K Excavating Exploratory Pits											
7g	Excavating Exploratory Pits	30	ea	\$ 140.00	\$ 4,200.00	30.00	\$ 4,200.00		\$ -	100%	\$ 4,200.00
L Incidentals											
7h	Silt Fence	2800	lf	\$ 1.80	\$ 5,040.00	1,835.00	\$ 3,303.00	-	\$ -	66%	\$ 3,303.00
7i	Clearing & Grubbing-Light < 6" (Leave or Burn on Site)	514525	sf	\$ 0.10	\$ 51,452.50	335,000.00	\$ 33,500.00		\$ -	65%	\$ 33,500.00
Contingency & Bond Allowance											
8d	Contingency/Allowance-Unspecified Work	1	ls	\$ 10,000.00	\$ 10,000.00		\$ -	0.02247	\$ 224.70	2%	\$ 224.70
8e	Storm Drain Socks (Field Order)	1	ls	\$ (224.70)	\$ (224.70)		\$ -	-	\$ -		
TOTAL COST OF COLUMNS				\$ -	\$ 289,000.50	\$ 184,465.90		\$ 34,054.70		76%	\$ 218,520.60

CITY OF NEW PORT RICHEY

PAYMENT APPLICATION No. 4 Eisc1

OWNER PROJ NO

FOR PERIOD FROM	TO
April 1, 2015	June 30, 2015

[illegible]

DATE PREPARED: 07/14/15
PAGE 4 OF 4

[illegible]

**CONTRACT MODIFICATION
(FINAL CHANGE ORDER-DEDUCTIVE)**

Contract Modification No.: 1

Date: 07/16/2015

Project Name: WRF Reject Storage Site Reclaimed Water System Improvements

Project No:

Owner: City of New Port Richey, City Council

Contractor: Dallas 1 Construction and Development

Engineer: Stroud Engineering Consultants, Inc.

This is a final Deductive Change Order to the Contract Amount and the Following Modifications to the Contract are hereby ordered:

Contract Amount

Original Contract Amount	\$ <u>289,000.50</u>
Previous Change Orders (Add/Deduct)	\$ <u>0.00</u>
This Change Order (Deduct)	\$ <u>(70,479.90)</u>
Revised Contract Amount	\$ <u>218,520.60</u>

Contract Time (Cal. Days)

Original Duration	<u>120</u> Days
Previous Change Orders (Add)	<u>0</u> Days
This Change Orders (Add)	<u>0</u> Days
Revised Contract Time	<u>0</u> Days

The Final Contract Completion Date is:

April 1, 2015

Contractor's Certification

By executing this Change Order, the contractor acknowledges and agrees that the stipulated price and/or time adjustment includes the costs and delays for all work contained in the Change order, including costs and delays associated with the interruption of schedules, extended overheads, delay, and cumulative impacts or ripple effect on all other non-effected work under this contract. Signing of the Change order constitutes full changes and constitutes full and mutual accord and satisfaction for the adjustment in contract price or time as a result of increases or decreases in costs and time or performance caused directly and indirectly from the change, subject to the current scope of the entire work as set forth in the contract documents.

Recommended By:

Engineer

By:

Brent A. Heath

Title

PRESIDENT

Date

7/22/15

Contractor

By:

Bart Barelli Jr

Title

CEO

Date:

7-20-15

Public Works Director

By:

John M. R.

Date:

7/21/2015

Project Manager/Inspector

By:

Way Peterson

Date:

7/21/2015



NEW PORT RICHEY

5919 MAIN STREET .NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Doreen Summers, City Clerk
DATE: 8/4/2015
RE: Roster Acceptance, Land Development Review Board

REQUEST:

City Council is asked to consider the appointment of Mr. Greg Smith to the Land Development Review Board.

DISCUSSION:

The New Port Richey City Clerk's Office has received an application from Mr. Greg Smith for the open Land Development Review Board first alternate position. Mr. Smith resides within New Port Richey limits, as required by City Code. His application has been approved by Development Director Lisa Fierce, and if accepted by City Council, he will serve a three-year term.

If Mr. Smith is accepted by City Council, one remaining alternate position will be available.

RECOMMENDATION:

Acceptance of Mr. Smith as first alternate member for the Land Development Review Board is recommended.

BUDGET/FISCAL IMPACT:

None.

ATTACHMENTS:

Description	Type
❑ Board Application, Greg Smith	Backup Material
❑ Land Development Review Board Roster and City Code	Backup Material



BOARD OR COMMITTEE MEMBERSHIP APPLICATION
CITY OF NEW PORT RICHEY

(Please print or type information)

Name

Smith Gregory D.
Last First Middle

Mailing address 5822 Indiana Ave
New Port Richey, FL 34652
City State Zip

Home Phone Business Phone 813-468-8825 Fax

E-Mail Address greg@savealator

Are you related to any employee of the City No

If yes, state name and position(s)

Are you currently employed? yes If yes, where? RamSoft USA

Do you require any accommodations to perform the duties of a volunteer member?

If yes, please explain

Have you been convicted of a felony in the last seven years? No

If yes, please explain

For which Board or Committee would you like to be considered?

If there is not an opening, would you be willing to serve on another Board? Yes No

Which other Board or Committee would you consider? Land Development Review Board

Are you a registered voter in Pasco County? yes Are you a resident of the City? yes

If so, how long have you been a City resident? 25 years

Why do you wish to serve on this City Board or Committee? As a citizen and property owner I feel it is my duty to be involved.

What has prepared you for this volunteer role? Having been active in many organizations local at a board level and developing properties of my own I feel I can bring much experience to this committee

What is your background-education, other boards you have served on, interests, hobbies, etc.

Before moving to NPR I was working in the commercial glass production industry. For the last 25 years I have worked in the Digital Radiology Field & Operations. I serve on the MPNBH Board of Trustees, Rotary Club of NPR Board, Celebration of Light Board, RRR Committee, Cindy Pats Run Committee, Art Director for 6 years. Colleenman Tri

Please list two references (persons other than relatives) who have known you at least one year.

Name Address Telephone
Carol Parris, 5441 Manatee Point Dr, NPR 27-967-2731

Miss & Mike Nurrenbrock, N. Grand Blvd. NPR 727-858-9986

How did you learn about volunteering for the City? Web site

Most Board and Committees meet during the day, although there are several that hold evening meetings.

Charter Ordinance Advisory Board	Quarterly	TBD	To be determined
Civil Service Board	As needed	TBD	To be determined
Cultural Affairs Committee	Third Monday of each month	6:30 pm	Recreation Center conference room
Environmental Committee	Fourth Monday of each month	6:00 pm	Library Meeting Room
Firefighters' Pension Board	Quarterly	5:30 pm	Fire Station 2, 6121 High St.
Historic Preservation Board	To be determined	TBD	To be determined
Land Development Review Board	Fourth Thursday of each month	2:00 pm	City Hall Chambers
Library Advisory Board	Third Tuesday of each month	9:00 am	Library Meeting Room
Parks and Recreation Board	Second Tuesday of each month	7:30 am	Recreation Center
Police Pension Board	Fourth Tuesday of each month	5:00 pm	Police Station

The information provided in this application is complete and correct to the best of my knowledge. I understand that I am applying for a volunteer position on a board or committee, and I further understand that references may be contacted.

Agrego Smith
Signature

2/16/2015
Date

Doreen Summers
Received

2/17/2015
Date

Please return your completed application to Doreen Summers, City Clerk, 5919 Main Street, New Port Richey, FL 34652. It may be faxed to (727) 853-1023. It can also be sent via e-mail to summersd@cityofnewportriches.org

Your application will be reviewed by the City Council, who will determine your placement on your preferred Board or Committee. (An application does not guarantee your acceptance.) **Thank you for volunteering!**



CITY OF NEW PORT RICHEY BOARDS/COMMITTEES

Land Development Review Board

(7 members, 2 alternates, all City residents and registered voters. Three-year term.)

Purpose is to offer advisory opinions and recommendations to the City Council on matters involving the development of land in the City, including preparation and amendment of the Comprehensive Plan, the City's Land Development Code, and variances granted thereunder.

3-Year Term through:

1. Louis I. Parrillo

5624 Montana Avenue
New Port Richey, FL 34652
(h) 727-478-6109
lip5624@gmail.com

05/06/2017

2. Judy A. Michel

6429 Remus Drive
New Port Richey, FL 34653
(h) 727-264-6720
(w) 727-510-9263
jchouses4u@gmail.com

03/17/2018

3. Donald Ivan Cadle, Jr.

P.O. Box 2101
New Port Richey, FL 34652
(h) 727-849-6272
(w) 727-842-6052
(f) 727-843-8338
dr.cadle@verizon.net

02/19/2016

4. John R. Grey

6728 River Road
New Port Richey, FL 34652
(h) 727-992-9800
(w) 727-849-2424
(f) 727-842-6596
john@figrey.com

02/19/2016

5. Daniel Maysilles

6134 Oakridge Avenue
New Port Richey, FL 34653
(h) 848-8009

04/16/2016

6. Mary Moran

5738 Kentucky Avenue
New Port Richey, FL 34652
(h) 727-815-8991
marymoran@tampabay.rr.com

05/07/2016

7. George Romagnoli

6026 Montana Avenue
New Port Richey, FL 34653
(h) 727-847-3103
(w) 727-834-3445
(f) 727-834-3450
pascohouser@gmail.com

03/18/2017

Alternates:

1. Gregory D. Smith

5822 Indiana Avenue
New Port Richey, FL 34652
(w) 813-468-8825
greg@savealator.com

08/04/2018

2. Open

Staff Liaison: Lisa Fierce

3.06.00 Creation of land development review board

The city council hereby creates the land development review board.
The purpose of the land development review board is to offer advisory opinions and recommendations to the city council on matters involving the development of land in the city, including preparation and amendment of the Comprehensive Plan, the city's Land Development Code, and variances granted thereunder.
(Ord. No. 1374, §§ 4, 5, 9-5-95)

3.06.01 Duties and responsibilities.

The duties and functions of the land development review board are as follows:
1. The land development review board shall recommend to the city council the adoption of ordinances promoting orderly development in conformance with the adopted Comprehensive Plan. Such ordinances may include, but are not limited to, amendments to the adopted comprehensive plan, amendments to the city's Land Development Code, and changes to the Future Land Use and Zoning Map of the city. The land development review board shall fulfill all responsibilities bestowed on other sections of the Code on the board of adjustments and appeals or the planning and zoning board.

2. The land development review board shall serve as the New Port Richey Local Planning Agency, pursuant to the requirements of Florida Statutes and the Florida Administrative Code. The board shall fulfill the responsibilities of the local planning agency as set forth in the Florida Statutes and in the city's adopted comprehensive plan.

3. The land development review board shall conduct such public hearings as may be required in order to gather information necessary for the preparation of recommendations regarding the city's adopted comprehensive plan and its Land Development Code.

4. The land development review board shall fulfill all of the functions and responsibilities previously bestowed upon the board of adjustments and appeals concerning petitions for variances from the requirements of the Land Development Code or appeals of administrative decisions rendered by the city manager, the director of development services, the building official, or other administrative staff charged with the responsibility of interpreting and enforcing the New Port Richey Code. The land development review [board] shall have the power to conduct hearings and recommend decisions to the city council where it is alleged there is an error in any order requirement, decision, or determination by an administrative official in the enforcement of the Land Development Code. In conducting any hearing and in preparing any recommendation to the city council regarding the granting of variances, the board shall adhere to the procedure and guidelines set forth in chapter V of the city's Land Development Code.

(Ord. No. 1374, §§ 4, 5, 9-5-95)

3.06.02 Membership.

1. There shall be seven (7) regular and two (2) alternate members comprising the land development review board. The two (2) alternates shall serve as a member in the absence of a regularly appointed member and shall attend all meetings. All members of the land development review board shall be resident electors of the City of New Port Richey. A quorum shall consist of four (4) members.

2. The initial appointment of members to serve on the land development review board will be completed so that four (4) members of the land development review board shall serve an initial term of two (2) years and three (3) members shall serve an initial term of one (1) year. Thereafter, all appointments shall be for three (3) year terms.

3. The city council shall select the members of the board by a majority vote of the city council. The city council, by a majority vote, may remove any member with, or without cause. Vacancies shall be filled from the alternate positions, if available. Any board member or alternate who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence is excused by the chairman prior to the meeting. The chairman shall notify the city clerk in writing of the member's resignation.

4. All members and alternates, as well as the public, shall have a voice pertaining to the business brought before the land development review board. Only members are entitled to vote on all proceedings. Alternate members may not vote unless taking the place of an absent member. Members of the board shall not vote if they have a conflict of interest pursuant to Florida Statutes.

(Ord. No. 1374, §§ 4, 5, 9-5-95; Ord. No. 1476, § 1, 2-2-99)

3.06.03 Meetings.

The land development review board shall meet as needed to fulfill its responsibilities concerning hearings on variances and appeals of administrative decisions. In addition to scheduled hearings on variances and appeals, the land development review board will meet to conduct any public hearing required to fulfill the functions of a local planning agency as set forth in Florida Statutes or in the city's adopted comprehensive plan. In no event, shall the land development review board meet less frequently than once every ninety (90) days. Meetings shall be open to the public pursuant to section 286.001, Florida Statutes. The time, date, place and agenda of the meeting shall be placed by the city clerk in City Hall one (1) week prior to the meetings unless an emergency exists. All meetings shall be conducted in accordance with Robert's Rules of Order.
(Ord. No. 1374, §§ 4, 5, 9-5-95; Ord. No. 1476, § 1, 2-2-99)

3.06.04 Officers.

The voting members of the land development review board shall elect one (1) of their members to serve as chairman, one (1) of their members to serve as vice chairman, and one (1) of their members to serve as ex officio secretary. The secretary shall record minutes for each meeting of the committee. The secretary shall keep the original copy of the minutes and furnish a copy of the minutes to the city clerk. The chairman shall submit an annual report to the city council.
(Ord. No. 1374, §§ 4, 5, 9-5-95; Ord. No. 1476, § 1, 2-2-99)

3.06.05 Compensation.

The members of the board shall serve without compensation but may receive reimbursement for travel expenditures in accordance with the Florida Statutes.
(Ord. No. 1374, §§ 4, 5, 9-5-95)